

MINUTES OF THE NOVEMBER 13, 2014 COUNCIL MEETING  
City Hall, 135 East Johnson Avenue, Chelan, Washington

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m.

2. ELECTED OFFICIALS PRESENT: Mayor Goedde, Councilmembers Harper, Higgins, Isenhardt, McCardle, Morehouse and Steele. ABSENT/EXCUSED: Councilmember Cooney.

STAFF PRESENT: City Administrator Schmidt, City Attorney Galbraith, City Clerk/Administrative Assistant Gallucci, Finance Director Grant, Parks & Recreation Director Sablan, Planning Director Gildroy, and Public Works Director Van Epps.

3. AGENDA CHANGES

- A. Move Item 9 C. Animal Control Agreement with Wenatchee Valley Animal Control immediately after the Consent Agenda.

4. CITIZEN COMMENTS

- A. None.

5. MINUTES

**Mr. Steele moved to approve the minutes as follows. Second by Ms. McCardle. Motion passed unanimously.**

- A. Minutes of the October 21, 2014 Special City Council Budget Workshop  
B. Minutes of the October 23, 2014 Regular City Council Meeting  
C. Minutes of the November 4, 2014 Special City Council Budget Workshop

6. CONSENT AGENDA

**Mr. Steele moved to approve the consent agenda as follows. Second by Mr. Morehouse. Motion passed unanimously.**

- A. November 13, 2014 Claims Warrants No. 84131 - 84223 totaling 213,212.45 and Payroll Warrants No. 44414 – 44512 totaling \$198,337.68.  
B. Excuse Councilmember Cooney from the November 13, 2014 Regular City Council Meeting.

7. SPECIAL PRESENTATIONS

- A. LAKE CHELAN SAILING ASSOCIATION REPORT: Mr. Sablan introduced Larry Brooks and Russ Jones from the Lake Chelan Sailing Association. Mr. Jones informed Council they offer beginning and advanced sailing lessons at no cost. This year, there were 25 students in the classes. They also teach the Mandatory Boater Education which had 29 students this year. The conduct work parties and remove graffiti. The LSA holds the Lake Chelan Sailing Regatta

which is the largest sailing regatta in Eastern Washington which draws folks from other areas. They would still like to consider painting the tower behind their building.

**No action required.**

- B. LAKE CHELAN CHAMBER OF COMMERCE REPORT: Mr. Lester Cooper, from the Lake Chelan Chamber of Commerce, gave a presentation on the Chambers current and future marketing actions. He played one video and said they have a different video for each season so Chelan is projected to the outside world in a unique way. He went through the board of directors and staff. He stated they had a 14% increase in Chamber membership which now has a total of 490 members which has really improved community communications. He said there is a significant increase in attendance at Chelan events which increases sales tax revenue and lodging tax dollars. They are trying to move more tourism into the shoulder seasons. He discussed the increased traffic to the website, stating 70% had never visited before. He talked about the various magazines Chelan has been featured in, social media, and their newsletter subscribers. He thanked the partner members, the City, the community, and numerous non-profit groups.

**No action required.**

#### 8. PUBLIC HEARINGS

- A. 2015 REVENUE SOURCES/PROPERTY TAXES: Ms. Grant reminded Council the City took the banked capacity last year so what is eligible is a 1% property tax increase and new construction and refunds. She said the preliminary assessed value for 2015 is up 7.8%. She stated property tax revenue is currently split with 75% going into the Street Fund and 25% going into the General Fund.

The Public Hearing was opened at 6:40 p.m. There was no public comment. The Public Hearing was closed at 6:41 p.m.

**No action required.**

#### 9. ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

- A. 2015 REVENUE SOURCES/PROPERTY TAX ORDINANCE: Ms. Grant explained this Ordinance sets the Property Tax Levy which will amount to \$11,760 increase in property taxes, not including refunds or new construction.

