

MINUTES OF THE JUNE 28, 2012 CITY COUNCIL MEETING
City Hall, 135 East Johnson Avenue, Chelan, Washington

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m.

2. ROLL CALL

ELECTED OFFICIALS PRESENT: Mayor Goedde, Councilmembers Cooney, Harper, Higgins, Isenhardt, McCardle, Morehouse (arrived at 6:09 p.m. while agenda item 7A was being addressed), Steele.

STAFF PRESENT: Administrator Reinbold, Attorney Galbraith (arrived at 6:17 just as agenda item 8D was introduced), Clerk/Administrative Assistant Allison-Liles, Finance Director Grant, Parks & Recreation Director Sablan, Planning & Community Development Director Gildroy, Public Works Director Van Epps, Receptionist/Clerical Assistant Gallucci.

3. AGENDA CHANGES

A. Addition of an executive session as the last item on the agenda.

4. CITIZEN COMMENTS

None

5. CONSENT AGENDA

Higgins moved to approve the consent agenda as follows. Seconded by Cooney, motion passed unanimously.

- A. Approve Minutes of June 14, 2012 Regular City Council Meeting
- B. Approve Claim Warrants No. 77339 – 79425 totaling \$ 307,118.12; and Payroll Warrants No. 38576 – 38690 totaling \$174,435.86.

6. SPECIAL PRESENTATIONS

A. WELL CITY AWARD: Reinbold announced that City of Chelan has, for the second year in a row, received the Well City Award from Association of Washington Cities for its participation in the AWC Wellness Program.

7. PUBLIC HEARINGS

A. DEFERRAL AGREEMENTS ADOPTION: Mayor Goedde introduced a public hearing to obtain testimony on a proposed ordinance to adopt six deferral agreements, explaining the hearing's purpose and process.

Van Epps provided the staff report, explaining that the six deferral agreements were approved by council motion over the past five or six years. However, the City Attorney has determined that deferral agreements are, for processing purposes, development agreements and therefore must be approved by adoption of an ordinance following a public hearing in accordance with RCW 36.70B.200 and CMC 19.38. Van Epps then answered Council questions.

At 6:08 p.m. Mayor Goedde opened the public hearing and called for public comment. There being nobody in the audience who wished to speak on this issue and no further Council discussion, the Mayor closed the public hearing at 6:09.

8. ORDINANCES, RESOLUTIONS AND OTHER ACTION ITEMS

A. DEFERRAL AGREEMENTS ORDINANCE: **Isenhart moved to adopt Ordinance No. 2012-1440 adopting deferral agreements previously approved by City Council motion. Seconded by McCardle, motion passed unanimously.**

B. JOHNSON AVENUE PEDESTRIAN SAFETY PROJECT: Van Epps apologized for misinforming Council and the media about the completion date for the Johnson Avenue Pedestrian Safety Project. He said he misunderstood the schedule - the project obviously won't be complete by the 4th of July. It will probably be done the third week of July.

Van Epps asked Council to approve a supplemental agreement with Shea, Carr & Jewell for additional observation and inspection services during construction of the Johnson Avenue Pedestrian Safety Project at a cost not to exceed \$6, 990.00. Van Epps noted that Shea, Carr & Jewell initially asked about twice that, but he was able to negotiate the price down.

There being no discussion, **Steele moved to authorize the Mayor to sign Supplemental Agreement #4 with Shea, Carr & Jewel, Inc. for additional services on the Johnson Avenue Pedestrian Safety Project in the amount of \$6,990.00. Seconded by Isenhart, motion passed unanimously.**

C. JOHNSON AVENUE PEDESTRIAN SAFETY PROJECT: Van Epps reminded Council that it had authorized staff to negotiate a change order for bid alternate A2 of the Johnson Avenue Pedestrian Safety Project, grinding and overlay at intersections. At Cooney's request, Van Epps described that work.

There being no further discussion, **Isenhart moved to authorize the Mayor to sign Change Order #1 on the Johnson Avenue Pedestrian Safety Project for grinding and paving the intersection of Johnson Avenue and Sanders Street, increasing the project amount by approximately \$18,516.40. Seconded by Steele, motion passed unanimously.**

D. WATER STREET VACATION: Galbraith reported that the owners of properties at 000 – 100 South Water Street recently asked the City to vacate a portion of that street abutting their properties. It was then determined that the roadway had been vacated pursuant to RCW 36.87.090A, which applies to subdivisions filed before 1900 and essentially states that platted streets not improved within five years are vacated by operation of law. To document the vacation, he developed an "Acknowledgement Regarding Vacation of Platted Roadway" which, for the property owners, will provide evidence of title recognized by title insurance companies and, for the City, will document easements for utilities.

Van Epps explained that over the years the property owners have asked the City to maintain the street, but the City has refused because it is so steep. Apparently, the owners are now willing to invest money into improvements. He favors it since that will be one less thing he hears complaints about.

