

Summary of Record

City of Chelan Comprehensive Plan & Municipal Code Update | October 31, 2017

This document provides a summary of meetings and documents provided for public review during the City of Chelan Comprehensive Plan Update from March 2016 to mid-September 2017. It may be updated prior to City Council action. Project documents are primarily available at the project website, and some are available through the City's Civic Portal pertaining to City Council meetings.

- Project website: <https://cityofchelan.us/departments/building-planning-department/planning-department/2017-comprehensive-plan/>
- Civic Portal: <https://cityofchelan.civicweb.net/Portal/MeetingTypeList.aspx>

Exhibit 1. Summary of Record – City of Chelan Comprehensive Plan and Municipal Code Update

Date	Description	Location and Link
March and April 2016	City Council Resolution 2016-1313, Exhibit 1, Public Participation Plan – 3/16 and 4/16	City of Chelan website: Public – Participation – Plan – 2017 – Update.pdf
March and April 2016	City Council Resolution 2016-1313, Exhibit 1, Work Plan Timeline – 3/16 and 4/16	Project Website: Work – Plan – timeline.pdf
October 2016	Consultant Kick – off – 10/13/16	City Tour, Stakeholder Meeting, Vision Room, City Hall, October 13, 2016. Review scope and schedule and outreach objectives.
November 2016	County-City UGA Meeting – 11/9/16	Chelan County Community Development and the City of Chelan Planning Department will be co-hosting this meeting to address proposed changes to the Urban Growth Area boundary for the City of Chelan.
November 2016	<ul style="list-style-type: none"> ▪ Notices – Save the Date: Issued in Utility Billings and posted at website – 10/16 and 11/16 ▪ Vision Workshop – 11/16/16 ▪ Vision Survey – 11/9 to 11/30/16 	Project Website: <ul style="list-style-type: none"> ▪ Power Point: VisioningWorkshopPowerpoint.pdf ▪ Chelan Top 10 Community Facts and Trends: Top10 – CommFacts – andTrends.pdf ▪ Survey Summary alone: 2017CompPlanVisionSurveyResults.pdf ▪ Summary of both Survey and Workshop including notices: CompPlanVisionSurveyResults.pdf. Also, included in January 10, 2017 City Council Agenda Packet below.

Date	Description	Location and Link
January 2017	Administrative Report to Council – 1/10/17	Comprehensive Plan Update – Vision Workshop & Survey Summary City Council Agenda Chelan Vision Outreach Summary Exhibit
January 2017	Stakeholder Meeting Visioning Results Review – 1/11/17	Vision Room, City Hall, January 11, 2017. Review same materials as City Council meeting prior day. See above.
February 2017	Administrative Report to Council – 2/7/17	Planning Director Gildroy reviewed the potential changes to the Comprehensive Plan: City Council Agenda
February 2017	Chelan Comprehensive Plan Update Land Use Workshop – 2/15/17	Project Website: Chelan – Land – Use – Workshop – Summary – Notes 2017 0227 wAppx.pdf
February 2017	Developer Workshop – 2/16/17	Hillside Development Principles, February 16, 2017, Vision Room, City Hall. Discussion guide: https://cityofchelan.us/pdfdocs/2017/09/Chelan-Developer-Forum-Discussion-Guide-DRAFT-2017_0213.pdf . See summary of principles adapted in Section 9 of the staff report for the March 2017 hearing: Plan – and – Code – Amendment – Report – 2017 0309 wAttach.pdf
March 2017	Planning Office Hours for Property Owners – 3/7/17	Project Website: March – 2017 – Outreach – Summary – 2017 04 watch sm.pdf
March 2017	Youth Focus Group at Chelan High School – 3/7/17	Project Website: March – 2017 – Outreach – Summary – 2017 04 watch sm.pdf
March 2017	Administrative Report to Council 3/7/17	Lisa Grueter, Berk Consulting, reviewed the results of the open house and the progress of the Comprehensive Plan amendments update. City Council Agenda
March 2017	Staff Report with March 2017 Draft Comprehensive Plan – 3/9/17	Chelan Comprehensive Plan and Municipal Code Update Draft Evaluation Of: Comprehensive Plan Vision, Goals, And Policies Future Land Use and Zoning Map Amendments Municipal Code Amendments Project Website: Plan – and – Code – Amendment – Report – 2017 0309 wAttach.pdf
March 2017	March 2017 Draft Comprehensive Plan – 3/9/17	Project Website: City of Chelan Draft Comprehensive Plan Update 2017 March 9, 2017
March 2017	March 2017 Existing Conditions and Trends Report – 3/9/17	Project Website: Existing – Conditions – Report 2017 0309 wAppx.pdf
March 2017	March 2017 Capital Facilities Plan Appendix – 3/10/17	Project Website: CompPlanCFP – Appendix – 2017 0310.pdf

