

## REQUEST FOR PROPOSAL



### Invitation

The City of Chelan is inviting Registered Tow Truck Operators to Bid for towing illegally parked vehicles within:

- Don Morse Park 485 W Manson Hwy, Chelan, WA 98816
- Lakeside Park 2230 Terrace Ave, Chelan, WA 98816
- Lakeshore RV Park 619 W Manson Hwy, Chelan, WA 98816

Bidders must provide signage for these parking lots at their own expense of a quantity to ensure that patrons of the lots are aware of the possibility of being towed.

Providers must be available twenty-four (24) hours a day seven (7) days a week

Providers must be Registered Tow Truck Operators with the State of Washington

### Form of Proposal

Operators Must Provide

1. a schedule of your official fees and return completed WA State Department of Licensing form DLR-430-234 (R/3/18)WA: <https://www.dol.wa.gov/forms/430234.pdf>
2. **provide any discount that you are able to provide**
3. if you can provide any discount below the schedule above, please provide that discounted amount
4. location of your impound facility
5. distance, by road network, from your impound facility to Don Morse Park Parking Lot
6. detailed procedures for vehicle retrieval from your impound lot
7. in addition to your rate sheet, provide a quote for a typical fee for a standard compact car towed from Don Morse Park to your impound facility
8. any additional information/ paperwork provided as part of your standard contract with property owners/ businesses
9. list years of experience as a Registered Tow Truck Operator
10. list experience with court proceedings related to towing
11. indicate whether or not you provide lock out service
12. indicate whether or not you provide jump start service
13. any other information that you feel would best recommend your firm

### Deadline

***Proposals received on or before 3PM on April 14, 2022, will be considered***

### Delivery of Proposal

Please return proposal:

via email to [phorne@cityofchelan.us](mailto:phorne@cityofchelan.us)

Or hand deliver to:

City of Chelan Office of Parks & Recreation  
Attn: Paul Horne, Parks Director  
619 West Manson Hwy  
Chelan WA 98816

Or mail to:

(with adequate time to ensure delivery on or before the deadline above) to:

City of Chelan Office of Parks & Recreation  
Attn: Paul Horne, Parks Director  
PO Box 1669  
Chelan WA 98816

### Questions

Questions can be addressed to:

The City of Chelan Parks Department

[phorne@cityofchelan.us](mailto:phorne@cityofchelan.us)

(509) 682-8015