

MINUTES OF THE JANUARY 12, 2012 CITY COUNCIL MEETING
City Hall, 135 East Johnson Avenue, Chelan, Washington

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m.

2. SWEARING IN

Mayor Pro Tem Harper administered the oath of office to Mayor Goedde and Councilmembers Cooney, Isenhardt, Higgins, McCardle, and Steele

3. ROLL CALL

Elected Officials Present: Mayor Goedde; Councilmembers Cooney, Harper, Higgins, Isenhardt, McCardle, Morehouse (arrived at 6:05 p.m.), and Steele.

Staff present: Administrator Reinbold, Attorney Galbraith, Clerk/Administrative Assistant Liles, Finance Director Grant, Public Works Director Van Epps, Receptionist/Clerical Assistant Gallucci.

4. AGENDA CHANGES

Agenda item 7A, a special presentation by East Wenatchee Mayor Steve Lacy on a proposal to pay off Town Toyota Center Debt, was moved up on the agenda to precede Citizen Comments.

Agenda item 13, an executive session to discuss potential litigation, was removed from the agenda.

5. SPECIAL PRESENTATION

A. TOWN TOYOTA CENTER/GREATER WENATCHEE PUBLIC FACILITIES DISTRICT: East Wenatchee Mayor Steve Lacy presented a conceptual plan for paying the debt service on the bond issue to fund the Town Toyota Center as outlined in a memo dated 1/10/2012 to Mayor Lacy from Nick Gerde, City of East Wenatchee Finance Director. Councilmembers were provided a copy of Gerde's memo. Mayor Lacy explained that he is asking all Greater Wenatchee Public Facilities District jurisdictions, including City of Chelan, to accept the core plan with the understanding that certain legal issues must be resolved before the proposal can go to a ballot. He asked for the City's decision by the end of January.

Stan Morse, 219 South Center, distributed written comments with supporting documentation in opposition to Mayor Lacy's proposal and urged Council to vote against it. Morse provided a brief verbal summary of his written comments and said the City of Wenatchee should explore other viable options before asking Public Facility District members to use their taxpayers' dollars to pay off Wenatchee's financial obligations.

6. CITIZEN COMMENTS

A. WORLD BOOK NIGHT: Libby Manthey, owner of Riverwalk Books, encouraged Chelan readers to sign up to be volunteer book givers on World Book Night, April 23. Manthey explained as follows. World Book Night is an annual celebration designed to spread a love of reading and books. World Book Night U.S. is modeled after a successful promotion held last year in the United Kingdom. The 2012 celebration will be held in the United Kingdom, Ireland, Germany and the U.S., and it is hoped more countries will join to eventually make it a real worldwide event. Fifty thousand volunteers are sought to give away over a million books in communities across the U.S. Local volunteers can sign up at Riverwalk Books as well as on line. The deadline to sign up is February 1. Riverwalk Books will give each volunteer twenty books to give away at a designated location in Chelan.

- B. PEDESTRIAN SAFETY: Bill Crego, 520 East Wapato, asked that the City install crosswalks on Sanders Street at Wapato, Okanogan and Woodin Avenues so people can safely cross to and from bus stops along Sanders.

Crego also expressed concern for the safety of pedestrians who must walk in the highway to get past semi trucks that park in the right of way along the football field.

7. CONSENT AGENDA

Harper moved to approve the consent agenda as follows. Seconded by Morehouse, motion passed unanimously.

- A. Approve: Minutes of November 22, 2011 Regular City Council Meeting and Minutes of December 8, 2011 Regular City Council Meeting;
- B. Approve: Claim Warrants No. 78127 – 78201 and 78203 - 78272 Totaling \$937,878.33 and Payroll Warrants No. 37491 – 37640 Totaling \$310,088.50 (Claim Warrant No. 78202 voided);
- C. Confirm: Appointment of Bill Crego to position #4 on the Parks & Recreation Advisory Board for a term commencing immediately and expiring December 31, 2013;
- D. Confirm: Reappointment of Larry Bradley to position #3 on the Parks & Recreation Advisory Board for a term expiring December 31, 2013;
- E. Acknowledge: Appointment of Tim Hollingsworth to complete Mark Tesch's term in position #2 on the Planning Commission expiring December 31, 2014;
- F. Acknowledge: Reappointment of Ray Dobbs to position #4 on the Planning Commission for a term expiring December 31, 2016.

