

MINUTES OF THE AUGUST 12, 2010 CITY COUNCIL MEETING  
City Hall, 135 East Johnson Avenue, Chelan, Washington

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Goedde called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

2. ROLL CALL

Elected Officials Present: Mayor Goedde and Councilmembers Cooney, Greenfield, Harper, Lingard, McCardle, Morehouse (arrived 6:31 p.m.), Morse. Absent/Excused: None.

Staff present: Administrator Reinbold, Attorney Galbraith, Clerk Liles, Finance Director Grant, Parks & Recreation Director Sablan, Planning & Community Development Director Gildroy, Public Works Director VanEpps, Receptionist/Clerical Assistant Gallucci.

3. AGENDA CHANGES

A. Removed item 7.A, Recognition of Scott Parsons for Giant Sequoia Tree Donation.

4. CITIZEN COMMENTS

None

5. CONSENT AGENDA

**Greenfield moved to approve the consent agenda as follows. Seconded by Morse, motion passed unanimously.**

- A. Approve Minutes: July 22, 2010 Regular City Council Meeting;
- B. Void Claim Warrant: #75152;  
Approve Claim Warrants: #75153– #75259 Totaling \$486,668.42;  
Approve Payroll Warrants: #34047 - #34176 totaling \$210,621.67;
- C. Excuse Absence: Greenfield from July 29, 2010, City Council Meeting

6. PUBLIC HEARINGS

A. SENIOR CENTER CONSTRUCTION PROJECT: Mayor Goedde explained that Washington State Department of Commerce (WSDC) requires a public hearing to take testimony on the final performance review of the Senior Center Construction Project and to close out the Community Development Block Grant WSDC awarded to the City to help fund the project. The Mayor then outlined the rules and process for testifying.

At the Mayor's request, Fonfara provided the staff report. Fonfara described the project, explained how it was funded, and outlined his role in coordinating construction and administering the grant. Fonfara said construction is 99% complete, a temporary occupancy permit has been issued, and the seniors are using the building. He explained what remains to be done before the final occupancy permit can be issued. Fonfara and Reinbold then answered Council questions.

At 6:17 p.m., Mayor Goedde opened the public hearing and called for testimony.

Walter Brunner, Senior Center Building Manager, described the new Senior Center as a "great facility." He thanked the City and all who had a part in making it a reality, particularly Jay

Witherbee for his work, first as Mayor and then as Chair of the Senior Citizens Association, and Dave Fonfara for his work, first as City Administrator and then as Project Manager.

Harold Peebles, current Chair of the Senior Citizens Association, thanked the City for their support, Witherbee for spearheading the project, and Brunner for all the time he put in on site during construction. Peebles reported that the seniors held their first meeting in the new facility last week. He also described how the Senior Meals Program will operate now that the new building can be used for preparing meals to be served on site and delivered in Chelan, Manson and Entiat. He said a grand opening will be held sometime in September or October and he hopes to see City officials and staff present.

*Morehouse arrived during Peebles testimony (6:31 p.m.)*

Kathleen Miller, coordinator of the Manson senior meals program, expressed her appreciation for help the Eagles Club and Methodist Church provided to keep the senior meals program going during construction of the new senior center building. Miller warned that the Department of Health is not likely to issue a permit for the Senior Meals Program unless a steam table is installed in the new building.

There being no further public testimony, the Mayor closed the public hearing at 6:33 p.m.

At Fonfara's request, **Morse moved to accept the final public hearing for the Community Development Block Grant funding the Chelan Senior Center project. Seconded by Lingard, motion passed unanimously.**

## 7. SPECIAL PRESENTATIONS

- A. RECOGNITION OF SCOTT PARSONS FOR TREE DONATION: Sablan asked that this presentation be postponed until a time when Mr. Parsons is in attendance. Council concurred.
- B. WATER COMPREHENSIVE PLAN: Van Epps reported that Gray and Osborne Engineering has been working to update the City's Water Comprehensive Plan. The Department of Health review of the final draft is now complete. Van Epps said that it shouldn't be necessary to increase the General Facilities Charge to pay for the projects included in the six year portion of the plan. Van Epps invited Councilmembers to view the updated plan on line and to contact him with any further questions or comments.

