MINUTES OF THE JUNE 14, 2012 CITY COUNCIL MEETING
City Hall, 135 East Johnson Avenue, Chelan, Washington

1. CALL TO ORDER
   The meeting was called to order at 6:00 p.m.

2. ROLL CALL
   ELECTED OFFICIALS PRESENT: Mayor Goedde, Councilmembers Cooney, Harper, Higgins, Isenhart, McCardle, Morehouse. Steele.

   STAFF PRESENT: Administrator Reinbold, Attorney Galbraith, Clerk/Administrative Assistant Allison-Liles, Parks & Recreation Director Sablan, Planning & Community Development Director Gildroy, Public Works Director Van Epps

3. AGENDA CHANGES
   None

4. CITIZEN COMMENTS
   A. DON MORSE PARK FOOD CONCESSION: LeeAnne Weathersby, 411 Washington Street, expressed her interest in running a food concession in Don Morse Park this summer.

   Sablan referenced his memo to Council dated June 14, 2012, explaining that in January and again in March the Parks Department issued a Request for Proposals (RFP) to operate a food concession in the park during the 2012 season but received no response. Weathersby, who was unaware of the RFP, attended the May Park Board meeting to present her proposal for a limited food stand in the pipe chase area of the restroom building. Sablan proposed that Weathersby pay for a required water heater and sinks, which would become City property upon installation, and that the concession fee for this season only be reduced to $500 to encourage Weathersby to move forward with the endeavor. Sablan reported that the Park Board unanimously supports the concession concept, and he asked Council to also accept it with details to be finalized within the next week or two and an agreement to be presented at the next Council meeting for approval.

   Indicating he didn't feel it was necessary for Council to review the agreement, **Higgins moved to authorize the Mayor to sign a Don Morse Park food concession agreement with LeeAnne Weathersby as proposed. Seconded by Cooney, motion passed unanimously.**

5. CONSENT AGENDA

   Higgins moved to approve the consent agenda as follows. Seconded by isenhart, motion passed unanimously.

   A. Approve Minutes of May 10, 2012 & May 24, 2012 Regular City Council Meetings
   B. Approve Claim Warrants No. 79216 – 79330 totaling $1,538,522.13,
      Void Claim Warrants No. 79180 & 78810 totaling $5,260.25
      Approve Payroll Warrants No. 38450 – 38575 totaling $222,150.10
   C. Confirm Receipt of 2011 Annual Financial Report

D. Confirm Mayor's Reappointment of Karen Brown in position #1 and George Schultz in position #3 on the Library Advisory Board for terms commencing immediately and expiring the first Tuesday in June 2015.

6. SPECIAL PRESENTATIONS

A. WASTEWATER TREATMENT PLANT DEPARTMENT OF ECOLOGY AWARD: Sewer Treatment Plant Operator Dan Nutley, Assistant Sewer Treatment Plant Operator Mike Rife and Pump Technician Jim Burbery were recognized because the City received the Department of Ecology's 2011 "Wastewater Treatment Plant Outstanding Performance" award. Van Epps explained that the award recognizes superior wastewater treatment plant operators who promote high water quality standards and pollution control by full compliance with all operating parameters.

7. PUBLIC HEARINGS

None.

8. ORDINANCES, RESOLUTIONS AND OTHER ACTION ITEMS

A. SHORELINE MASTER PROGRAM UPDATE: Gildroy outlined the Shoreline Master Program (SMP) update process and explained as follows. The update was funded by a Department of Ecology (DOE) grant to Chelan County. All grant funds were expended and work on the regional plan concluded in June of 2011. The City is now required to complete the update for its jurisdiction in accordance with the Shoreline Management Act. During the 2012 budgeting process, $15,000 was budgeted to finish and adopt the SMP, but a review of the current draft identified a new scope of work for the City, increasing the cost to approximately $19,000. The City applied for and was awarded a DOE grant of $4,000 to make up the budget shortfall. Council is asked to authorize execution of the grant agreement.

McCardle moved to authorize the Mayor to sign *SMA Grant Agreement No. G1200424* with the Department of Ecology. Seconded by Isenhart, motion passed unanimously.

B. SHORELINE MASTER PROGRAM UPDATE: Gildroy recommended hiring Berk and Associates, Inc. to complete the City of Chelan Shoreline Master Program update since that firm worked on the regional Shoreline Master Program.