**Ms. Isenhart moved to adopt Ordinance No. 2014-1481 setting the property tax levy for 2015. Second by Mr. Higgins. Motion passed unanimously.**

- B. SKID MOUNT SPRAYER BID AWARD: Mr. Schmidt informed Council staff put out an Invitation to Bid for a skid mount sprayer. The City received one bid from Planet Turf which meets all of the City's needs. It was budgeted for in the 2014 budget and came in \$4,000 less than the budgeted amount.

**Ms. McCardle moved to award the purchase of the skid mount sprayer in the amount of \$9,467.00 plus applicable taxes to Planet Turf, Spokane Valley, WA. Second by Mr. Steele. Motion passed unanimously.**

- C. ANIMAL CONTROL AGREEMENT WITH WENATCHEE VALLEY ANIMAL CONTROL: Mr. Schmidt said this is the same agreement as the previous agreement. It is a three year agreement with a 3% increase this year and 1.5% increase for the following two years. Ms. Dawn Davies, Executive Director of the Wenatchee Valley Humane Society discussed the new building, improvements completed, and the ways the new facility is helping serve the community better. She stated they have started a new community Trap, Spay, Neuter, Release for feral cats. They are hoping to do this on a quarterly basis. She informed Council citizens who are underserved can apply at the WVHS for a \$20.00 fee to spay and neuter their pets.

**Mr. Steele moved to authorize the Mayor to enter into the proposed animal control agreement with the Wenatchee Valley Control, LLC, as attached as presented. Second by Ms. Isenhart. Motion passed unanimously.**

- D. CITY ATTORNEY CONTRACT EXTENSION WITH DAVIS ARNEIL LAW FIRM: Mr. Schmidt said this is a one year extension for the current contract. Davis Arneil Law Firm is requesting an increase in the retainer to \$1775 per month from \$1750 and an increase to \$162.50 per hour from \$160.00.

**Ms. Isenhart moved the Mayor sign the Extension and Modification Agreement with Davis-Arneil Law Firm, LLP for City Attorney Services through 2015. Second by Ms. McCardle. Motion passed unanimously.**

- E. GOLF COURSE ROAD SANITARY SEWER DESIGN AGREEMENT WITH GRAY & OSBORNE: Mr. Van Epps stated this is in response to the odor complaints at the No-See-Um Intersection and Council's direction to proceed with a predesign report. The report confirms it is going to require 1,000 feet of sewer main to connect into the existing gravity sewer line. Gray & Osborne are ready to proceed with bids for construction to begin in the spring.

**Ms. Isenhart moved to accept the Golf Course Road Sanitary Sewer Improvements Pre-Design Report, authorize Mayor Goedde to sign Amendment No. 8 with Gray and Osborne for design and engineering work on the Golf Course Road Sanitary Sewer Improvements, and approve a budget amendment in the amount of \$12,500 for work to be completed this year. Second by Mr. Steele. Motion passed unanimously.**

- F. CERB FEASIBILITY STUDY OF WATER SERVICE TO THE AIRPORT: Mr. Schmidt stated the Water Division has been requested to pledge \$2500.00 in matching funds for the CERB Planning Only Grant to study different options and review the benefits for extending fire flow to the Lake Chelan Airport. The Port of Chelan County has already pledged \$2500.00 in matching funds for the project. The grant application is due on December 1, 2014. Ms. Karen Korhner, RH2

Engineering, discussed different options and stated once the best option was known, she will proceed with a project report. Once an option is selected, they will try and obtain funding from CERB or from another source. Ms. Kornher stated a portion of the work will be conducted by Arlene Abbott.

**Mr. Steele moved to authorize a \$2,500 pledge from the Water Division as part of the CERB match requirement for the CERB grant request to conduct the Feasibility Study of Water Service to the Lake Chelan Airport. Second by Mr. Morehouse. Motion passed 5-0 as Councilmember Harper was out of Chambers during the vote.**

10. MAYOR AND COUNCIL COMMENTS

- A. DESIGNATION BASED SALES TAX FOR WASHINGTON BUSINESSES CLASS: Ms. Isenhart said there is a free class on a designation based sales tax to discuss putting sales tax on internet sales. One will be held in Wenatchee and another in Omak. It should provide clarification and on what the City should do.
- B. GLOBAL ENTREPRENEURSHIP: Ms. Isenhart stated there is a free lunch at the college campus on November 20, 2014. It will celebrate a lot of new businesses.
- C. VETERAN'S DAY PARADE: Ms. Isenhart stated she loved the Veteran's Day Parade. She thanked everyone who helped.

