

MINUTES OF THE AUGUST 9, 2012 CITY COUNCIL MEETING  
City Hall, 135 East Johnson Avenue, Chelan, Washington

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m.

2. ROLL CALL

ELECTED OFFICIALS PRESENT: Mayor Pro Tem Harper, Councilmembers Cooney, Higgins, Isenhart, McCardle, Morehouse, Steele.

STAFF PRESENT: City Administrator Reinbold, City Attorney Galbraith, Clerk/Administrative Assistant Gallucci, Finance Director Grant, Planning & Community Development Director Gildroy, Parks & Recreation Director Sablan, Public Works Director Van Epps.

3. AGENDA CHANGES

A. Parking Ordinance was moved to the August 23, 2012 Agenda.

4. CITIZEN COMMENTS

None

5. CONSENT AGENDA

**Mr. Harper moved to approve the consent agenda as follows. Second by Mr. Cooney. Motion passed unanimously.**

- A. Approve Minutes of July 26, 2012 Regular City Council Meeting
- B. Approve Claim Warrants No. 79682 – 79701 totaling \$ 640,570.79 and Payroll Warrants No. 38935 - 39063 totaling \$ 232,471.67.

6. SPECIAL PRESENTATIONS

A. DON MORSE PARK RESTROOM PROJECT: Mr. Sablan reported the restrooms at Don Morse Park are now open. There will be additional fixtures installed in the new restrooms including an ADA compliant facility. Mr. Sablan reported the cost to date was \$35,000 out of the budgeted \$80,000. He stated Larry Bradley of the Parks & Recreation Advisory Board was very instrumental in this process.

**None. Information only.**

7. PUBLIC HEARINGS

A. SIX YEAR TRANSPORTATION IMPROVEMENT PLAN FOR 2013 – 2018: Mr. Van Epps explained this process is required to on a yearly basis for grant funding eligibility. Before the State can grant funding, the project must be on the Six Year Transportation Improvement Plan. It is also used to set priorities for Public Work projects. These projects are incorporated into the Comprehensive Plan and submitted to the State for ongoing traffic needs. Mr. Van Epps discussed several of the items. Councilmembers expressed some concern regarding the intersection of Columbia and Johnson and asked for resolution. Councilmembers gave suggestions for some items they would like addressed

including Electric Car Charging Stations and painting the crosswalks in Chelan prior to the beginning of tourist season.

Mr. Harper opened the Public Hearing for public testimony at 6:27 p.m.

- CITIZEN COMMENTS
  - Mike Harris, 424 Navarre Street, asked if there would be a left turn lane from Saunders onto Woodin Avenue going West. Mr. Van Epps replied yes.

As there were no other citizens who wanted to give public testimony, Mr. Harper closed the public hearing at 6:28 p.m.

**None. Public Hearing.**

#### 8. ORDINANCES, RESOLUTIONS AND OTHER ACTION ITEMS

- A. SIX YEAR TRANSPORTATION IMPROVEMENT PLAN FOR 2013 – 2018 RESOLUTION: Councilmembers stated their questions were answered during the public hearing and there was no additional Council discussion.

**Ms. McCardle moved to approve the Resolution adopting the 2013 - 2018 Transportation Improvement Plan. Second by Mr. Higgins. Motion passed unanimously.**

- B. WASTEWATER TREATMENT PLANT FACILITY UPGRADE CHANGE ORDER NO. 3: Mr. Van Epps discussed the reasons for the Change Order. He explained these changes are common when doing the excavation phase of a construction project.

**Ms. Isenhart moved to authorize the Mayor to sign Change Order No. 3 for the Wastewater Treatment Plant Facility Upgrade Project in the amount of \$13,188.21. Second by Ms. McCardle. Motion passed unanimously.**

- C. PROFESSIONAL SERVICES CONTRACT WITH GRAY & OSBORNE: Mr. Van Epps stated every few years, the City enters into a contract with an engineering firm for on-call engineering services for water and sewer. Staff recommends utilizing Gray & Osborne for these services.