8. SPECIAL PRESENTATIONS

- B. LIBRARY EXPANSION - RELOCATION: Mayor Goedde read a proclamation declaring January 12, 2012 as the official start of the fund raising effort to relocate the Lake Chelan Library from its current location on Bradley Street to the building the City recently purchased at 216 North Emerson Street (the Masonic Lodge). The Mayor then presented the proclamation to Gary Sterner, Chair of the New Library Planning Committee.

Karen Mullen, representing Lake Chelan Community Services Council, presented Friends of the Library with a \$1,000 donation from the Council to kick off the fund raising effort.

Councilmember Isenhardt also contributed.

9. PUBLIC HEARINGS

NONE

10. ORDINANCES, RESOLUTIONS, AND OTHER ACTION ITEMS

- A. LIBRARY EXPANSION - RELOCATION: Reinbold explained as follows. The New Library Planning Committee is seeking funding to pay for moving the Lake Chelan Library from its current location on Bradley Street to the building the City recently purchased at 216 North Emerson Street (the Masonic Lodge). The Community Development Block Grant Program, one potential funding source, requires that the City commit to keeping the library in its new location for ten years. Other funding sources have varying requirements concerning how long the library must stay at its new location. Since the City has purchased the building on a fifteen year contract, staff's recommendation is that the City commit to a minimum of fifteen years.

There being no discussion, **Isenhart moved to adopt Resolution No. 2012-1238 committing to locate the Chelan Public Library in the former Masonic Lodge building at 216 North Emerson Street for 15 years. Seconded by McCardle, motion passed unanimously.**

- B. CHELAN FOOD BANK FACILITIES USE AGREEMENT: Reinbold presented a proposed agreement with Lake Chelan Food Bank for the Food Bank's use of space in the City owned building at 216 North Emerson Street. Reinbold reviewed terms of the proposed agreement and reported that the General Government Committee recommends its approval.

Following brief discussion, **Cooney moved to authorize the Mayor to sign the agreement for the Chelan Food Bank's use of space in the City owned building located at 216 North Emerson Street, as presented. Seconded by Harper, motion passed unanimously.**

- C. CHELAN VALLEY HOPE FACILITIES USE AGREEMENT: Reinbold presented a proposed agreement with Chelan Valley Hope for use of space in the City owned building at 216 North Emerson Street. Reinbold reviewed terms of the proposed agreement and reported that the General Government Committee recommends its approval.

Following brief discussion, **McCardle moved to authorize the Mayor to sign the agreement for Chelan Valley Hope's use of space in the City owned building located at 216 North Emerson Street, as presented. Seconded by Isenhart, motion passed unanimously.**

- D. DANCE LAKE CHELAN FACILITIES USE AGREEMENT: Reinbold presented a proposed agreement with Dance Lake Chelan for use of space in the City owned building located at 216 North Emerson Street. Reinbold reviewed terms of the proposed agreement, noting as follows. Dance Lake Chelan rented the space from the Masons before the City bought the building and had been paying a user fee of \$250 per month. However, Dance Lake Chelan has asked to pay the City a fee based on a percentage of revenues. The fee listed in the proposed agreement is 20% of gross revenues. Reinbold reported that the General Government Committee recommends approval of the agreement as presented.

Following discussion, **Steele moved to authorize the Mayor to sign the proposed agreement for Chelan Valley Hope's use of space in the City owned building located at 216 North Emerson Street, as amended to change the user fee from 20% of gross revenues to a flat fee of \$250 per month. Seconded by Cooney, motion passed unanimously.**

- E. CHELAN COUNTY EMERGENCY SERVICES INTERLOCAL AGREEMENT: Reinbold presented a proposed agreement with Chelan County Department of Emergency Management for the County's provision of services to the City in the event of a major disaster. Reinbold explained that the City has contracted with the County for this service since 1993 at a fee based on population, i.e, \$2.25 per person, which equates to \$8,843 for 2012.

There being no discussion, **McCardle moved to authorize the Mayor to sign the 2012 Agreement for Emergency Services as presented. Seconded by Isenhart, motion passed unanimously.**

- F. WASTEWATER TREATMENT PLANT UPGRADE BID AWARD : Van Epps briefly described Phase II of the Wastewater Treatment Plant Upgrade project and the recent bid process for the construction contract. Council was provided a tabulation of the twelve bids received. Van Epps pointed out that all were significantly lower than the engineers' estimate of \$6,702,200. Van

Epps recommended award of the bid to Contractor's Northwest of Coeur d' Alene, Idaho, the low bidder at \$4,948,818.

Morehouse moved to authorize award of the bid for Phase II Wastewater Treatment Facility Upgrades to Contractor's Northwest of Coeur d' Alene, Idaho, the lowest responsive/responsible bidder at \$4,948,818, and to authorize the Mayor to execute a contract with Contractor's Northwest for construction of the project. Seconded by Harper, motion passed unanimously.

