



City of Chelan Shoreline Master Program Public Participation Plan & Schedule

Background

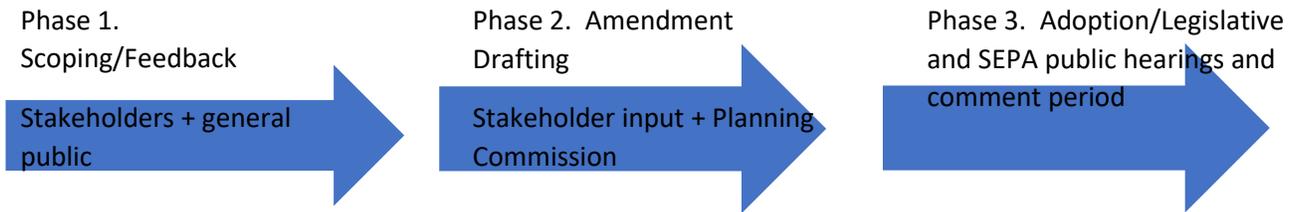
The City of Chelan (City) is conducting a periodic review of its Shoreline Master Program (SMP). The City's SMP sets goals, policies, and regulations that serve as development code for actions in the shorelines of Lake Chelan and Chelan River. The review process, required by Washington State Shoreline Management Act, RCW 90.58.080(4), offers an opportunity for citizens of Chelan to stay informed and contribute to the program every eight years.

The Shoreline Management Act requires each SMP be reviewed, revised, and updated as needed on a periodic cycle. The deadline for the City of Chelan is 2021, however, the City anticipates the review to be adopted prior to the deadline. The review ensures the SMP stays current with changes in State laws and rules, remains consistent with City plans such as the Parks and Recreation Plan, Comprehensive Plan, zoning, and building codes. The update allows for local jurisdictions to respond to changes in local circumstances, evaluate the efficacy of regulations, and append new information and improved data to better inform the program.

While the basis for all actions in the shoreline are to ensure "no net loss for ecological function", this review process will not evaluate current ecological conditions to determine a change from the baseline condition. Rather, it will evaluate current development regulations as written with regards to new scientific information or feedback from the process. Similarly, unless a Comprehensive Plan or zoning change has occurred, the shoreline jurisdiction or environment designations will not be amended unless deemed appropriate and necessary during the process.

This Public Participation Plan lays out the framework of how the public can participate in this process. This review process plan is an evolving plan and the public participation plan will be adjusted as needed to provide for the most effective public participation over the course of the periodic review process.

Generally, the participation plan can be framed into three phases:



Goals Phase 1: Stakeholder and General Public Feedback – April 2020

Purpose: To provide opportunity for involvement of interested parties and individuals in scoping the project.

The City will elicit initial feedback about the public’s knowledge, perceptions, and concerns regarding the current SMP and the City’s administration of development regulations in the shoreline with three input strategies.

Due to the current COVID 19 Crisis, the public participation plan will be done remotely via web-based platform or via mail. The city will ask the public to participate in the following methods:

Online Questionnaire – Launch Date April 15, 2020

1:1 phone or video conference interviews with stakeholders - Ongoing

Online Video Conference or Open House/Forum – Date TBD, depending on COVID restrictions

Phase 1 will rely heavily upon stakeholders identified as follows

- 1) Other agency staff with experience in working with the City’s SMP
- 2) Consultants who represent, water-dependent and water-oriented businesses, and shoreline residents including homeowner’s associations with shoreline properties
- 3) Shoreline owners as listed in 2, above
- 4) Previous SMP citizen participants from 2016, 2008 updates
- 5) Other organizations or groups with a vested interest in Lake Chelan’s environmental condition (“Keep it Blue, Lake Chelan Conservancy etc)
- 6) Elected and appointed officials of the City of Chelan City Council, Planning Commission, and Parks Board.

This initial step will help staff identify key areas of the plan to focus the review and will define the full the scope of amendments.

Internal Review

Simultaneously, the staff will continue to meet internally to review input and provide important insight into administrative barriers, concerns, and enforcement. This portion of the review is identified in the project work flow as the Internal Review. While the Internal Review portion does not involve the public but staff, it will work in tandem with feedback from the public.

Phase 1 will utilize a variety of outreach tools in compliance with the City's Comprehensive Plan Public Outreach Plan (City of Chelan, 2016). To allow for full inclusion of the public to become a stakeholder, the City will use the following:

- 1) Stakeholder direct email
- 2) City website notices
- 3) Shoreline property owner mailers
- 4) Flyers/posters in prominent locations in town
- 5) Posters at City Hall
- 6) Social Media sites (Chamber of Commerce Facebook Page, ,
- 7) Print Ad in the *Chelan Mirror*
- 8) Press release to KOZI

Phase 2. Amendment Drafting – Planning Commission and Stakeholders May – July 2020

Once Phase 1 identifies the scope and areas of focus of the plan review, City Staff will begin drafting amendments. Depending on the scope and nature of these amendments, stakeholders will be given the opportunity to review draft language prior to submitting amendments to Planning Commission for review.

In accordance to the open Public Meetings Act of Washington State, stakeholders and the general public will provide the opportunity to attend or call into discussions related to the SMP update at regularly scheduled Planning Commission Meetings. Planning Commission will hold open public open record hearing prior to recommending adoption to the City Council.

Phase 3. Adoption: Legislative Process/SEPA Public Comment Period

The City will coordinate with the Department of Ecology to take advantage of the optional joint-review process for SMP amendments, which allows for a joint state-local comment period and public hearing (WAC 173-26-104).

City staff will coordinate with the Washington State Department of Ecology on public notification of the comment period and hearing(s). At least one public hearing will held before City Council prior to adoption. Public notice of all hearings will indicate what governmental body is holding the comment period and/or hearing, the date and time, and the location of any public hearing. Notices will be published per official policy and comply with all other legal requirements, such as the Americans with Disabilities Act.

SEPA Notice will be published in the *Chelan Mirror*. Comments will be received by the primary contact: Sarah Schrock sschrock@cityofchelan.us, Subject Line SMP Review/SEPA or submitted my mail to City of Chelan SMP, PO BOX 1169 135 Johnson Street, Chelan, Wa. 98816
City of Chelan