## 8. ORDINANCES, RESOLUTIONS AND OTHER ACTION ITEMS

- A. SR150 PEDESTRIAN SAFETY PROJECT: Van Epps briefly described the SR150 Pedestrian Safety Project (Lakeside Trail Section A), and reported that bids for construction were opened at the Public Works office on August 4. Van Epps presented the bid tabulation and the recommendation from city staff and the engineering consultant that RP&E Construction of Ellensburg, the low bidder at \$438,196.13, be awarded the bid.

Van Epps asked Council to authorize staff to approve change orders up to \$5,000 on construction projects, including this one. Van Epps explained that when something unexpected comes up, it isn't feasible to stop work while staff seeks Council approval. Because of this, staff has been consulting the project engineers and, if they recommend the change order be approved, staff authorizes it and then gets Council's approval. Van Epps said he would prefer that Council instate the proposed policy. Grant supported the proposed policy and

recommended that the change order limit be \$10,000 rather than the \$5,000 recommended by Van Epps.

Van Epps reported that he failed to include the City's grant match for the SR150 Pedestrian Safety Project in the 2010 budget, so Grant will include that in the next budget amendment she brings to Council.

**Morse moved: (1) to award the bid for the SR150 Pedestrian Safety Project (Lakeside Trail Section A) to RP&E Construction, Inc., the lowest responsible bidder at \$438,196.13 including sales tax; and (2) that in the event of an unforeseen circumstance requiring additional expense, the City Administrator, upon recommendation from staff, is authorized to approve expenditure of an additional \$10,000 for the SR150 Pedestrian Safety Project without consulting Council.**

- B. SHORELINE MANAGEMENT PLAN/SHORELINE MORATORIUM: Gildroy reported as follows: The Planning Commission will hold a public hearing on the Shoreline Public Access Plan on August 18 and then provide a recommendation to City Council on August 26. Staff doesn't recommend extending the shoreline development moratorium unless Council remands the plan back to the Planning Commission for extensive modification.
- C. 2010 COMPREHENSIVE PLAN AMENDMENT PACKAGE: Gildroy presented/reviewed the proposed 2010 Comprehensive Plan Amendment Package and answered Council's questions regarding the recommended changes. Gildroy advised Council that a public hearing on the package was scheduled for the August 26 Council meeting.
- D. MULTI-BANK SECURITIES & PERSHING, LLC, ACCOUNTS: Grant explained that when the City purchases bonds as a means of investing excess funds, those bonds are held by a third party separate from both the City and the entity from which the bonds were purchased. Multi-Banks Securities, one of the companys the City deals with, recently switched its third party services from Ridge Clearing to Pershing, LLC. Pershing requires a resolution authorizing such purchases/sales. At Grant's request, **McCardle moved to adopt Resolution No. 2010-1219 authorizing the establishment and maintenance of accounts with Multi-Banks Securities, Inc. and Pershing, LLC, as presented. Seconded by Morse, motion passed unanimously.**

#### 9. RECESS (AIRPORT BOARD MEETING)

At 7:31 p.m. the Council meeting was recessed to allow the Mayor and Councilmembers to participate in the regular meeting of the Lake Chelan Airport Board. Council meeting reconvened at 7:32 p.m. following adjournment of the Airport Board meeting.

#### 9. MAYOR, COUNCIL COMMENTS

CASHMERE SEWER SERVICE: Morse reported that City of Cashmere is constructing a \$19 million sewer plant with \$13,000,000 in federal grant funds and the rest from low interest loans. Their monthly sewer service rate is currently \$63.09 but they plan to increase it to \$84.61 in four years and possibly as high as \$93.00 in future years to repay the loan.

RECYCLING: Morse reported that he's prepared a power point presentation about recycling in Switzerland and intends to share it with Council at the August 26 meeting.

STRATEGIC PLANNING: At Morehouse's request McCardle provided a brief update on meetings held to discuss the Valley Vision Group's "pillars".

