

MINUTES OF THE JANUARY 14, 2016 COUNCIL MEETING
City Hall, 135 East Johnson Avenue, Chelan, Washington

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m.

2. OATH'S OF OFFICE

3. ELECTED OFFICIALS PRESENT: Mayor Cooney, Councilmembers Allen, Dobbs, Harper, Isenhart McCardle, Morehouse and Steele.

STAFF PRESENT: City Administrator Schmidt, City Attorney Batjer, City Clerk Gallucci, Planning Director Gildroy, and Public Works Director Van Epps.

4. AGENDA CHANGES

A. None.

5. CITIZEN COMMENTS

A. Steve Garvich, 311 South 1st Street, requested Council review the Ordinance regarding ATV's. CMC 10.76.830 lists two designations, one is an ATV and the other is a UTV and both are required to wear helmets. He does not think he needs to wear a helmet in his UTV.

Mr. Garvich asked Mr. Van Epps about the berms in the sidewalks created by the snowplows. There are a lot especially by the high school. He was informed that was a state highway. Mr. Van Epps explained there was a snow plowing plan and they would get to the berms in the City as soon as possible.

Mr. Cooney recognized Mr. Sargeant's sophomore Civics Class. He really applauds the involvement with the school.

6. MINUTES

Ms. Isenhart moved to approve the minutes as follows. Second by Ms. McCardle. Motion passed unanimously.

A. Minutes of the December 10, 2015 Regular City Council Meeting

7. CONSENT AGENDA

Mr. Harper moved to approve the consent agenda as follows. Second by Mr. Morehouse. Motion passed unanimously.

A. December 28, 2015 Claims Warrants No. 86185 – 86242 totaling \$176,601.07 and Payroll Warrants No. 47063 – 47127 totaling \$140,823.95.

B. December 30, 2015 Claims Warrants No. 86243 – 86292 totaling \$365,120.89.

C. January 14, 2016 Claims Warrants No. 86293 – 86323 totaling \$397,635.35 and Payroll Warrants No. 47128 - 47205.

8. SPECIAL PRESENTATIONS

A. None.

9. PUBLIC HEARINGS

A. HOTEL CONVENTION CENTER PARKING REVISION: Mr. Gildroy explained this was a citizen initiated amendment to development standards. This will add Convention Center Standards to include one on-site parking space for each 300 square feet of convention center meeting space.

Mr. Gildroy provided a staff report.

The applicant, Clint Campbell, 104 W Woodin Avenue, gave a history on the proposed amendment. Mr. Campbell wanted it noted his business is the only business on Woodin Avenue required to provide parking.

The Public Hearing was opened at 6:32 p.m.

There was no public testimony.

The Public Hearing was closed at 6:33 p.m.

Ms. Isenhardt moved to accept Planning Commission's recommendation revising the Development Standards Section 9 Parking to add convention center to the hotel / motel standard requiring one on-site parking stall per 300 square feet of meeting space and instruct staff to prepare the adopting ordinance. Second by Mr. Morehouse. Motion passed unanimously.

10. ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

A. MAYOR PRO TEMPORE SELECTION: Mr. Schmidt stated it was time to select a Mayor Pro Tempore for the next two years. Ms. Isenhardt expressed an interest in the position.

Ms. McCardle moved to select Councilmember Isenhardt as Mayor Pro Tempore for the next two years. Second by Ms. Allen. Motion passed unanimously.

B. DAVIS ARNEIL LAW FIRM CITY ATTORNEY SERVICES AGREEMENT: Mr. Schmidt stated this agenda bill seeks confirmation from Council to select Davis Arneil Law Firm for the City's legal services with Quentin Batjer as the City Attorney. Mr. Allan Galbraith will be available when Mr. Batjer is not.

Mr. Steele moved to authorize the Mayor to enter into the Agreement for Legal Services with Davis, Arneil Law Firm, LLP as attached and presented. Second by Ms. McCardle. Motion passed unanimously.

- C. CHELAN COUNTY EMERGENCY SERVICES AGREEMENT: Mr. Schmidt stated this item must be done every year to authorize Emergency Services planning. It is a state law requirement that all jurisdictions have emergency planning in place. The fee is based on per capita by county.

Ms. McCardle moved to authorize the Mayor enter into the 2016 Agreement for Emergency Services with Chelan County as attached and presented. Second by Mr. Morehouse. Motion passed unanimously.

- D. SIKES RESIDENCE SURPLUS PROPERTY AUTHORIZATION: Mr. Schmidt explained this item is seeking to declare the Sikes Property at 115 Howard Flats Road as surplus. The City acquired the property for the runway protection zone for the Lake Chelan Airport so none of the buildings can be occupied although the structures are in good shape. Staff recommends calling for sealed bids for removal of the buildings as it is more cost effective than demolishing them.

Ms. McCardle moved to declare the single family residence and bunk house located at 115 S. Howard Flats Road surplus and to seek proposals to have the structure relocated. Second by Ms. Isenhart. Motion passed unanimously.

- E. LAKE CHELAN BUILDING SUPPLY UTILITY EXTENSION AGREEMENT: Mr. Van Epps reported Lake Chelan Building Supply is going to construct a new facility and they have requested to hook up to the City's sewer system. They will pay for connection charges as part of the agreement and will not protest annexation if the City ever annexes the area.