Following brief discussion, questions, **McCardle moved to authorize the Mayor to execute the "Acknowledgement Regarding Vacation of Platted Roadway" relating to 000-100 South Water Street. Seconded by Harper, motion passed unanimously.**

E. CITY CLERK/ADMINISTRATIVE ASSISTANT APPOINTMENT: Reinbold reported as follows. The City received 52 applications for the City Clerk/Administrative Assistant position. Six applicants were

interviewed: Michelle Brooks, Peri Gallucci, Ron Hupp, Pat Lingle, Linda Countryman, and Karen Sweeney. Reinbold and Mayor Goedde conducted the interviews and a committee of three (Bill Crego, George Lingard, Cindy Salazar) evaluated the candidates. The committee's unanimous recommendation was that Peri Gallucci be promoted to the position. RCW and CMC requires an appointment by the Mayor with Council confirmation. The Mayor is asking that Council confirm his appointment of Gallucci.

Isenhart moved to confirm the Mayor's appointment of Peri Gallucci to fill the City Clerk/Administrative Assistant position effective July 1, 2012. Seconded by McCardle, motion passed unanimously.

10. MAYOR AND COUNCIL COMMENTS

- A. JOHNSON AVENUE PEDESTRIAN SAFETY PROJECT: McCardle asked for improved signage informing people of open businesses in the construction area and how to access nearby parking.

Steele concurred and added that signage for traffic flow is especially important with next week's holiday.

McCardle also asked if any decisions had been made about landscaping in the Johnson Avenue median. Van Epps said that median plantings were not included in the scope of work so to begin with the strip will just be sodded.

- B. WOODIN AVENUE BRIDGE IMPROVEMENTS: At McCardle's request, Van Epps reported as follows. Council budgeted \$130,000 to pay the debt service on a bond or loan for the bridge improvement project if needed. He has applied to the Public Works Trust Fund for a loan for the total project cost. Today he applied for a quarter of a million dollars from the Department of Transportation Pedestrian Program. Next month he will be applying to the Transportation Improvement Board and the Six-Year Transportation Program for funding.

Following brief discussion, consensus was reached that staff should move forward with the project, using the budgeted funds. Van Epps said he would begin soliciting engineering services.

McCardle said that the sign advising trucks against traveling over the bridge needs to be moved back as drivers don't see it until it's too late.

Mayor Goedde reported that he and Van Epps are working on installing a raised island at the turn from 97A to Woodin so the sign is easier to see.

- C. AWC CONFERENCE: Mayor Goedde and McCardle, Isenhart, Morehouse and Steele commented on attending the 2012 Association of Washington Cities Conference.
- D. SIDEWALK ALONGSIDE FOOTBALL FIELD: Higgins said he's heard very positive comments about the new sidewalk alongside the football field. He asked if there was a plan to continue it to Walmart. Mayor Goedde reported on plans for a primitive trail in the area that would get people walking to Walmart off the highway shoulder.
- E. CITY CLERK/ADMINISTRATIVE ASSISTANT: Mayor Goedde and several Councilmembers thanked Liles for her service as City Clerk/Administrative Assistant and congratulated Gallucci on her appointment as Liles' replacement.

- F. WALLA WALLA: Cooney reported on a recent trip to Walla Walla.
- G. PUBLIC FACILITIES DISTRICT BOARD: Cooney reported on the first meeting of the reconfigured Greater Wenatchee Public Facilities District Board of Directors and announced that the meetings, which are open to the public, we'll be on the first and third Monday of each month at 4:00 p.m.
- H. UTILITY BILL: Morehouse reported hearing from the owner of a small hotel who is questioning the way he is billed for utilities. Grant said he should contact the City Finance Office.
- I. CHELAN HILLS WATER PRESSURE: Morehouse asked Van Epps for a status update on the Chelan Hills water pump installation. Van Epps explained that the development agreement says that the pump is the responsibility of the developer. He also noted that an alternative would be for homeowners to install individual booster pumps.

10. CITY ADMINISTRATOR'S REPORT

- A. LIBRARY EXPANSION PROJECT: Reinbold reported that the new library fund-raising effort has collected \$115,000. The effort will be stepped up as the CDBG contract requires local funding of \$159,000.
- B. CHELAN MAN: He, Sablan and Huddleston are working with organizers of the Chelan Man to make sure the event runs as smoothly as possible and to mitigate the impact on the Lakeside neighborhood.

11. RECESS (AIRPORT BOARD MEETING)

Council meeting was recessed at 7:04 p.m. to allow the Mayor and Councilmembers to participate in the regular meeting of the Airport Board. Council meeting reconvened at 7:05 p.m. following adjournment of the Airport Board meeting.

12. EXECUTIVE SESSION

At 7:05 p.m. Council adjourned to executive session to consider a matter of litigation. Reinbold estimated the executive session would last twenty minutes and said no action would follow. At 7:25 Reinbold announced the executive session would continue for an additional thirty minutes. Regular meeting reconvened at 7: 55 p.m. following adjournment of the executive session.

11. ADJOURNMENT

There being no further business, meeting adjourned at 7:55 p.m.

DATE APPROVED BY COUNCIL:


 Linda Allison-Liles, City Clerk
 City-Clerk


 Robert R. Goedde, Mayor
 Mayor