Morehouse described the difference between the decision making process in the private and public sectors. He cautioned against attempting to move too quickly when working in the public sector and emphasized the need to instill a sense of ownership in the outcome by involving elected officials as well as the public in the process. He said he had been looking forward to attending the pillar meeting on parks to provide information and participate in the discussion, but it was over before he received notice of the meeting time. He noted that there is relevant information available from past studies and there are long range plans in place. He described the established strategic planning process, then said that although he supports moving forward with the process currently underway, he hopes "we don't get ahead of ourselves."

McCardle assured Morehouse that there would be plenty of opportunity for his participation. She explained the need to move quickly in holding the pillars meetings and said the intent for any Council involvement in those meetings was simply to listen, not to guide the discussion. She said that the pillar meetings were just the first step in the process; now public feedback will be sought through a community meeting and a survey. All the information will be presented for Council's consideration at the strategic planning retreat.

Asked when the strategic planning retreat will take place, Reinbold said it was tentatively set for September 16.

LARGE WOODY DEBRIS: Morehouse reported attending a meeting on August 11 arranged by Russ Jones. Present were Morehouse, Jones, the Assistant Director of Washington State Department of Fish and Wildlife, Mike Steele, Rich Uhlhorn, Matt Bender, Doug England, and Mike Blodgett. Morehouse said they had a productive discussion, and he was encouraged to learn that the Assistant Director understands that large woody debris are not a viable option for Lake Chelan.

HISTORIC DOWNTOWN CHELAN ASSOCIATION: Morehouse said that he met with HDCA this week. They are forming four groups. The groups are setting goals and a lot of energy is being generated. He's very encouraged by the effort.

REGIONAL EVENTS CENTER: Harper said it was ludicrous for the governing board of the Greater Wenatchee Regional Events Center Public Utility District to expect its members to authorize a ballot measure asking voters to approve a .2% sales tax increase to help cover the Town Toyota Center's debts.

Mayor Goedde provided information on how and why the district was formed, and he explained that every one of the nine municipalities must approve the proposed measure to get it on the ballot.

Reinbold reported that Town Toyota Center representatives will attend the August 26 Chelan City Council meeting to ask that Council adopt a resolution of support for the tax measure.

2011 BUDGET: Cooney asked that Councilmembers be thinking about the 2011 budgeting process, and he said that he intends to scrutinize every request for funds given the fact that the economy is less than robust.

PARK SECURITY: Cooney said that the Chelan County Sheriff's Department has a special unit that he is sure has looked into unwanted activity in Don Morse Park, so even though the Sheriff's Department can't patrol the park all of the time, they are aware of the activity there.

Greenfield praised park staff for recognizing the need to hire private security for the park. She asked staff to keep Council informed on the results.

DOWNTOWN PARKING: Cooney thanked the Mayor and Public Works for providing over twenty new parking spaces on Emerson Street. He said downtown merchants are very pleased with the project.

WAREHOUSE INDUSTRIAL ZONE ROUNDTABLE: Cooney reported that he is involved in a citizen's group that is looking into how development in the Warehouse Industrial Zone will shape the community. The group hopes to bring light industry to the Lake Chelan Valley and wants to know what the City can do to encourage that.

SENIOR CENTER PROJECT: Greenfield commended those who were instrumental in making the new senior center a reality. She said that Katherine Miller's comments concerning the need for a steam table concern her – it's a serious matter and she would like someone to look into it.

REQUEST FOR EXCUSED ABSENCE: Greenfield said she would be out of the state on August 26 and would therefore like to be excused from that night's Council meeting.

PROJECT FUNDING: Lingard noted that the City was able to spend more than \$200,000 over two years on the Senior Center Project. He asked if the City still has that kind of money available for such projects. Grant said that there is unappropriated money in the general fund that could be used in that way.

PARKING/SPEED LIMIT - WILLOW PARK AREA: Lingard and Van Epps discussed parking in the area of Willow Park. Van Epps suggested that the Chelan Hills Homeowners Association meet to decide how they would like the neighborhood signed for parking. Van Epps said he would go along with what the Association decided.

