

MINUTES OF THE DECEMBER 12, 2013 COUNCIL MEETING
City Hall, 135 East Johnson Avenue, Chelan, Washington

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m.

2. ELECTED OFFICIALS PRESENT: Mayor Goedde, Councilmembers Cooney (arrived at 6:05 p.m.) Higgins, Isenhardt, Morehouse and Steele. ABSENT/EXCUSED: Harper & McCardle

STAFF PRESENT: City Administrator Schmidt, City Attorney Galbraith, City Clerk/Administrative Assistant Gallucci, Finance Director Grant, Parks & Recreation Director Sablan, Planning Director Gildroy, Public Works Director Van Epps, Golf Pro Oscarson, and Golf Course Superintendent Finch.

3. AGENDA CHANGES

- A. Add Excuse Councilmember McCardle from the December 12, 2013 Regular City Council Meeting to the Consent Agenda
- B. Add Excuse Councilmember Harper from the December 12, 2013 Regular City Council Meeting to the Consent Agenda
- C. Add Confirmation of Leslie Bowlin's Appointment to the Library Advisory Board to the Consent Agenda
- D. Add Confirmation of Pat LaPorte's Reappointment to the Library Advisory Board to the Consent Agenda
- E. Add KPFF Contract Extension to Ordinances, Resolutions, Other Items

4. CITIZEN COMMENTS

- A. Libby Manthey, 7400 Navarre Drive, 116 E Woodin, owner of Riverwalk Books, informed Council, World Book Night will be held on April 23, 2014. This is the third year where individuals distribute books to light or occasional readers. The authors and publishers support this event and UPS has donated shipping costs. There is a large list of books designed for different levels of reading, including large print, English & Spanish versions, and it also includes some northwest authors. If you would like to participate, go online to register and write an essay what why you want to distribute books. She urged Council as community leaders, to show support for this event and literacy.
- B. Mike Harris, 420 N Navarre Street, two residents, Peri Gallucci and Missi Anderson are doing a shelter pet donation drive. There are several locations with drop boxes including Acupuncture Garden, Chelan Printing, and Lakeland Vet Clinic. They will also pick up donations if you contact them.

5. MINUTES

Ms. Isenhart moved to approve the minutes as follows. Second by Mr. Morehouse. Motion passed unanimously.

- A. November 26, 2013 Regular City Council Meeting

6. CONSENT AGENDA

Ms. Isenhart moved to approve the consent agenda as follows. Second by Mr. Cobney. Motion passed unanimously.

- A. Approve Claims Warrants No. 82388 to 82454 totaling \$213,343.81, Payroll Warrants No. 42168 to 42245 totaling \$178,441.02, and Manual Warrant 82387 issued for lost warrant 82305 on November 30, 2013
- B. Acknowledge Mayors Appointment of Kathy Eier to Planning Commission
- C. Excuse All Councilmembers from December 26, 2013 City Council Meeting
- D. Authorize Payment of Year End Expenditures
- E. Excuse Councilmember McCardle from December 12, 2013 City Council Meeting
- F. Excuse Councilmember Harper from December 12, 2013 City Council Meeting
- G. Confirm Leslie Bowlin's Appointment to the Library Advisory Board
- H. Confirm Pat LaPorte's Reappointment to the Library Advisory Board

7. SPECIAL PRESENTATIONS

- A. None.

8. PUBLIC HEARINGS

- A. None.

9. ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

- A. 2013 BUDGET AMENDMENT: Ms. Grant informed Council this was the final budget amendment with one additional change to the Sewer Construction Fund. It is for asphalt work reducing the ending cash balance by an additional \$3800.00.

Ms. Isenhart moved to adopt Ordinance No. 2013-1464 amending the 2013 budget and Ordinance No. 2012-1451. Second by Mr. Cooney. Motion passed unanimously.

- B. 2014 BUDGET ADOPTION: Ms. Grant stated to Council this agenda item was for adoption of the 2014 Budget. She stated this was a culmination of the budget workshops and she had outlined the changes made in the attached memo. There was no discussion.

Ms. Isenhart moved to approve Ordinance No. 2013-1465 adopting the 2014 City Budget as presented. Second by Mr. Morehouse. Motion passed unanimously.

- C. GOLF COURSE FEES RATE RESOLUTION AMENDMENT: Mr. Schmidt stated this was a proposal to adjust the Rate Resolution for Lake Chelan Municipal Golf Course Fees. He informed Council he worked with the Golf Course Advisory Group and these rates will help accomplish the changes and goals set out last spring. Councilmembers asked questions including Mr. Oscarson's and Mr. Finch's opinion if the golf course was running efficiently as it could be. Mr. Finch stated he feels some efficiencies have been made but he is working on more cost saving procedures including staffing.