Galbraith reported that Strider Construction, the second lowest bidder, filed an official protest alleging that the electrical subcontractor listed in the bid documents submitted by Contractor's Northwest wasn't actually interested in the job. Galbraith explained: the contention is that Contractor's Northwest is "shopping the bid around." If true, Strider could file a lawsuit to enjoin the bids and, ultimately, the City could be forced to rebid the job. However, the City has done its due diligence and Contractor's Northwest has done nothing wrong. He sees no grounds for the protest, and it doesn't affect the validity of the proposed contract. He will advise Strider of the bid award, and the City will make sure that the new electrical subcontractor does due diligence.

- G. 2012 COMMITTEE ASSIGNMENTS: Mayor Goedde noted that in recent years councilmembers have been reluctant to give up their committee assignments and move on to other committees. He said he'd like to see each councilmember serve on each committee for a couple of years and then move on so everyone can gain a variety of experience and a broader knowledge of how the City works. The Mayor presented his recommendations for 2012 committees and liaison assignments. Council discussion followed, with certain amendments to the recommendations being agreed upon.

Isenhart moved to approve 2012 council committee and liaison assignments as follows (alternates in parenthesis):

FINANCE COMMITTEE - Cooney, McCardle, Steele (Morehouse);
GENERAL GOVERNMENT COMMITTEE - Higgins, McCardle, Steele (Cooney);
PUBLIC SAFETY COMMITTEE - Isenhart, Harper, Morehouse (Higgins);
PUBLIC WORKS COMMITTEE - Cooney, Harper, Higgins (McCardle);
SUSTAINABILITY COMMITTEE - Isenhart, McCardle, Steele (Cooney);
CHELAN COUNTY SOLID WASTE ADVISORY - Morehouse (Isenhart);
COMMUNITY ROUNDTABLE - Isenhart (Steele);
ECONOMIC DEVELOPMENT DISTRICT - Isenhart (McCardle);
PARKS & RECREATION ADVISORY BOARD - Higgins (Cooney);
PLANNING COMMISSION - Cooney (McCardle);
HISTORIC DOWNTOWN CHELAN ASSOCIATION - Morehouse (Higgins);
LAKE CHELAN ARTS COUNCIL - Steele (Cooney);
WATER QUALITY COMMITTEE - Morehouse, VanEpps (Steele);
CHAMBER OF COMMERCE - Goedde (Higgins);
LINK TRANSIT - Goedde (Steele);
PERFORMING ARTS CENTER - Isenhart, Cal Vaughn;
REGIONAL SUPPORT NETWORK - Isenhart, Reinbold (Morehouse);
TOURISM PROMOTION GROUP - McCardle (Steele);
LEOFF RETIREMENT BOARD: Harper (Goedde);

**EMERGENCY MANAGEMENT PROGRAM - Goedde (Harper);
REGIONAL TRANSPORTATION PLANNING ORGANIZATION - Higgins, VanEpps (Morehouse)**

Seconded by Cooney, motion passed unanimously.

11. MAYOR, COUNCIL COMMENTS

- A. **STAFF APPRECIATION:** McCardle thanked Public Works and Parks & Recreation employees for their assistance with Winterfest.

Steele said City staff, particularly Peri Gallucci, had been great in meeting his needs as a new Councilmember.

- B. **COUNCIL TRAINING:** Higgins reported attending *Elected Officials Essentials*, an Association of Washington Cities workshop offered in Spokane on January 6 and 7. Higgins said he recommends the workshop as a good refresher course.

Steele said he is looking forward to attending the *Elected Officials Essentials* workshop in Tacoma in early February.

- C. **TRAVEL EXPENSES:** Higgins suggested Council review the amount City officials and employees traveling on City business are reimbursed for meals as he doesn't believe \$17 is adequate reimbursement for the cost of dinner.

- D. **INFORMATION DISSEMINATION:** Isenhardt said she had fun preparing the news release on the Downtown Master Plan and intends to send it to the Seattle Business Journal, which has expressed an interest. She is looking forward to working on the next announcement.

- E. **WAREHOUSE INDUSTRIAL ZONE:** Cooney reported that he and Steele attended the last Warehouse Industrial Zone Committee meeting. He further reported that Steele has proposed inviting light industry representatives to an open house in Chelan. He promised more information as plans proceed.

- F. **CODE ENFORCEMENT AND GENERAL FACILITIES CHARGES:** Cooney urged everyone to get the word out about the workshop Council is holding on January 17 regarding the City's code enforcement program and general facilities charge policy.

