

**RESOLUTION NO. 2020-1365**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHELAN, WASHINGTON, RATIFYING THE EMERGENCY EXECUTIVE ORDER ISSUED MARCH 17, 2020 AND PROVIDING TEMPORARY PROCEDURES TO RESPOND TO THE COVID-19 EPIDEMIC.**

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**WHEREAS**, on January 31, 2020, the United States Department of Public Health and Human Services Secretary Alex Azar declared a public emergency for the novel coronavirus (COVID-19) beginning on January 27, 2020; and

**WHEREAS**, on February 29, 2020, Governor Jay Inslee signed a Proclamation declaring a State of Emergency exists in all counties in the State of Washington due to the number of confirmed cases of COVID-19 in the state and directed that the plans and procedures of the Washington State Comprehensive Emergency Management Plan be implemented; and

**WHEREAS**, on March 11, 2020 Governor Jay Inslee issued an additional Emergency Proclamation ordering that all events that takes place in King, Snohomish, and Pierce counties with more than 250 people are prohibited by the state. The order applies to gatherings for social, spiritual and recreational activities. These include but are not limited to: community, civic, public, leisure, faith-based, or sporting events; parades; concerts; festivals; conventions; fundraisers and similar activities; and

**WHEREAS**, on March 13, 2020 Washington State Governor Jay Inslee announced that all K-12 public and private schools in Washington State must close for six weeks, from March 17, 2020 until at least April 24, 2020.

**WHEREAS**, on March 17, 2020, the Chelan County Board of Commissioners declared a public health emergency to allow Chelan County to take immediate steps necessary to prepare and respond appropriately to the outbreak; and

**WHEREAS**, on March 17, 2020, Mayor Robert Goedde issued an Emergency Executive Order, declaring the COVID-19 pandemic to be an emergency in the City of Chelan pursuant to Section 38.52.010 RCW and other relevant provisions of state and federal law;

**WHEREAS**, the health, safety and welfare of City residents, businesses, visitors and staff is of utmost importance to the City and additional future measures may be needed to protect the community.

**NOW THEREFORE, BE IT RESOLVED**, by the City Council of the City of Chelan, Washington, that:

**SECTION 1 – RATIFICATION AND FINDING OF FACT**

The City Council affirms the Mayor’s Emergency Executive Order and authorizes the execution of contracts or agreements or other actions necessary for the purpose of protecting public health and our employees as necessary. The City Council further hereby authorizes City forces to respond to the emergency in the most effective and expedient manner, without regard for the procedures and formalities that would otherwise govern the assignment of duties, procurement of materials, and contracting of services in accordance with RCW 38.52.070 and RCW 39.04.280.

**SECTION 2 – CITY’S RESPONSE**

- A. The City is committed to protecting the public and staff by minimizing the spread of COVID-19. The City has and will continue to follow the guidelines provided by the State of Washington and the Chelan Douglas County Health District, who prescribe social distancing and minimizing gatherings of people to best combat the spread of COVID-19.
- B. The City will close City Hall to the general public beginning at noon Tuesday, March 17, 2020 until further notice. Citizens may pay utility bills, acquire licenses, submit permit applications, contact staff, and transact other City business via telephone, email, and online.
- C. The City will increase efforts to sanitize parks and public spaces which remain open to the public to minimize exposure to COVID-19.

**SECTION 3 – COUNCIL PROCEDURES**

During the term of this Resolution, the following amendments to City Council procedures are hereby adopted:

- A. Any rule or procedure adopted by City Council that would prevent or prohibit all City Councilmembers from attending City Council meetings remotely are temporarily suspended and all City Councilmembers are encouraged to attend all meetings via remotely.
- B. Council meetings may be held remotely during the term of this Resolution regardless of whether the City has the capability of recording meetings on video.
- C. Council directs that the public comment portion of Council meetings and any scheduled public hearings be temporarily suspended to discourage public in-person attendance of City Council meetings. City Council and staff will encourage and accept public comment via email or written comment.
- D. Any Council rules that are inconsistent with this Resolution are hereby waived and suspended during the term of this Resolution.

**SECTION 4 – BUDGET**

During the term of this Resolution, Council adopts the following budget restrictions:

- A. Council hereby encourages the expenditure of funds for acquiring any necessary technology to facilitate employees to work from home in situations where such remote work is possible, available, and approved by the Mayor and Department Head overseeing the relevant department. Any such expenditures should either be within current budget allocations or brought to Council for approval.
- B. All staff time dedicated to emergency health responses related to the COVID-19 epidemic must be tracked to allow for FEMA reimbursement.

**SECTION 5 – COMMUNICATION**

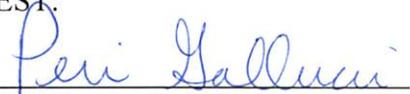
- A. Every effort will be made to provide updates regarding City functions and actions relating to the COVID-19 epidemic on the City’s website to provide the public with the best updated information.
- B. The City will cancel and discourage any unnecessary gatherings of community members and/or staff during the Term of this Resolution.