Date	Description	Location and Link
March 2017	Planning Commission Public Open House and Hearing – 3/15/17	Notices were published in the Chelan Mirror, posted on the City’s website, and mailed in utility billings. <i>Hearing Continued to May 2017</i> Project Website: Power Point and Summary, March – 2017 – Outreach – Summary – 2017_04_wattch_sm.pdf
April 2017	Planning Commission Code Workshop – 4/19/17	Power Point: Chelan_PC-Study-Session_Code-Changes_2017_0419_rev.pdf
April 2017	Stakeholder Meeting – 4/20/17	Review similar presentation as Planning Commission Workshop, April 20, 2017, Vision Room, City Hall. See above.
May 2017	Staff Report with May 2017 Draft Plan & Code – 5/2/17	Chelan Comprehensive Plan and Municipal Code Update Draft Evaluation Of: Comprehensive Plan Vision, Goals, And Policies Future Land Use and Zoning Map Amendments Municipal Code Amendments Project Website: Plan – and – Code – Amendment – Report_2017_0502_wAtt.pdf
May 2017	May 2017 Draft (FLU Map) – 5/2/17	Project Website: Chelan_FLU_Zoning_2017_0502_DRAFT.pdf
May 2017	May 2017 Draft Changes from Current Base Zone (FLU Map) – 5/2/17	Project Website: Chelan – FLU – Changes – Labeled_2017_0502_DRAFT.pdf
May 2017	Public Comment Land Use and Policy Requests Matrix – 5/2/17	Project Website: Matrix – and – Compiled Comments_2017_0502.pdf
May 2017	Policy Comparison Matrices – 5/2/17	Project Website: Compare Policies_2017_0502.pdf
May 2017	City of Chelan Draft Comprehensive Plan Update 2017 – 5/2/17	Project Website: Consolidated Elements_2017_0502_Tracks_sm.pdf
May 2017	City of Chelan Draft Comprehensive Plan Update 2017 Capital Facilities Plan Appendix – 5/2/17	Project Website: CompPlanCFP – Appendix_2017_0502.pdf
May 2017	Chelan Municipal Code Title 17 Zoning Amendments – 5/2/17	Project Website: Chelan – Zoning – Code Title – 17_2017_0502_sub.pdf

Date	Description	Location and Link
May 2017	Chelan Municipal Code Amendments to Title 14, 15, 16, 19, 25 and Shoreline Master Program (SMP) – 5/2/17	Project Website: ChelanTitle14 15 16 19 25 SMP 2017 0502 sub.pdf
May 2017	Code Amendment Attachments – 5/2/17	Project Website: ChelanTitle14 15 16 19 25 SMP 2017 0502 attachments.pdf A. International Wildland Urban Interface Code – 2015 B. Interim Sewer Standard Amendments C. Interim Water Standards D. Development Standards Section 9 Amendments E. Development Standards Section 10 Amendments F. Rh2 Technical Memo
May 2017	Joint City Council & Planning Commission Workshop for Comprehensive Plan Amendments – 5/9/17	City Council Agenda Chelan Comprehensive Plan and Municipal Code Update Exhibit
May 2017	Stakeholder Meeting – 5/10/17	Review similar presentation as Joint Council / Planning Commission Workshop, May 10, 2017, Vision Room, City Hall. See above.
May 2017	Planning Commission Hearing 5/17/17	Notices were published in the Chelan Mirror, posted on the City’s website, and mailed in utility billings. Power Point: Hearing https://cityofchelan.us/pdfdocs/2017/09/PCHearing_2017_0517_correct.pdf
May 2017	Supplemental Hearing Packet – 5/17/17	Project Website: Supplemental Memo 2017 0517 wAttach.docx.pdf
June 2017	Updated Council on the Comprehensive Plan Amendments – 6 /6/17	City Council Agenda
June 2017	Planning Commission Meeting – 6/14/17	See June/July Planning Commission Power Points – provided to Council in August 2017. Project Website: Supplemental Meeting Packet Supplemental Report 2017 0609 wAtt.pdf Project Website: June 2017 Corrected Map (Flu Map) Chelan FLU Map – 2017 0609 – v2 notes 30x40.pdf
June 2017	Planning Commission Meeting – 6/21/17	See June/July Planning Commission Power Points – provided to Council in August 2017. Project Website: Supplemental Meeting Packet: Planning Commission Direction Recap SupplementalPacket 2017 0616withcover.pdf
July 2017	Planning Commission Meeting – 7/19/17	See June/July Planning Commission Power Points – provided to Council in August 2017. Project Website: Public – Comment – Compliation 2017 0718 Rev Clean.pdf

