

RESOLUTION NO. 2020-1371

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHELAN, WASHINGTON ADOPTING A POLICY FOR EMERGENCY FUNDING FOR CERTAIN COMMUNITY AGENCIES DURING A PUBLIC HEALTH EMERGENCY AND/OR PANDEMIC.

WHEREAS, the Mayor of Chelan declared an emergency on March 17, 2020 pursuant to RCW 38.52.070, for the purpose of protecting public health and our employees as necessary in response to a public health emergency; and

WHEREAS, there is an urgent need for a policy and related procedures to outline the response and recovery related to public health emergencies; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CHELAN, WASHINGTON, DO RESOLVE AS FOLLOWS:

Section 1. Adoption of Emergency Funding for Certain Community Agencies During a Public Health Emergency and/or Pandemic Policy: The “Emergency Funding for Certain Community Agencies During a Public Health Emergency and/or Pandemic” is hereby approved as set forth on the attached Exhibit “A”. The Policy is adopted as the rules the City will follow in public health emergencies as defined within the Policy.


The provisions of this Resolution shall become effective upon adoption.

APPROVED BY THE CITY COUNCIL OF THE CITY OF CHELAN, WASHINGTON on this 24th day of March 2020.


APPROVED:

By: 
Robert Goedde, Mayor

ATTEST:

By: 
Peri Gallucci, City Clerk

APPROVED AS TO FORM:

By: 
Quentin Batjer, City Attorney

CITY OF CHELAN
EMERGENCY FUNDING FOR CERTAIN COMMUNITY AGENCIES DURING A
PUBLIC HEALTH EMERGENCY AND/OR PANDEMIC POLICY
POLICY NO. COVID – E4

I. PURPOSE

The purpose of this policy is to provide guidance and establish procedures in the event a pandemic illness or public health emergency is expected to, or currently is taking place, which may affect the health and economic wellbeing of the residents City of Chelan.

II. SCOPE

This policy applies to certain community agencies funded by the City of Chelan in the 2020 Adopted Operating Budget.

III. DEFINITIONS

- A. Community Agency: An agency funded in the 2020 Adopted Operating Budget which contributes to the wellbeing of the residents of Chelan by helping to provide food and nutritional security and /or housing security in the form of emergency housing and/or temporary housing rent or mortgage assistance.
- B. Emergency Funding: Funding to community agencies authorized by the City Council outside the statutory budget process during the current public health emergency. Such funding to be used solely to directly provide food security and emergency housing support for residents of Chelan.
- C. Outbreak: a widespread occurrence of an infectious disease in a community at a particular time with a hospitalization and/or mortality rate significantly higher than the common flu.
- D. Pandemic: a disease that is prevalent over a region, country, or the world.
- E. Public Health Emergency: An occurrence or imminent threat of an illness or health condition, caused by bio terrorism, epidemic or pandemic disease, or (a) novel and highly fatal infectious agent or biological toxin, that poses a substantial risk of a significant number of human fatalities or incidents or permanent or long-term disability.

IV. REFERENCES

- A. Chapter 70.05 RCW - Local Health Departments
- B. Chapter 70.08 RCW - Combined City-County Health Departments

- C. Chapter 70.26 RCW - Pandemic Influenza Preparedness
- D. RCW 38.52.070 - Emergency Powers
- E. City of Chelan Continuity Operations Plan (COOP)
- F. Washington Department of Health: doh.wa.gov
- G. Public Health– Chelan-Douglas Health District: www.cdhd.wa.gov

POLICY

It is the policy of the City of Chelan to take all appropriate measures needed to address a pandemic illness and to protect public health. Protecting the health and wellbeing of the community and City staff is a top priority and this policy establishes some of the actions that may be taken, and the authority granted, to address a pandemic or other public health emergency.

PROCEDURES

The following procedures are established to help ameliorate the impacts to community wellbeing in the event that a pandemic or other public health emergency becomes a threat to the health or safety of City of Chelan community.

Declaration of Pandemic and/or Public Health Emergency:

- A. Public health professionals at organizations such as the Centers for Disease Control and Prevention (CDC), Washington State Public Health Department, Washington State Governor, and/or Chelan-Douglas Health District may declare that a pandemic, outbreak, or public health emergency exists. Such declarations may contain instructions or recommendations to both private and public sector entities. The City will follow all mandatory instructions and will implement recommendations to the extent it determines these to be applicable and/or feasible or practicable under the particular circumstances.
- B. Proclamation of Emergency/Disaster Due to Pandemic and/or Public Health Emergency: Upon the City's proclamation of emergency/disaster due to pandemic and/or public health emergency, the following shall apply:
 - i. The City Council authorizes, at the discretion of the Mayor and / or City Administrator emergency grants of up to \$5,000 per grant to community agencies (not to exceed \$50,000 in total) supporting the community during the Emergency through the direct providing of goods and services enhancing food and housing security for the residents of Chelan impacted by the emergency. Agencies are eligible for more than one grant.
 - ii. Community agencies may apply to the City through the Mayor and City Administrator. Preference will be given to those applications clearly demonstrating how City funds will be used to directly improve food and housing

security for Chelan residents impacted economically by the public health emergency, whether through loss of employment, income, or the inability to work.

Applications will be in the form of a letter to the Mayor, and will be signed by the agency director and a member of the board of directors. Included in the application letter, at a minimum

- a. Reason the request is needed – who is the client base, how it is growing and how is the request related to the declared public health emergency for the coronavirus.
 - b. Statistics relative to recent prior year(s) service demand, and budgeting assumptions as to demand for services in the current year compared to what is happening now with regards to demand for service.
 - c. Breakdown of client base served between City of Chelan residents vs nonresidents.
 - d. Discussion of how the funding will directly impact food or housing security for residents of Chelan.
- iii. The Mayor and / or City Administrator will notify the City Council of all grants awarded.
- iv. Community Agencies accepting such grants will provide a detailed accounting of the use of such funds including both financial and programmatic information to the City Council upon the final expenditure of the grant or when the public health emergency is ended, whichever comes first. Programmatic information includes information such as number of residents served and how. Additional grants will not be provided to agencies not meeting this requirement.