**Mr. Cooney moved to authorize the Mayor Goedde to sign the Professional Engineering Services Contract with Gray & Osborne. Second by Mr. Morehouse. Motion passed unanimously.**

- D. PROFESSIONAL SERVICES CONTRACT WITH GRAY & OSBORNE AMENDMENT NO. 1: Mr. Van Epps explained staff had two separate projects scheduled for the same location. Mr. Gildroy and Mr. Van Epps discussed combining the projects and including the Riverwalk Sidewalk Project as part of the Waste Water Treatment Plant Facility Upgrade Project. Gray and Osborne developed a scope of work in the amount of \$11,980 substantially less than the \$35,000 budgeted for the project.

**Ms. McCardle moved to authorize Mayor Goedde to sign Amendment No. 1 for Professional Engineering Services with Gray and Osborne relating to the Riverwalk Park Entrance Project. Second by Ms. Isenhart. Motion passed unanimously.**

- E. SOUTH BRADLEY STREET SIDEWALK PROJECT CHANGE ORDER NO. 1: Mr. Van Epps explained during the construction of the sidewalk between Trow and Okanogan, staff discovered the asphalt was deteriorating. Street Supervisor Liles recommended using Public Works overlay budget to rectify this situation.

**Mr. Cooney moved to authorize Change Order No. 1 for the South Bradley Street Sidewalk Project in the amount of \$29,050.81. Second by Ms. McCardle. Motion passed unanimously.**

- F. SOUTH BRADLEY STREET SIDEWALK PROJECT CHANGE ORDER NO. 2: Mr. Van Epps explained during the construction of the sidewalk between Okanogan and Wapato, staff discovered the asphalt was deteriorating. Street Supervisor Liles recommended using Public Works overlay budget to rectify this situation.

**Ms. McCardle moved to authorize Change Order No. 2 for the South Bradley Street Sidewalk Project in the amount of \$23,973.61. Second by Ms. Isenhart. Motion passed unanimously.**

- G. DON MORSE PARK RESTROOM FEASIBILITY STUDY CHANGE ORDER: Mr. Sablan explained to Council DOH Associates was asked to attend a Park Board meeting to explain the various concepts because they were unclear and the Board Members wanted direction. DOH billed the City for the additional trip and time necessary for the Park Board Meeting.

**Mr. Cooney moved to authorize the Change Order for the Don Morse Restroom Project in the amount of \$986.98. Second by Mr. Morehouse. Motion passed unanimously.**

9. MAYOR AND COUNCIL COMMENTS

- A. PARKING ORDINANCE: Mr. Cooney requested Mr. Reinbold reconvene the Parking Task Force to resolve on the issues regarding the new Parking Ordinance.
- B. COUNCIL APPRECIATION: Mr. Cooney stated he was proud to sit with a Councilmembers who contribute to the City above and beyond their City Council duties.
- C. SUICIDE PREVENTION EFFORT: Ms. Isenhart will be attending a Suicide Prevention Effort at the Chelan High School on Saturday, August 11, 2012 from 10:00 a.m. to 1:00 p.m.
- D. CROSSWALK SAFETY: Mr. Higgins suggested green flags be located at the crosswalks at the streetlights.

10. CITY ADMINISTRATOR'S REPORT

- A. CITY ADMINISTRATOR RECRUITMENT: There will be a work session on September 25, 2012 to review the semi-finalists and pick the finalists. There will be an evening reception on October 8, 2012 with final interviews to be held October 9, 2012.
- B. STRATEGIC PLANNING RETREAT: The Retreat will be held on Monday, August 13 and Tuesday August 14, 2012 at the Chelan Senior Center. Monday will be allotted for the Director's to present their Department's future goals and objectives. Tuesday night will focus on the City's

SWOT Strengths, Weaknesses, Opportunities and Threats (SWOT) and the Council's goals and objectives for the future.

11. RECESS (AIRPORT BOARD MEETING)

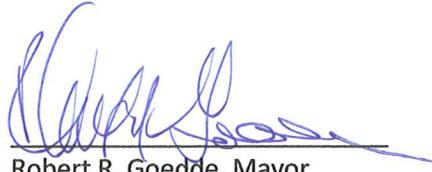
Council meeting was recessed at 6:59 p.m. to allow the Mayor and Councilmembers to participate in the regular meeting of the Airport Board. Council meeting reconvened at 7:00 p.m. following adjournment of the Airport Board meeting.

12. ADJOURNMENT

There being no further business, meeting adjourned at 7:02 p.m.



Peri S. Gallucci  
City Clerk



Robert R. Goedde, Mayor  
Mayor

DATE APPROVED BY COUNCIL:

August 23, 2012