- G. **SPEED LIMIT ON WOODIN AVENUE BRIDGE:** Morehouse recommended that the speed limit on the Woodin Avenue bridge and its approaches be decreased to ten miles per hour. In support of this recommendation, he pointed out that lowering the speed limit is something the City can do immediately and at little expense to help address pedestrian safety concerns. He also pointed out that it is a matter of record that the City is aware that the bridge is unsafe, which is a liability exposure. Lowering the speed limit to improve safety would reduce that liability.

Harper responded, saying he doubts people would drive ten miles per hour even if the speed limit were lowered. He said he'd like to hear what the Sheriff's Office has to say about the speed limit on the bridge.

Reinbold suggested this issue be discussed at the next Public Safety Committee meeting along with a request from the Sheriff's Office to decriminalize use of the bridge by oversized vehicles.

- H. SPEED LIMIT ON HIGHWAY 150: Morehouse recommended lowering the speed limit to thirty-five miles per hour on a two to three mile stretch of Highway 150 in the Willows area. He noted that the highway there is very curvy and said he counted around twenty residential egress/ingress points, many of them blind, within that two to three mile stretch.
- I. GROWTH MANAGEMENT: Morehouse asked that Council keep in mind that people move to Chelan because it is small and rural, so growth may not be in the community's best interest. He said Council needs to really think about how much and what kind of growth is desirable, come to some decisions, and then set policy accordingly.
- J. COUNCIL RETREAT: Morehouse asked that a two day Council retreat be held before summer.
- K. CITY LEGISLATIVE ACTION CONFERENCE: Mayor Goedde reminded Council that the City Legislative Action Conference put on by Association of Washington Cities would be taking place in Olympia on January 25 and 26. He advised Councilmembers wishing to attend the conference to contact the City Clerk, who would see that they got registered and had a hotel room reserved.
- L. PUBLIC COMMENT: Mayor Goedde said he is considering getting a timer to help enforce the three minute limit on speakers during the Citizen Comment portion of meetings.
- M. TRAIL SYSTEM: Mayor Goedde said he is interested in a primitive trail from the ball fields to the Apple Blossom Center intersection and the playing fields at the top of the hill. Department of Transportation has no objections and John Eberly of Development Partners supports the project.
- N. TRAFFIC IMPROVEMENTS: Mayor Goedde said he spoke with Department of Transportation about putting in turn lanes on Saunders and Woodin to end the bottlenecks created by drivers waiting to make left turns. The roadway is wide enough, so DOT is looking into the cost of changing the lighting and striping to accomplish that.
- O. SIGN REGARDING WOODIN AVENUE BRIDGE: Mayor Goedde said he spoke with Department of Transportation about installing a sign saying "VERY NARROW BRIDGE, NO LEFT TURN" at the intersection of Highway 97A and Woodin Avenue to prevent oversized vehicles from turning onto Woodin. DOT will not allow the sign unless the painted island at that intersection is raised. He intends to follow up in doing that so the sign can be installed where the drivers of oversized vehicles can see it before they make the turn.
- P. REQUEST FOR CROSSWALKS ON SAUNDERS: Mayor Goedde asked Van Epps about Bill Crego's request earlier in this meeting for crosswalks on Saunders. Van Epps said he would pass the request along to the Department of Transportation as Saunders is a state highway.

12. CITY ADMINISTRATOR'S REPORT

- A. SPECIAL MEETING ON CODE ENFORCEMENT & GENERAL FACILITIES CHARGES: Reinbold reminded Council that a special meeting is scheduled for 6:00 p.m. on January 17, 2012 to discuss the City's code enforcement program and the City's general facilities charge policy.
- B. COUNCIL TRAINING: Reinbold reminded Council that *Elected Officials Essentials* is offered in Kennewick on February 3 and 4 as well as in Tacoma on February 10 and 11.

C. MEDICAL MARIJUANA: Reinbold noted that the Planning Commission's first meeting in 2012 will be on January 18, and the Commission will begin its consideration concerning medical marijuana at that time.

14. RECESS (Airport Board Meeting)

At 8:29 p.m. council meeting was recessed to allow the Mayor and Councilmembers to participate in the regular meeting of the Lake Chelan Airport Board. Council meeting reconvened at 8:30 p.m. following adjournment of the Airport Board meeting.

15. ADJOURNMENT

There being no further business, the meeting adjourned at 8:30 p.m.

Prepared by:

Attested:



Linda Allison-Liles, Clerk



Robert R. Goode, Mayor

Date approved by Council: February 9, 2012