MINUTES OF THE JANUARY 24, 2013 CITY COUNCIL MEETING
City Hall, 135 East Johnson Avenue, Chelan, Washington

1. CALL TO ORDER
   The meeting was called to order at 6:00 p.m.

2. ELECTED OFFICIALS PRESENT: Mayor Goedde, Councilmembers Harper, Isenhart, Morehouse, and Steele. ABSENT/EXCUSED: Cooney, Higgins, and McCardle.

   STAFF PRESENT: City Administrator Schmidt, City Attorney Galbraith, City Clerk/Administrative Assistant Gallucci, Finance Director Grant, Parks & Recreation Director Sablan; Planning & Community Development Director Gildroy, and Public Works Director Van Epps.

3. AGENDA CHANGES
   A. Remove Approval of the January 10, 2013 Regular City Council Meeting from the Consent Agenda
   B. Add Excuse Councilmember McCardle from the January 24, 2013 Regular Meeting to the Consent Agenda

4. CITIZEN COMMENTS
   None

5. CONSENT AGENDA
   Mr. Steele moved to approve the consent agenda as follows. Second by Ms. Isenhart. Motion passed unanimously.
   A. Approve Claim Warrants 80540 – 80554 dated December 31, 2012 totaling $982,290.27; Claim Warrants 80555 – 80578 dated January 24, 2013, totaling $88,917.09 and Payroll Warrants 40050 – 40116 dated January 24, 2013, totaling $128,073.32.
   B. Excuse Councilmember Higgins from January 23, 2013 Special Meeting
   C. Excuse Councilmember Higgins from January 24, 2013 Regular Meeting
   D. Excuse Councilmember Cooney from January 24, 2013 Regular Meeting
   E. Mayor's Retirement Claim Disposition
   F. Change Order #6 for WWTP Phase II
   G. Project Completion for WWTP Pipeline Project
   H. Project Completion for South Bradley Street Sidewalk Project
   I. Project Completion for Johnson Avenue Pedestrian Safety Project
   J. Supplemental Agreement No. 1 with RH2 for North Bradley Street Project

6. SPECIAL PRESENTATIONS
   A. <u>LIBRARY IMPROVEMENT PROJECT PRESENTATION</u>: Mr. Larry Hibbard, the architect for the Library Improvement Project, updated Council on the progress of the project. He stated the plans have essentially remained the same as when it was presented to Council a year ago besides the addition of a staff bathroom and a second story exit. The exit will allow the

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second floor to be utilized for community events. He reported the Friends of the Library had raised $200,000 which was well above the $160,000 required by the CDBG grant. The additional funds will be used for the front doors, to repaint the outside of the building and to purchase some furniture items. He briefly went over the proposed budget and stated he was asking Council for approval to advertise for competitive bids for the remodeling of the library building.

Barb Koening, a library patron, thanked Council for making this project possible. She stated it is an amazing community building which will allow for more programs to be expanded and she feels it is a wonderful addition to the community.

Mary Sherer, representing the Library Advisory Board and the Library Planning Committee, stated they approve of Mr. Hibbard's construction plans and recommend Council allow the project to be advertised for bids as presented.

Gary Sterner, representing the Friends of the Library, stated they are also in support of Mr. Hibbard's construction plans and recommend Council allow the project to be advertised for bids as presented.

Councilmembers thanked the members of the boards and the citizens in attendance in support of the library and stated this project would never have progressed without them and all of their hard work.

Mr. Steele moved to approve the Library Improvement Project be allowed to advertise for competitive bids as presented to us tonight. Second by Ms. Isenhart. Motion passed unanimously.

7. PUBLIC HEARINGS
   None

8. ORDINANCES, RESOLUTIONS, AND OTHER ITEMS
   A. RATE & FEE RESOLUTION: Ms. Grant stated to Council she had outlined all the changes to the Rate & Fee Resolution amendment in her memo attached to the agenda bill but she would answer any questions Council may have. There were no questions or discussion.

   Ms. Isenhart moved to adopt Resolution 2013-1251 amending fees and charges to be effective February 1, 2013. Second by Mr. Morehouse. Motion passed unanimously.

   B. NON-REPRESENTED EMPLOYEES COMPENSATION PLAN: Mr. Schmidt stated this is item was to adjust wages and benefits for non-represented employees. It is a little less than a COLA and places these employees into the City Staff salary grid. There are minor adjustments for medical benefits and incremental increase for deferred compensation. Mr. Steele reported this had been presented to the Finance Committee on several occasions and although the

Finance Committee is still working on performance measures for the future, they felt this was a fair solution for this year and they recommended approval.

Ms. Isenhart moved for the adoption of Ordinance No. 2013-1452 which adjusts non-represented Department Heads and exempt classified City Staff wages and benefits effective January, 2013. Second by Mr. Harper. Motion passed unanimously.