There being no discussion, **McCardle moved to authorize the Mayor to sign the *Professional Services Agreement* with Berk and Associates for the Shoreline Master Program update. Seconded by Isenhart, motion passed unanimously.**

C. LAKESIDE SEWER REPLACEMENT PROJECT: Van Epps explained the need to replace 1,600 feet of failing sewer pipe in Lakeside while also increasing capacity to meet future needs consistent with the Sewer Plan. Van Epps reported that engineering, design and bid specifications were prepared by staff and bids for installation were sought. Of the five bids received, Columbia Valley Excavating was lowest at $150,289.27.

Van Epps stated that the amount budgeted was only $95,000 and the City has already spent $32,000 on pipe and appurtenances, so the project is substantially under budgeted. Van Epps asked that an additional $100,000 be allocated from sewer construction fund cash reserves.

Following brief discussion, **McCardle moved to award the Lakeside Sewer Replacement Project to Columbia Valley Excavating, the lowest responsible bidder at $150,289.27; to authorize the Mayor to sign the contract with Columbia Valley Excavating; to approve an additional appropriation for the project of $100,000 from the sewer construction fund; and to authorize the necessary budget amendment for the appropriation. Seconded by Cooney, motion passed unanimously.**

D. AWC ANNUAL CONFERENCE & BUSINESS MEETING: Council consensus was that the Mayor, Morehouse and Isenhart serve as the City's voting delegates at the Association of Washington Cities (AWC) 2012 business meeting and that McCardle serve as the City's flag bearer at the AWC 2012 Conference.

E. COMPREHENSIVE PLAN – SUSTAINABILITY ELEMENT: Mayor Goedde opened a joint meeting of the Council and Planning Commission for the purpose of reviewing the optional draft Sustainability Element of the City Comprehensive Plan. Joe Collins, Planning Commission Chair, called the Planning Commission meeting to order. Present for the Commission were Collins, Dobbs and Griffith. Commissioners Thomas and Hollingsworth were absent.

Gildroy provided background information on the decision to propose sustainability as a new Comprehensive Plan element and the process for drafting that element. Gildroy explained that staff is looking for feedback from Council and the Planning Commission on the goals and policies of the element and will then amend the draft accordingly. He also noted that there would be two public hearings, one before the Planning Commission and one before Council, before Council is asked to adopt the Sustainability Element along with the rest of the Comprehensive Plan.

McCardle, as Chair of the Council Sustainability Committee, explained the intended workshop process: she would introduce each of the "pillars" of the element in turn, reading the goals and policies of each; Councilmembers and Planning Commissioners would then comment; Committee Member Steele would list the comments; and she would then move on to the next pillar. McCardle then proceeded accordingly.

Steele listed the following comments:

Government Operations Goals and Policies

Are we assuming these are practices we are not already engaged in?

Number 1 and Number 5 seem redundant.

Can we refine the definition of "Native Vegetation"?

Is there a balance between property rights and regulation? Too restrictive, overtaxed?

We need to be careful to ensure that this is one of the elements we use in consideration, not the driving force. We may need to change language to "Give consideration to".

When it comes time to adopt this element there will be an economic impact to the City. Can we have that analysis?

Simplify the vision statement. Stick to the basics.

There are a lot of bullet points; can we reduce the length of the document?

Too long, but there seems to be a lot of thought around making it open ended and not restrictive.

Learning and Awareness

What does "informed consent" mean?

Agriculture and Food Security

Are we creating another layer of government?

Is open space different than community gardens? Clarify this relationship.

Waste Reduction and Recycling

#7 is covered by #6.

#4 is good.

This is such a huge piece of the element; this is where it all began.

We need to make recycling easy for people. Convenience matters.

The City should take the lead in making these services available.

The services should be attractive as well.

School participation is one of the easiest ways to perpetuate these practices. We need to involve the students and schools.

Additional thoughts concerning the Sustainability Element as a whole were:

We have to find a balance where these things are achievable and affordable.

What I am hearing is that we need to create a balance between trying to micromanage and create all these burdensome rules and allowing for encouragement and incentive for things to happen organically.

McCardle explained that pillars of the element have been completed, but the Committee chose to offer only the top four for comment tonight as they felt discussing them would be too much.