Lingard asked that the speed limit where people cross from the Chelan Hills neighborhood to Willow Park be reduced from 45 miles per hour to 35 miles per hour.

GOLF COURSE MAINTENANCE: Lingard said that the golf course is in the best shape it has been in ten years and he commends staff for their work. Sablan attributed the improvement to a wet June, an effective work plan and reinstatement of the Greenskeeper position.

TOURISM PROMOTION GROUP: McCardle reported attending a meeting of the Tourism Promotion Group. She said Chelan has seen a fairly busy June, July and August. She pointed out that the community has little control over revenues and needs to think about how to grow tourism when times are bad and how to diversify the economy. She hopes that will be addressed through the strategic planning process.

STRATEGIC PLANNING: McCardle said the strategic planning survey should be on the City's website by August 23, and a community meeting is tentatively set for September 9.

DON MORSE PARK: At the Mayor's request Sablan reported his efforts and plans to acquire grant funding for Don Morse Park improvements.

AMERICAN PUBLIC TRANSIT ASSOCIATION: Mayor Goedde reported attending the American Public Transit Association conference. At that conference the National Transportation Institute put on a seminar relating to procurement accountability. The accounting requirements for entities receiving stimulus money are so stringent that he's now glad City of Chelan didn't receive any of that money.

PUD PROPERTY ACQUISITION: Mayor Goedde reported receiving the appraisal for the PUD property on the southeast corner of the Johnson Avenue/Columbia Street intersection. The property is appraised at \$1.1 million, but the price for sale to a government entity would be \$900,000. He and Reinbold met with PUD officials to discuss purchase of the property. The PUD has authorized the City to get a more current appraisal that better reflects the current economic climate.

CHAMBER OF COMMERCE: Mayor Goedde reported that the Chamber Board discussed the need for an entity to coordinate sporting events as the Sports Council does in Wenatchee. He said it is his opinion that it should be a private, for profit entity rather than government.

HISTORIC DOWNTOWN CHELAN ASSOCIATION: The Mayor said he was glad to learn that Cindy Salazar, the new HDCA Executive Director, is well informed and pro-active concerning the Main Street Tax Credit Incentive Program.

#### 10. CITY ADMINISTRATOR'S REPORT

WELLNESS PROGRAM: City employees are currently involved in a competitive walking event they're calling the "Lake Chelan Walk Off for Time Off." There is a lot of participation and they seem to be enjoying it.

GENERAL GOVERNMENT COMMITTEE: The General Government Committee met with the Airport Advisory Committee, Port District Director Mark Urdahl and airport staff on August 4. A full report on the meeting will be distributed soon.

SALMON BAKE & ARTS FESTIVAL: The annual Rotary Salmon Barbeque and the Lake Chelan Arts Festival will take place in Riverwalk Park the weekend of August 21.

WASHINGTON CITY MANAGERS CONFERENCE: He will be out of the office from mid-day August 17 to mid-day August 20 attending the WCMA Conference at Sun Mountain Lodge near Winthrop.

WCIA AUDIT: Washington Cities Insurance Authority conducted its annual audit earlier in the week. The City did well – there were only a few minor findings.

WCIA TRAINING: Washington Cities Insurance Authority will be conducting training for elected officials at the September 23 Council meeting.

BASKETBALL TOURNAMENT: The annual 3 on 3 Slam 'n Jam Basketball Tournament will be held in the parking lot at Don Morse Park this coming weekend. Expect neighborhood parking complaints.

BUDGET MEETINGS: Meetings on the 2011 budget are tentatively scheduled for Tuesdays in September at 6:00 p.m.

#### 11. EXECUTIVE SESSION

None

11. ADJOURNMENT

There being no further business, meeting adjourned at 8:27 p.m.

Prepared by:

Attested to:

Date approved by Council: \_\_\_\_\_

\_\_\_\_\_  
Linda Allison-Liles  
City-Clerk

\_\_\_\_\_  
Robert R. Goedde  
Mayor