Mr. Cooney moved to approve Resolution No. 2013-1270. Second by Mr. Higgins. Motion passed unanimously.

- D. CHELAN COUNTY EMERGENCY MANAGEMENT SERVICES AGREEMENT: Mr. Schmidt stated this was a yearly Emergency Management Services agreement. He said it is more efficient and effective to contract with the County as they have more resources. He will be contacting them to discuss the City's role in case of an emergency. Staff recommends approval.

Ms. Isenhardt moved to authorize the Mayor sign the 2014 Agreement for Emergency Services as presented. Second by Mr. Steele. Motion passed unanimously.

- E. DAVIS ARNEIL CITY ATTORNEY AGREEMENT EXTENSION: Mr. Schmidt said this a one year extension for the City Attorney Agreement. The only change is Mr. Galbraith is asking the hourly rate be increased from \$155.00 to \$160.00 per hour. The monthly retainer amount of \$1750.00 will remain the same.

Mr. Cooney moved to authorize the Mayor to sign the addendum to the City Attorney Services Contract renewing services with Davis Arneil. Second by Mr. Morehouse. Motion passed unanimously.

- F. SNOW AND ICE CONTROL POLICY: Mr. Van Epps stated the Snow and Ice Control policy was written for effective snow removal and methodology for the streets. It addresses the criteria for snow fall removal and actions based on amounts. This policy spells out the routes and the priorities. Parks and Recreation clears snow from the bridges, sidewalks, and parking lots. This policy shows the specific sites and time frame for each.

Ms. Isenhardt moved to adopt the Administrative Policy for Snow and Ice Control Within the City of Chelan. Second by Mr. Higgins. Motion passed unanimously.

- G. PARKS & RECREATION COMPREHENSIVE PLAN SCOPE OF WORK & FEASIBILITY STUDY: Mr. Sablan would like to have a parks and recreation comprehensive plan began in 2014. He will have the consultant look at a Parks & Recreation Comprehensive plan, City concessionaires, and evaluate Special Event procedures. It has been presented to the Parks Board. They would like to have the Comprehensive Plan completed by June 2014 but completion may not be possible in that timeframe.

Mr. Morehouse moved to authorize the Parks Comprehensive Plan Update and Feasibility Study of Active Park Use for Concessions and Special Events RFQ solicitations only. Second by Mr. Steele. Motion passed unanimously.

- H. NORTH BRADLEY STREET SIDEWALK PROJECT FINAL DESIGN REVIEW: Mr. Van Epps stated this was the final design approved by DOT and the "Safe Routes to School" grant funding. Very little has changed since Mr. Van Epps initial presentation and most of those come from residents who live on the street to accommodate their driveway, sidewalk width, etc. This project will narrow the road for safer crossing with better defined pedestrian crosswalks.

Mr. Steele moved to approve the final design of the North Bradley Street Sidewalk Project as presented. Second by Mr. Morehouse. Motion passed unanimously.

- I. KPFF AGREEMENT EXTENSION: Mr. Van Epps explained KPFF was originally selected to design work on the Woodin Avenue Bridge. Fortunately, this was done in a phased approach since the City lost potential funding when the Public Works Trust Fund was not funded by the state this year. This agreement extension is necessary to keep the consultant on the books so the City can execute work whenever needed. No work will be completed without Council's prior approval.

Mr. Cooney moved to authorize the contract extension with KPFF for Design Engineering Services. Second by Mr. Morehouse. Motion passed unanimously.

10. MAYOR AND COUNCIL COMMENTS

- A. ECONOMIC DEVELOPMENT DISTRICT: Ms. Isenhardt said the Economic Development District met for the first time since the federal government furlough ended. She said the focus of the meeting was on economic development and job creation. They have identified funds regarding .09% rebate on sales tax which is supposed to come back to the counties to spend on economic development. She said the district identified 2.7 million dollars comes to Chelan County. The EDD is going to start identifying projects to complete in Chelan if they can get funds released. There was also discussion for shared co-working spaces for home bases business and she suggested the second floor of library may be a great location
- B. PUBLIC FACILITIES DISTRICT/TOWN TOYOTA CENTER: Mr. Cooney informed Council the sales tax increase of .02 for Wenatchee and .01 for other jurisdictions was 3% above projections. The bond holders have been paid in full and all SECC issues have been settled. The Wenatchee Wilds did sign a ten year contract and Mr. Cooney feels the new owner, David White, is a breath of fresh air and easy to work with. Town Toyota have contracted another five years for naming rights. The shows at the Center have been making up the gap between sales and leases. The Center is \$150,000 in the red this year but it looks as if 2014 may be a break even year.