**SECTION 6 – EFFECTIVENESS**

The provisions of this Resolution shall become effective upon adoption and expire on June 15, 2020 unless further extended by formal action of Council.

**APPROVED BY THE CITY COUNCIL OF THE CITY OF CHELAN on this 24th day of March, 2020.**

APPROVED:  
  
 By: \_\_\_\_\_  
 Robert Goedde, Mayor

ATTEST:  
  
 By: \_\_\_\_\_  
 Peri Gallucci, City Clerk

APPROVED AS TO FORM:  
  
 By: \_\_\_\_\_  
 Quentin Batjer, City Attorney

**CITY OF CHELAN  
EMERGENCY EXECUTIVE ORDER**

**A PROCLAMATION OF EMERGENCY; WAIVING CERTAIN  
CONTRACTING AND BUDGET REQUIREMENTS, AUTHORIZING  
STAFF TO IMPLEMENT EMERGENCY PURCHASING  
REQUIREMENTS, AND TO TAKE OTHER STEPS IN RESPONSE TO  
THE EMERGENCY.**

**WHEREAS**, the world is currently experiencing a novel coronavirus (“COVID-19”) outbreak;  
and

**WHEREAS**, on January 31, 2020, the United States Department of Public Health and Human Services Secretary Alex Azar declared a public emergency for COVID-19 beginning on January 27, 2020; and

**WHEREAS**, on February 29, 2020, the Governor of Washington State proclaimed that a state of emergency exists in all counties in the state of Washington for COVID-19 Pandemic, and directed state agencies and departments to use resources and to do everything reasonably possible to assist affected political subdivisions in an effort to respond to and recover from the outbreak; and

**WHEREAS**, on March 11, 2020, the World Health Organization declared that the spread of the COVID-19 virus had created a global pandemic; and

**WHEREAS**, COVID-19, a respiratory disease that can result in serious illness or death, is caused by a virus easily spread from person to person; and

**WHEREAS**, COVID-19 has the potential to adversely affect the health of people in Chelan County and the City of Chelan; and

**WHEREAS**, the Chelan Douglas County Health District reported that COVID-19 can result in serious impacts to the health and well-being of the public and could overwhelm the health and medical system in Chelan County; and

**WHEREAS**, under the above referenced conditions, there is substantial likelihood of risk to the citizens of the City of Chelan unless further efforts are taken to reduce the threat; and

**WHEREAS**, I have determined that it is necessary for the City to take actions authorized under Chapter 9.12 (Civil Emergency) of the Chelan Municipal Code (CMC) and Chapter 38.52 (Emergency Management) of the Revised Code of Washington (“RCW”), including but not limited to, the definitions in RCW 38.52.010, the authorizations in RCW 38.52.070 and RCW 38.52.110, the liability, immunity and indemnification provisions of RCW 38.52.180, et seq.

**NOW THEREFORE, BE IT HEREBY ORDERED BY** the Mayor of the City of Chelan, Chelan County, Washington as follows:

**Section 1.** There is hereby declared an emergency, due to the imminent spread of COVID-19 Pandemic in the City of Chelan.

**Section 2.** Pursuant to the emergency declared at Section 1 the City shall have the emergency powers as set forth in RCW 38.52.070(2):

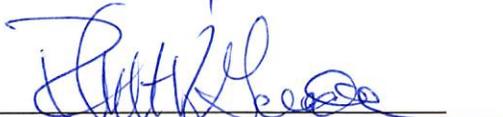
In carrying out the provisions of this chapter each political subdivision, in which any disaster as described in RCW 38.52.020 occurs, shall have the power to enter into contracts and incur obligations necessary to combat such disaster, protecting the health and safety of persons and property, and providing emergency assistance to the victims of such disaster. Each political subdivision is authorized to exercise the powers vested under this section in the light of the exigencies of an extreme emergency situation without regard to time-consuming procedures and formalities prescribed by law (excepting mandatory constitutional requirements), including, but not limited to, budget law limitations, requirements of competitive bidding and publication of notices, provisions pertaining to the performance of public work, entering into contracts, the incurring of obligations, the employment of temporary workers, the rental of equipment, the purchase of supplies and materials, the levying of taxes, and the appropriation and expenditures of public funds.

**Section 3.** State and Federal Assistance. The City Administrator is authorized to request all available state and federal assistance necessary to respond to this emergency.

**Section 4.** Pursuant to the emergency declared at Section 1, all City departments are authorized to assign personnel, modify employee work schedules and to close City Buildings to the Public.

**Section 5.** The declaration of a local emergency set forth at Section 1 shall terminate at midnight following the 90th day after the date of this order unless extended or terminated earlier by the Mayor of the City of Chelan.

Signed this 17 Day of March, 2020

  
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Robert Goedde, Mayor  
City of Chelan