

**CITY OF CHELAN
PICNIC SHELTER
REGULATIONS AND FEE SCHEDULE**

POLICY: Picnic shelters located in the cities Don Morse Memorial Park will be made available for reserved use by groups for non-profit events (must show profit of non profit status) and activities consistent with the Rules and Regulations of the Park Board. City Parks Department activities will have first priority and will not be charged a fee.

RESERVATION POLICY: All reservations must be paid at the time of request and will be charged a \$5 non-refundable processing fee.

- **Picnic shelter reservations will be on a first paid, first reserved basis.**
- **A reservation is not confirmed until deposit has been received.**

CANCELLATION POLICY:

- **All Day Reservation** requires 21 days advance notice with a \$20 cancellation fee
- **1/2 Day Reservation** requires 10 days advance notice with a \$10 cancellation fee

RESERVATION AREA: The reservation area shall consist of the covered Shelter #5 located along the fence line, which separates the Don Morse Park, and Lakeshore RV Park and covered Shelter #3 located near the basketball courts.

- **Shelter #3 Amenities** – Water, Electricity, Picnic Tables, BBQ
- **Shelter #5 Amenities** – Water, Electricity, Picnic Tables, BBQ

SHELTER FEES:

- A.** For groups of less than 100, user fees and times are as follows:
- a. 2 HOURS (within the 4 hour increments) \$20.00 plus \$5 non-refundable fee
 - b. 4 HOURS/1/2 DAY \$40.00 plus \$5 non-refundable fee
 - i. 8 am to 12 pm
 - ii. 1pm to 5pm
 - iii. 6pm to 10 pm
 - c. 8 HOURS/ALL DAY 8 am to 10 pm \$80.00 plus \$5 non-refundable fee
- B.** Groups in excess of 100, but less than 200 people will pay a fee of \$100.00 per day
- C.** Groups in excess of 200 shall pay a fee of \$150.00 per day.

RULES & REGULATIONS: Please read the Park Rules and Regulations, as they are an important part in the reservation process to ensure your event/activity is a success.

Shelterrulesreguations.doc