Mr. Morehouse moved that the City enter into the proposed Utility Extension Agreement with Lake Chelan Building Supply, consistent with Chapter 13.34.020 of Chelan Municipal Code. Second by Mr. Harper. Motion passed unanimously.

- F. AIRPORT WATER MAIN PRE-CONSTRUCTION GRANT APPLICATION: Mr. Schmidt explained staff is seeking authorization to amend the existing RH2 Agreement for Water Services to the Airport. RH2 Engineering conducted the initial water feasibility study which led to meetings with the funding agencies for the proposed project. The Department of Health has expressed interest in the project and possible funding and has encouraged the city/airport to apply for a preconstruction grant to receive other funds from them. This amendment will allow RH2 to prepare preconstruction and consolidation grant applications.

Ms. Isenhart moved to authorize the Mayor to enter into the RH2 Agreement Amendment No.1 as attached and presented. Second by Mr. Dobbs. Motion passed unanimously.

- G. CITY COUNCIL PROCEDURAL CHANGES INTRODUCTION: Mr. Schmidt discussed the staff recommended Council procedural changes including moving meetings to Tuesday nights, eliminating committees, adding one work session a month, and changing the code to reflect one meeting the third week of December.

Ms. McCardle moved to have the Mayor present proposed ordinances to put into effect changes for City Council meetings as described. Second by Mr. Steele. Motion passed unanimously.

H. CITY COUNCIL LIAISON SELECTIONS: Councilmembers discussed and assigned the different liaison positions.

Mr. Morehouse moved to approve the liaison assignments for 2016 as discussed and now listed on the attached assignment sheet. Second by Mr. Harper. Motion passed unanimously.

11. MAYOR AND COUNCIL COMMENTS

Mr. Harper

- Thought the committee discussion was good.
- Thinks the City of Chelan is in good shape.
- Senator Parlette would like to get an appointment set up for when the Mayor and Councilmembers are at City Action Days.

Mr. Morehouse

- Welcomed the new Councilmembers and Mayor and thanked the previous Councilmembers and Mayor for their work.
- Attended a watershed meeting last night. The lack of information from the Army Corps of Engineers and that they didn't realize Lake Chelan was a variable pool lake was shocking. People are required to contribute 4% of their dock costs into an in-lieu fund instead of planting trees or grass. The ACOE requires this but admits they only monitor 5%.
- Attended PUD's quarterly meeting regarding fish.
- Chelan Valley Hope will be purchasing the building at the end of March.

Mr. Steele

- Looks forward to serving with new Council and the new Mayor. He is looking forward to 2016.

Ms. McCardle

- Thankful for Mr. Van Epps and his team and the Parks Department. The amount of work and time they have been putting to help get ready for Winterfest has been phenomenal.
- Thanked Mr. Harper for his service as Mayor Pro Tem. She is glad he is there to pass on his knowledge.
- Is excited for 2016. The energy is phenomenal.

Ms. Allen

- Is very honored to be here. She thanked everyone for allowing her to be there.
- Thanked Mr. Van Epps for his work on the town.

Ms. Isenhart

- Thanked everyone for everything everyone else said.
- Thanked Council for giving her a shot at Mr. Harper's job. She is looking forward it. It is going to be a wonderful year.
- Gave the City Clerk flyers to hang up for people to get on a list created by the government for use of people's personal equipment to assist with fires.

Mr. Dobbs

- Said it was fun to watch the Council over the years. He is honored to walk in those footsteps. He gave a high five to Mr. Goedde who did a lot of work for the City.

Mr. Cooney

- Has seen the behind the scenes working inside City Hall and how great of a place it is. The functionality of City Hall is a hard working team of people who help each other out, there is no rancor or no drama and he is humbled to be there. It been the two greatest and busiest weeks of his life.
- The Council retreat will be the first part of March and he is asking everyone to come up with five goals as he likes working with objectives.
- There has been some responses for the Parks Director position.

12. CITY ADMINISTRATOR'S REPORT

Mr. Schmidt

- March 5, 2016 is the tentative date for the Strategic Retreat. It will held at the Lake Chelan Golf Course Club House.
- Knows City Action Days is in a couple of weeks but he needs everyone back for the Council meeting.
- Handed out some drawings for the new Parks Administration Building.
- Closed the Parks Director position last Friday. Nineteen applications were received with six really qualified ones. He will be reaching out to Councilmembers to participate on the interview panel the first week in February with a start date of sometime in March.
- Thanked Public Works for pushing a lot of snow around. There are always going to be complaints but it seems to be going well.
- Welcomed the new City Attorney.

13. RECESS

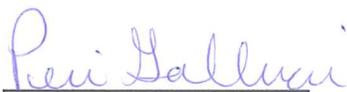
The City Council meeting was recessed at 7:48 p.m. to allow the Mayor and Councilmembers to participate in the Airport Board Meeting. The Council meeting reconvened at 7:49 p.m. following adjournment of the Airport Board Meeting.

14. EXECUTIVE SESSION

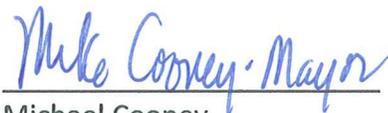
A. None.

15. ADJOURNMENT

There being no further business, the meeting was adjourned at 7:49 p.m.



Peri Gallucci
City Clerk



Michael Cooney
Mayor

DATE APPROVED BY COUNCIL:

January 28, 2016