Mr. Morehouse said the lawyers got paid and then asked if there were going to be any prosecutions for the people who put out fraudulent information. Mr. Cooney informed him part of the settlement agreement does not allow current or former board members to comment on it.

- C. GENERAL FACILITIES CHARGES AND WATER/SEWER RATES: Mr. Morehouse stated now that the budget was passed he had some concerns regarding the GFC's. He said he has spoken with Mr. Gildroy and over \$200,000 was taken out of the Sewer and Water Capital. Any loss has to be paid the rate holders. When passing something of this nature, the cost is being passed to the local community to pay for. If you live in the County and don't have access to City hookups you have to drill a well and have a septic tank which costs \$7,000 to \$12,000 dollars. When City GFC's and utility rates are reviewed in a month, consideration needs to be given to the fact people are paying for treatment facilities for future homeowners.
- D. DAN BAKER: Mr. Cooney said he saw Mr. Baker and congratulated him on his election to Fire Commissioner. Mr. Baker responded thank you but told Mr. Cooney he was on City time and he did not have time to discuss it. Mr. Cooney is very impressed with his dedication to the City.
- E. APPRECIATION FOR COUNCIL/STAFF: Mr. Steele appreciates the work and the debates over this past year. He thinks Council accomplished a lot and he thanked Ms. Grant for all of her work on the budget.
- F. AWC BOARD MEETING: Mr. Goedde stated he attended the AWC Board Meeting. The discussed AWC Board Legislative priorities which include trying to get liquor revenue funds returned to the City, marijuana taxing, changes to the public records laws, and reinstatement of the Public Works Trust Fund.
- G. INCREASE IN MINIMUM WAGE: The City of Sea Tac is discussing a \$15.00 an hour minimum wage.
- H. FISH TOXINS: Mr. Goedde said there was discussion on the amount of fish toxins are carrying due to the amount of toxins in the waters. It is approximately fifty million dollars to perform cleanup the water in Wenatchee.
- I. COMMITTEE ASSIGNMENTS: Mr. Goedde said committee assignments will be done at the first meeting in January. He would like Councilmembers to consider rotating committees so they all have a broader range of understanding of each committees function.
- J. CITY ACTION DAYS: City Action Days will be held January 29 and 30, 2014 at the Capitol building in Olympia. The governor will speak, followed by AWC lobbyists. On Thursday, there will be a rally on the Capitol steps.

11. CITY ADMINISTRATOR'S REPORT

- A. 2014 VOUCHER REVIEW SCHEDULE: Mr. Schmidt stated the City Clerk had distributed the 2014 voucher review schedule.
- B. DECEMBER 17, 2013 CITY COUNCIL WORKSHOP: Mr. Schmidt informed council a workshop will be held on December 17, 2013 regarding Lift Station No. 2 functionality vs. aesthetics. This will give Council the opportunity to discuss what happened and how to move forward from here. Gray & Osborne will be present to answer any questions. Time permitting, the City's 2014 Legislative Priority Issues will be discussed.
- C. END OF YEAR CELEBRATION: Mr. Schmidt invited Councilmembers to the end of the year celebration which will be a potluck at City Hall in Council Chambers on December 19, 2013. It will be held from 11:30 a.m. to 1:30 p.m.
- D. STRATEGIC RETREAT: Mr. Schmidt informed Council March 1, 2014 is the set date for the Strategic Retreat. This year's theme will be "Chelan 2024".
- E. RURAL DEVELOPMENT FUNDS: Mr. Schmidt would like to work with Ms. Isenhardt on the 09 Rural Development Funds. These funds are dedicated for creating jobs in certain scenarios.

12. RECESS

The City Council meeting was recessed at 7:21 p.m. to allow the Mayor and Councilmembers to participate in the Airport Board Meeting. The Council meeting reconvened at 7:23 p.m. following adjournment of the Airport Board Meeting.

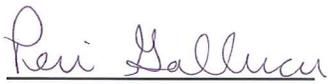
13. EXECUTIVE SESSION

- A. Review the Performance of a Public Employee – RCW 42.30.110(g). At 7:23 p.m. Mr. Goedde stated there would be an Executive Session lasting ten minutes with possible action to be taken. Council Chambers were cleared and the Executive Session began at 7:27 p.m. At 7:37 p.m. the Executive Session adjourned and the regular meeting reconvened.

Mr. Steele moved to approve the amendments to the City Administrator contract. Second by Mr. Morehouse. Motion passed unanimously.

14. ADJOURNMENT

There being no further business, the meeting was adjourned at 7:38 p.m.


 Peri Gallucci
 City Clerk


 Robert R. Goedde
 Mayor

DATE APPROVED BY COUNCIL:
 January 9, 2014