Date	Description	Location and Link
July 2017	Staff Report to Council City of Chelan Comprehensive Plan & Municipal Code Update – 7/17	Project Website: Staff – Report – to – Council 2017 0726.pdf
July 2017	Draft Comprehensive Plan Update 2017 Planning Commission Recommended – 7/17	Project Website: Consolidated Elements 2017 0719 PC – met.pdf
July 2017	Draft Comprehensive Plan Update 2017 Appendix A. Capital Facilities Plan Planning Commission Recommendations – 7/17	Project Website: CompPlanCFP – Appendix 2017 07 28.pdf
July 2017	Appendix B Definitions – 7/17	Project Website: Appendix – B Definitions 2017 0719 sub.pdf
July 2017	Policy Comparison Matrices – 7/17	Project Website: Compare Policies 2017 0719 sub.pdf
July 2017	Planning Commission Recommendations FLU Map – 7/17	Project Website: Chelan FLU Map – 2017 0725 title sm.pdf
July 2017	Planning Commission Recommendations FLU Map with Changes Labeled 7/17	Project Website: FLU Map – 2017 0725 – with – changes – labeled – lores title sm.pdf
July 2017	Title 17 Zoning Amendments – 7/17	Project Website: Chelan – Zoning – Code Title – 17 2017 0719 REV Sub.pdf
July 2017	Chelan Municipal Code Amendments to Title 14, 15, 16, 19, 25 And Shoreline Master Program (SMP) 7/17	Project Website: ChelanTitle14 15 16 19 25 SMP 2017 2017 0719 sub.pdf

Date	Description	Location and Link
July 2017	Code Amendment Attachments 7/17 (no change to May document)	Project Website: ChelanTitle14_15_16_19_25_SMP_2017_0502_attachments.pdf A. International Wildland Urban Interface Code – 2015 B. Interim Sewer Standard Amendments C. Interim Water Standards D. Development Standards Section 9 Amendments E. Development Standards Section 10 Amendments F. Rh2 Technical Memo
August 2017	Planning Commission Public Comment Compilation 8/7/17	Project Website: Public – Comment – Compliation 2017_0807_Rev_Clean.pdf
August 2017	Planning Commission's Recommendations for the 2017 Comprehensive Plan Amendments 8/8/17	City Council Agenda Planning Commission's Recommendations Exhibit
August 2017	2017 Comprehensive Plan Update Public Hearing 8/22/17	Notices were published in the Chelan Mirror, posted on the City's website, and mailed in utility billings. City Council Agenda Comprehensive Plan Update Public Hearing August 22 nd Public Hearing Power Point: https://cityofchelan.us/pdfdocs/2017/09/Chelan_CC-Hearing_2017_0822-003.pdf
September 2017	City Council Deliberations 9/12/17	City Council Agenda Comprehensive Plan Update Deliberations Presentation: https://cityofchelan.us/pdfdocs/2017/09/Chelan_CC-Workshop_2017_0912_rev.pdf
September 2017	City Council Handouts 9/12/17	Future Land Use /Zoning: Zoning – and – Overlays 2017_0912_Draft_rev.pdf Land Capacity: Land – Capacity – Integration 2017_0912_Draft_REV.pdf Map Folio: Map Folio 2017_0912_sm.pdf Tourist – Accommodation (T – A) Zone: T_A_Handout_2017_0912_Rev_with – Attachment.pdf Wildland Urban Interface CPAW Handout: WUI – Code – Handout – Washington – R3.pdf
September 2017	City Council Handouts 9/21/17	<ol style="list-style-type: none"> 1. Housing Handout – September 21, 2017 2. T-A Clarification Chart – September 21, 2017 3. Revisions in Response to Comment and Housekeeping Changes – September 21, 2017

Date	Description	Location and Link
October 2017	City Council Packet 10/6/17	<p>Comprehensive Plan and Municipal Code Revisions based on Council direction of 9/26/17. See https://cityofchelan.us/departments/building-planning-department/planning-department/2017-comprehensive-plan/.</p> <ol style="list-style-type: none"> 4. Response to Comments and Housekeeping Revisions – October 6, 2017 5. 2017 Comprehensive Plan – October 5, 2017 6. Capital Facilities Plan – Comprehensive Plan Appendix A- October 5, 2017 7. Definitions – Comprehensive Plan Appendix B – October 5, 2017 8. Land Capacity – Comprehensive Plan Appendix C – October 5, 2017 9. Transportation Analysis – Comprehensive Plan Appendix D – October 5, 2017 10. Future Land Use Map – Comprehensive Plan – October 5, 2017 11. Future Land Use Map – Revision Labeled, City Council Direction – October 5, 2017 12. Chelan Municipal Code Title 17 Zoning Code – Planning Commission Recommended & City Council Revisions – October 5, 2017 13. Chelan Municipal Code Titles 14, 15, 16,19, 25 and Shoreline Master Program – Planning Commission Recommended & City Council Revisions – October 5, 2017 14. Chelan Municipal Code Wildland Urban Interface Code, Interim Water and Sewer, Development Standards Section 9 Parking, Development Standards Section 10 Utility Design and Critical Areas Technical Memo – October 5, 2017 15. SEPA Addendum – Draft October 5, 2017 16. Existing Conditions Report – October 5, 2017 17. Record List – October 5, 2017
October 2017	Addendum to Determination of Non-Significance 10/16/17	SEPA Addendum – Final October 16, 2017
November 2017	Proposed Ordinance 11/3/2017	Post proposed Ordinance and supporting documents. See https://cityofchelan.us/departments/building-planning-department/planning-department/2017-comprehensive-plan/
November 2017	Adoption 11/14/17	Adopted ordinance and documents available: https://cityofchelan.us/departments/building-planning-department/planning-department/2017-comprehensive-plan/