Mr. Harper thanked everyone for making the parade work so well.

Mr. Goedde thanked Ms. Isenhart for all of her help with the Veteran's Day Parade.

- D. JOHN AJAX ASSOCIATE PLANNER: Mr. Morehouse said he talked with the new guy in planning and he is impressed. He said he has spoken with other people and they are impressed with Mr. Ajax and the Planning Department
- E. CHAMBER OF COMMERCE PRESENTATION: Mr. Morehouse thanked the Chamber of Commerce and stated he would like to see the rest of the movies.

Mr. Steele thanked the City for their support all year. He recognizes and appreciates what the City does. He will provide the numbers which were requested but stated they are also on the website. He appreciates Mr. Cooper and the volunteers that participate in events. They spend a lot of time to make sure it is positive for the economy.

- F. PORT COMMISSION MEETING: Mr. Goedde said he attended the Port Commission meeting last week.
- G. TRI COMMISSION MEETING: Mr. Goedde said he attended the Tri Commission meeting. He said the state revenue is up.

- H. ENERGY GRANT: Mr. Goedde stated the City is having trouble with PUD regarding the Memorandum of Understanding for the LED lights. He said the City may change the scope and do their own lighting. He said PUD will be changing all of their lights to LED's in the next couple of years and it may be a better venue for them to do them on their own. He thinks the City can make better use of the grant.
- I. PAUL SCHMIDT: Mr. Goedde informed Council Mr. Schmidt had been the City Administrator for two years and thanked him for his hard work.

11. CITY ADMINISTRATOR'S REPORT

- A. TWO YEAR ANNIVERSARY: Mr. Schmidt said it has been a great two years.
- B. PUBLIC SAFETY MEETING: Mr. Schmidt said the Public Safety Meeting will be held Wednesday, November 19, 2014 at 4:00 p.m.
- C. WELLNESS HOLIDAY HELATHY SOUP COOK OFF LUNCHEON: Mr. Schmidt stated Council had been given a flyer for a Healthy Soup Cook Off as part of the City's Wellness Program. He said they were in need of judges and would love to have Council attend. It will be held on December 17, 2014 from 11:30 a.m. to 1:30 p.m.
- D. FREEDOM FOUNDATION PUBLIC RECORDS REQUEST: Mr. Schmidt informed Council they had been given a copy of the Freedom Foundation's Public Records Request. He said if Council has used any of their own email addresses to please let the City Clerk know. Any emails sent using their City email address will be able to be retrieved off of the server. Mr. Galbraith and Mr. Batjer will be assisting with the request.

12. RECESS

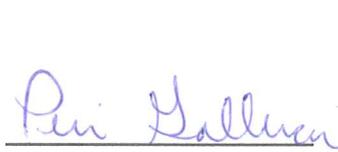
The City Council meeting was recessed at 7:04 p.m. to allow the Mayor and Councilmembers to participate in the Airport Board Meeting. The Council meeting reconvened at 7:07 p.m. following adjournment of the Airport Board Meeting.

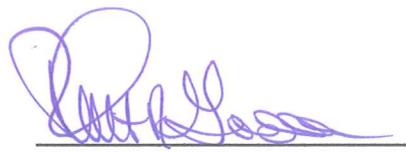
13. EXECUTIVE SESSION

- A. None.

14. ADJOURNMENT

There being no further business, the meeting was adjourned at 7: 07 p.m.

  
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Peri Gallucci  
City Clerk

  
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Robert R. Goedde  
Mayor

DATE APPROVED BY COUNCIL:

November 25, 2014