

MINUTES OF THE NOVEMBER 26, 2013 COUNCIL MEETING
City Hall, 135 East Johnson Avenue, Chelan, Washington

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m.

2. ELECTED OFFICIALS PRESENT: Mayor Goedde, Councilmembers Cooney (arrived at 6:50 p.m.) Harper, Higgins, Isenhart, McCardle, Morehouse and Steele.

STAFF PRESENT: City Administrator Schmidt, City Attorney Galbraith, City Clerk/Administrative Assistant Gallucci, Finance Director Grant, Parks & Recreation Director Sablan, Planning Director Gildroy, and Public Works Director Van Epps.

3. AGENDA CHANGES

A. Add Department of Enterprise Services Interagency Agreement

4. CITIZEN COMMENTS

A. None

5. MINUTES

A. **Ms. McCardle moved to approve the minutes as follows. Second by Ms. Isenhart. Motion passed unanimously.**

A. November 14, 2013 Regular City Council Meeting

6. CONSENT AGENDA

Ms. McCardle moved to approve the consent agenda as follows. Second by Mr. Steele. Motion passed unanimously.

A. Voided Claim Warrants 82315 & 82316 due to a printing error, Claims Warrants No. 82317 to 82385 totaling \$284,346.15 and Payroll Warrants No. 42091 to 42167 totaling \$143,197.42.

7. SPECIAL PRESENTATIONS

A. None.

8. PUBLIC HEARINGS

A. 2014 PRELIMINARY BUDGET FINAL PUBLIC HEARING: Ms. Grant informed Council the attached memorandum outlined any significant adjustments made to the preliminary budget. She stated the proposed budget included increased property tax revenue including the City's banked capacity.

Mr. Goedde opened the Public Hearing at 6:05 p.m. There was no public comment. Mr. Goedde closed the Public Hearing at 6:05 p.m.

No action required.

- B. RECREATIONAL MARIJUANA MORATORIUM PUBLIC HEARING: Mr. Gildroy reminded Council they had enacted a moratorium for the sale, production and processing for Recreational Marijuana. State law requires a public hearing be held within sixty days to continue the moratorium for up to six months. Mr. Gildroy stated he was asking Council to adopt the Findings of Fact regarding Ordinance No. 2013-1462. He said the moratorium would allow Planning Commission to working on the zoning and licensing aspects as well as looking at federal law.

Mr. Goedde opened the public hearing at 6:09 p.m.

Claudia Swensen, 219 Riviera Drive, stated she is in support of the moratorium. She has worked in the health care profession and is concerned for the safety of marijuana users and the citizens. She encourages Council to look into safety issues.

Mr. Goedde closed the public hearing 6:11 p.m.

Ms. McCardle moved to adopt the Findings of Fact regarding Ordinance No. 2013-1462. Second by Ms. Isenhart. Motion passed unanimously.

9. RECESS

Council meeting was recessed 6:12 p.m. to allow the Mayor and Councilmembers to participate in the Airport Board Meeting. The Council meeting reconvened at 6:21 p.m. following adjournment of the Airport Board Meeting.

10. ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

- A. LAKE CHELAN AIRPORT 2013 BUDGET AMENDMENT RESOLUTION: Ms. Grant stated this was based on the Airport Board's recommendation to amend the 2013 Lake Chelan Airport Budget. There was no discussion.

Mr. Steele moved to adopt Resolution No. 2013-1268 amending the 2013 Budget for the Lake Chelan Airport as presented. Second by Mr. Morehouse. Motion passed unanimously.

- B. LAKE CHELAN AIRPORT 2014 BUDGET ADOPTION RESOLUTION: Ms. Grant stated this was necessary based on the Airport Board's recommendation to adopt the 2014 Lake Chelan Airport Budget. There was no discussion.

Ms. Isenhart moved to adopt Resolution No. 2013-1269 setting the 2014 Budget for the Lake Chelan Airport as presented. Second by Mr. Steele. Motion passed unanimously.

- C. PROPERTY TAX LEVY ORDINANCE: Ms. Grant stated this item was for setting the property tax levy and for the City to take the banked Capacity. She discussed the distribution and stated most would be placed in the Street Projects Funds.

Ms. Isenhart moved to adopt the 2014 Property Tax Levy Ordinance No. 2013-1463 Second by Mr. Harper. Motion passed 5 - 1 with Mr. Steele voting nay.

- D. BRADLEY STREET BUILDING PROPOSED LEASE AGREEMENT: Mr. Schmidt stated per Council's direction, staff was bringing forward a proposed lease agreement with Chelan Valley Hope. He outlined the terms which include a lease/purchase option, the start date of the lease, the length of the lease including the option to extend, the monthly lease rate, maintenance responsibilities, the purchase price, and the inclusion of the leasehold tax in the monthly lease payment. Councilmembers discussed various issues and some concerns regarding the lease. They recommended to Chelan Valley Hope to begin a fundraising campaign and buy the building as quickly as possible.

Ms. Isenhart moved to authorize the Mayor sign the Lease Agreement with Chelan Valley Hope as presented. Second by Mr. Steele. Motion passed 5 – 1 with Mr. Higgins voting nay.