C. TEXT AMENDMENT 120 DAY RULE REPORT: Mr. Gildroy informed Council this was only a report with no action or proposal. This report was required as part of Ordinance 2012-1448 adopting the 2012 Comprehensive Amendment Plan and related to establishing timeframes for permits up to 120 days. He stated text amendments are presented to Planning Commission which held a workshop last week. Mr. Gildroy stated most jurisdictions utilize the 120 day state law timeline and feels it would be an unnecessary risk to the City to shorten it as the most expensive litigation is land use. He informed Council the Planning Department strives to process the applications as quickly as possible. He stated the City does not have policy on the length of time an application may stay in the Planning department once they request additional information from the applicant. By state law, the 120 day timeline is suspended when further information is required. Staff is looking into setting up an expiration date for applications with this text amendment because the applicant is grandfathered into the Code of when the application was submitted and not necessarily governed the current code.

Council thanked Mr. Gildroy for his time and effort.

None. Information only.

D. TEXT AMENDMENT REZONE CRITERIA: Mr. Gildroy stated this text amendment is to establish rezone criteria and is part of Ordinance 2012-1448 adopting the 2012 Comprehensive Amendment Plan. This action is related the Chelan Lanes zoning change. Council requested rezone criteria including the impacts to the neighborhood and how they can be mitigated. Mr. Gildroy stated staff had prepared a proposal and is under review by the City attorney before being presented to Council. The proposal will allow Council to evaluate the conditions of a new zone and will give them the authority to deny a rezone.

None. Information only.

9. MAYOR AND COUNCIL COMMENTS

A. WINTERFEST: Mr. Steele read an email from Ms. McCardle thanking Mr. Van Epps for clearing the streets of snow and ice, and Mr. Sablan, and Mr. Schmidt for getting the burn ban lifted.

Mr. Steele agreed with Ms. McCardle. He stated he really appreciated all the assistance Winterfest received from the City and all of the volunteers.

Mr. Morehouse stated he went downtown for the festival and town was very busy. He suggested there be more information in the paper about the event locations and times including the bands. He also suggested a list be available at the Chamber.

Mr. Harper stated it was amazing to see so many people in Chelan in the middle of winter and thanked the Chamber and the City for great work.

Ms. Isenhart agreed. She stated it was a good venue for family fun with varied age groups. She was a volunteer bouncer and had a great time. She thinks there should be more information available on the events and times and recommends Council educate themselves more next year.

Mr. Schmidt enjoyed Winterfest.

B. OLIVER, B.C. VISITORS: Mr. Steele stated the Chamber was happy to donate a gift basket to Chelan's Sister City, Oliver, B.C. Mayor Hovanes and his wife Tara and Councilor Linda Larson and her husband Peter, came to participate in Winterfest activities.

Mr. Goedde thanked Mr. Witherbee for his hospitality to the Sister City visitors.

C. SHORELINE MASTER PROGRAM: Mr. Morehouse said the Special Meeting regarding the Shoreline Master Program update was interesting but would require patience.

D. GBI/THREE FINGERS: Judge Allen reversed her decision ordering the removal of the Three Fingers. The issue will now go to trial.

E. PUBLIC SAFETY: Mr. Goedde and Mr. Schmidt will attend a presentation in Cashmere on ways to subsidize the cost of the Sheriff's contract.

F. NO-SEE-UM ROUNDABOUT: Mr. Goedde, Mr. Schmidt, and Mr. Van Epps met with WSDOT engineers regarding the proposed roundabout to discuss changes.

10. CITY ADMINISTRATORS REPORT

A. COMMITTEE MEETINGS: Mr. Schmidt reminded Council the standing committee meetings have begun with the Public Works Committee meeting being held on February 5, 2013 at 5:00 p.m. and the General Government meeting on February 6, 2013 at 4:00 p.m.

B. COUNCIL RETREAT: The Council retreat date has been set for March 9, 2013. Mr. Schmidt will be providing more details in the future.

C. SHERIFF SERVICES: Mr. Schmidt will be meeting with elected officials from Winthrop and Twisp who are looking for information regarding contracting for sheriff services.

11. RECESS

Council meeting was recessed at 6:42 p.m. to allow the Mayor and Councilmembers to participate in the Airport Board meeting. The Council meeting reconvened at 6:43 p.m. following adjournment of the Airport Board meeting.

12. EXECUTIVE SESSION

None.

13. ADJOURNMENT

There being no further business, Ms. Isenhart made a motion to adjourn the meeting. Second by Mr. Steele. Motion passed unanimously.

The meeting adjourned at 6:43 p.m.

DATE APPROVED BY COUNCIL:

February 14, 2013

Peri S. Gallucci
City Clerk

Robert R. Goedde
Mayor