MINUTES OF THE MAY 8, 2014
AIRPORT BOARD MEETING
Chelan City Hall, 135 East Johnson Street, Chelan, Washington

1. **CALL TO ORDER:**
The meeting was called to order at 7:20 p.m.

**PRESENT:**
Acting Airport Board President Harper, Members, Cooney, Harper, Isenhart, Morehouse, Steele, Manager Schmidt and Secretary Gallucci. ABSENT/EXCUSED: President Goedde and Members Higgins and McCardle.

2. **AGENDA CHANGES:**
A. Add Release/Termination of Rockow Hangar Lease for Lots 214, 215 and 216
B. Add Lease Termination - Daryl Habich, Lots 213, 214, and 215
C. Add Lease Agreement – Wallitner Aviation, Inc., Lots 213, 214, and 215

3. **MINUTES:**
Mr. Harper moved to approve the Minutes from the April 24, 2014 Airport Board Meeting. Second by Ms. Isenhart. Motion passed unanimously.

4. **CONSENT AGENDA:**
Mr. Harper moved to approve the consent agenda as follows. Second by Ms. Isenhart. Motion passed unanimously.

A. May 8, 2014 Claim Warrants No. 5858 - 5865 totaling $5,870.51 and Payroll Warrants No. 2904 - 2910 totaling $8,915.18.

5. **AUTHORIZATION TO ISSUE REQUEST FOR QUALIFICATIONS FOR AIRPORT ENGINEERING AND ENVIRONMENTAL SERVICES:** Mr. Schmidt stated the contract with the airport consultant is set to expire this year. Staff is seeking authorization to issue a Request for Qualifications for Airport Engineering and Environmental Services.

**Mr. Morehouse moved to authorize staff to issue a Request for Qualifications for Airport Engineering and Environmental Services. Second by Ms. Isenhart. Motion passed unanimously.**

6. **RELEASE/TERMINATION OF ROCKOW HANGAR LEASE FOR LOTS 214, 215 and 216:**
Mr. Schmidt stated the Chelan County Auditor does not have record of the Rockow Airport Lease Termination. Richard and Janet Rockow are deceased and this declaration is necessary to clean up the records. This item is related to the following two agenda items.

**Mr. Steele moved to authorize the Airport Board President to sign the Declaration of Status of Hangar Lease for Airport Lots 214, 215 and 216. Second by Ms. Isenhart. Motion passed unanimously.**

7. **LEASE TERMINATION – DARYL HABICH, LOTS 213, 214 AND 215**: Mr. Schmidt explained to the Board, Mr. Habich has sold his hangar built on Lots 213, 214 and 215 to Wallitner Aviation, Inc. He is requesting the Board terminate his lease.

   **Mr. Steele moved to authorize the Airport Board President to sign the Lease Termination and Surrender of Tenancy Agreement with Daryl Habich for Airport Lots 213, 214 and 215. Second by Ms. Isenhart. Motion passed unanimously.**

8. **LEASE AGREEMENT – WALLITNER AVIATION, INC. , LOTS 213, 214 AND 215**: Mr. Schmidt informed the Board Wallitner Aviation, Inc. has purchased Lots 213, 214 and 215 from Mr. Habich. Mr. Wallitner is requesting the Board enter into a lease agreement with Wallitner Aviation, Inc. for the lots.

   **Mr. Cooney moved to authorize the Airport Board President sign the Agreement with Wallitner Aviation, Inc. for lease of Airport Lots 213, 214 and 215. Second by Mr. Morehouse. Motion passed unanimously.**

5. **ADJOURNMENT:**
   There being no further business, the meeting adjourned at 7:23 p.m.

| Prepared by: | Attested to: | Date approved by Airport Board: |
|---|---|---|
| Peri Gallucci<br>Airport Board Secretary | Robert R. Goedde<br>Airport Board President | May 22nd, 2014 |