The Planning Commission meeting adjourned at 7:00 p.m.

10. MAYOR AND COUNCIL COMMENTS

A. COMPREHENSIVE PLAN SUSTAINABILITY ELEMENT: Steele - He appreciates the Planning Commission's presence tonight. The Sustainability Committee has heard a lot about the Commission's involvement in sustainability planning and would like to work closer with the Commission.

McCardle and Isenhart – They appreciate the participation in tonight's workshop.

B. GENERAL FACILITIES CHARGE: Morehouse - He wrote an article for the Lake Chelan Mirror about the City's General Facilities Charge (GFC). He thinks most people haven't read the GFC study. The City Finance Director has informed Council that most cities spread that cost out. Council should think about that. He talked to the City's Building official and believes the reduced GFC may work out if it's kept to just one year. He predicts there will be a $20,000 to $30,000 shortfall in the sewer budget.

C. EMPLOYEE RECOGNITION: Cooney – He appreciates Van Epps' straightforward approach to admitting mistakes – very honorable.

D. LAKEVIEW DRIVE IN: Cooney – He called the Macks to compliment them on their remodel of the Lakeview Drive In and thank them for the effort they put into improving the community.

E. STRATEGIC PLANNING: Cooney – He wants to see a date set for a strategic planning workshop.

F. PUBLIC FACILITIES DISTRICT: Cooney – He'll be attending the first meeting of the new Greater Wenatchee Public Facilities District Board on Monday. If anyone has input, let him know.

G. REGIONAL SUPPORT NETWORK: Isenhart – The Regional Support Network has allocated $5,000 to hire a suicide prevention trainer. This trainer will train 8 people who will then train others to recognize language and behavior indicating someone is suicidal and know what to do about it. Volunteers are needed.

Mayor Goedde – He wants to volunteer so he can help suicidal veterans.

H. ECONOMIC DEVELOPMENT DISTRICT: Isenhart – She attended the Economic Development District meeting on Wednesday. EDD is holding a competition for best business idea. She has a letter of interest form with further information, which she'll copy and make available. EDD will assist the winner in developing a business plan.

I. DOWNTOWN BEAUTIFICATION: Higgins – He received an email from Reinbold about placing garbage cans next to recycle bins in downtown alleys, and he thinks it should be done. It will make the alleys a bit more attractive.

For years he's thought it would be a good idea to paint a big mural on the back of the buildings starting at Chelan Realty, going to the other end of the block, and depicting people in bathing suits from 1900 to the future – maybe include some fish or whales or something.

J. DON MORSE PARK SHORELINE IMPROVEMENTS: McCardle – She spent the last three days at Don Morse Park with school kids and heard very positive comments from parents and teachers about the beach improvements. In the past, they couldn't let the kids swim because the water was over their heads when they jumped off the wall, but with the wall gone they can. The new beach and park look beautiful. She's impressed with how it turned out. It's fantastic and she can't wait to spend the summer on the new beach.

K. PARKING: Mayor Goedde – He saw a semi- truck parked on the new sidewalk next to the football field.

Harper – The City might want to eliminate parking adjacent to the football field before the bike path is installed.

Gildroy – The Public Works Committee has asked him to look into it.

L. FALL IN LAKE CHELAN: Mayor Goedde – The Fall In Lake Chelan car show on Woodin Avenue is no longer worthwhile with all the complaints from business owners about closing the street. It can be held in Riverwalk Park like it used to be. The bridge dance will continue.

10. CITY ADMINISTRATOR'S REPORT

A. ASSOCIATION OF WASHINGTON CITIES CONFERENCE: Reinbold announced that the Mayor four Councilmembers, he and Grant would all be in Vancouver June 19 -22 for the AWC Conference.

11. RECESS (AIRPORT BOARD MEETING)

Council meeting was recessed at 7:25 p.m. to allow the Mayor and Councilmembers to participate in the regular meeting of the Lake Chelan Airport Board. Council meeting reconvened at 7:26 p.m. following adjournment of the Airport Board meeting.

12. ADJOURNMENT

There being no further business, meeting adjourned at 7:26 p.m.

Linda Allison-Liles, City Clerk
City-Clerk

Robert R. Goedde, Mayor
Mayor

DATE APPROVED BY COUNCIL:
6/28/2012