- E. NON-REPRESENTED EMPLOYEES WAGE PACKAGE: Mr. Schmidt outlined the requests from the non-represented employees which includes a 1.6% CPI increase for the next two years and an increase in matched deferred compensation. Additionally, a salary survey showed three positions were under the average salary for the position in City's the same size and Council was asked to increase those wages to bring them in line. Councilmembers inquired if the Mayor's salary could be increased. They would like to form a committee, determine a corresponding job description for the Mayor, and move the process forward.

Ms. Isenhart moved to approve the non-represented employee's 2014 wage and benefit proposal as presented. Second by Mr. Steele. Motion passed unanimously.

- F. DEPARTMENT OF ENTERPRISE SERVICES INTERAGENCY AGREEMENT: Mr. Schmidt explained this was a vehicle for the Department of Enterprise Services to provide future Energy/Utility Conservation Project Management and Monitoring Services to the City. It also authorizes the development of an energy services proposal which is necessary to apply for some types of grant funding. There is no cost to the City unless there is a project.

Mr. Steele moved to authorize the Mayor to sign the Interagency Agreement with the Department of Enterprise Services. Second by Mr. Morehouse. Motion passed unanimously.

11. MAYOR AND COUNCIL COMMENTS

- A. COUNCIL APPRECIATION: Mr. Steele said he appreciates the conversation and good work Council does. He feels very lucky to be in a city where there are resources and opportunities to give back to the citizens and he appreciates the foresight of previous Councils.

Mr. Morehouse agrees and said this was demonstrated by the library group which volunteered and raised funds, the Rotarians, the Arts Council, and many other service groups that donate their resources and time. He feels lending assistance to these groups is the least the City can do. He thanks the community for all of the service work they do.

Mr. Harper echoes what Mr. Steele and Mr. Morehouse said. He feels very fortunate this Council is living off of past foresight of previous Councils. He stated City Council does not make rash decisions, thinks things through, and then determines the best way to achieve the desired results. He feels the community actually trusts Council decisions.

Mr. Cooney is thankful for staff, a good Council and a wonderful Mayor.

Ms. Isenhardt is thankful for staff that assists so well and figures out ways to accomplish things. She is extremely thankful to be in Chelan at this time.

Mr. Higgins stated he believes the City has a good Council and a good cross section of views. He thinks the staff is excellent and does a wonderful job.

Ms. McCardle agrees with everything everyone has said.

- B. LATE ARRIVAL: Mr. Cooney apologized for arriving late. He coaches basketball and they have never won a game until tonight when they won at the buzzer.
- C. IRIS CONFERENCE: Mr. Goedde stated he had attended the IRIS conference. He said he heard it costs about \$22.50 per household for single stream recycling. He also heard the City of Entiat had received a grant for composting.
- D. LINK TRANSIT: Sales and ridership are up and the trolleys are down. They have dissolved the advisory committee and are terminating the situation. He would like a letter of thanks to be sent to Dave Weldy for his work on the trolley implementation.
- E. APPLE CUP FOR THANKSGIVING: Mr. Goedde invited anyone who had no place to go on Thanksgiving to go to the Apple Cup. He said they were also looking for volunteers to help with serving.

12. CITY ADMINISTRATOR'S REPORT

- A. PERSONNEL MANUAL: Mr. Schmidt informed Council a draft personnel manual had been distributed to them for their input. It has had a legal review. He would like to bring back

adoption by Resolution at a future Council meeting. He stated a personnel manual is always a work in progress and is often updated by case law.

- B. STRATEGIC RETREAT: Mr. Schmidt stated the date for the Strategic Retreat will be Saturday, March 1, 2014.
- C. METAL ARBOR: Mr. Schmidt informed Council the Arts Council has placed a metal arbor in front of City Hall. They Jackalope has also been moved and is now on the corner by the Methodist Church.
- D. LAKE CHELAN MUNICIPAL GOLF COURSE: Mr. Schmidt stated the Lake Chelan Municipal Golf Course is now officially closed for the winter.

STAFF COMMENTS

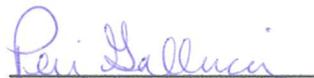
- A. SIGNALIZATION BULBOUTS: Mr. Van Epps gave a brief report on the engineered drawing for the bulbout configuration in coordination with the Woodin Avenue & Saunders signalization project. He wants to proceed to bid in December so the project can begin in early Spring. The dimensions are the same as those used on Johnson. He had Public Works staff mark out an actual configuration on the road if Council would like a visual.
- B. THANK YOU TO COUNCIL: Ms. Grant thanked Councilmembers for the passing the wage and benefit proposal. She has been a City of Chelan employee for a little over seven years and it is nice to know staff is appreciated. She stated it was nice to come to Council and get out before 11:00 p.m. and see things get accomplished. She said it is truly a pleasure to come to work, be part of this team, and work with staff and this Council.

13. EXECUTIVE SESSION

- A. None.

14. ADJOURNMENT

There being no further business, the meeting was adjourned at 7:11 p.m.



Peri Gallucci
City Clerk



Robert R. Goedde
Mayor

DATE APPROVED BY COUNCIL:

December 12, 2013