

MINUTES OF THE JANUARY 14, 2010 CITY COUNCIL MEETING
City Hall, 135 East Johnson Avenue, Chelan, Washington

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Goedde called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

2. ROLL CALL

Elected Officials Present: Mayor Goedde and Councilmembers Cooney, Greenfield, Harper, Morehouse, Morse.

Elected Officials Absent & Excused: Councilmember Lingard.

Staff Present: Administrator Reinbold, Attorney Galbraith, Clerk Liles, Parks & Recreation Director Sablan, Planning & Community Development Director Gildroy, Public Works Director Van Epps, Sgt. Huddleston.

3. AGENDA CHANGES

At the Mayor's direction, agenda item #8.D, Funding Request for the Senior Center Building Project, was moved up on the agenda to immediately follow item #8.A.

4. CITIZEN COMMENTS

None

5. CONSENT AGENDA

Greenfield moved to approve the consent agenda as follows. Seconded by Cooney, motion passed unanimously.

- A. Approve Minutes: December 10, 2009 regular City Council meeting;
- B. Approve Claim Warrants: #73855 – #73938 totaling \$510,265.55, Void Claim Warrant: #72585 issued in the amount of \$394.00, Approve Payroll Warrants: #32678 – 32752 totaling \$157,865.07;
- C. Excuse Absence: Councilmember Lingard from all January and February 2010 meetings; and
- D. Adopt Ordinance No. 2010-1402 correcting the legal description for the Makai Shore annexation area.

6. SPECIAL PRESENTATIONS

- A. BLOCK WATCH PROGRAM: Chelan County Sheriff's Deputy Levi Ferguson explained the purpose of the Block Watch Program and how residents can become involved.
- B. EMPLOYEE RECOGNITION: Van Epps reported that the Washington State Department of Health recognized Troy Brooks, Lee Reynolds and Jim Burbery, who are the City's Water Treatment Plant employees, for their commitment to providing the citizens of Chelan with the highest quality drinking water possible.

7. PUBLIC HEARINGS

- A. MERTES ANNEXATION: Mayor Goedde opened a public hearing to receive testimony regarding the proposed annexation of certain real property known as the Mertes annexation area. After explaining the purpose of the hearing and establishing that no Councilmember wished to declare a financial or legal interest in the subject property, the Mayor called for the staff report.

Gildroy presented the staff report as follows. The City received a Notice of Intent to Commence Annexation from Gary Mertes, who requested that the City initiate a direct petition method annexation of a parcel of property located along SR 150 east of Rocky Point and south of the preliminary plat of Bluewater Terrace (Parcel #272204310060). Mertes is planning a boundary line adjustment, but the second property is within city limits and the adjustment requires that both properties be within the same jurisdiction. On November 24, 2009, Council accepted the Mertes petition, modifying the annexation area to include that portion of SR150 abutting the Mertes property. The Chelan County Assessor has verified that the signatures on the annexation petition represent the owners of 60% of the assessed valuation of the subject property, as required. The Assessor also noted a boundary line adjustment on the west side of the property, and the annexation map and legal description have been amended accordingly.

The Mayor then called for public comment concerning the proposed annexation. There being none, the Mayor called for Council deliberation. There being none, the Mayor closed the public hearing.

8. ORDINANCES, RESOLUTIONS AND OTHER ACTION ITEMS

- A. MERTES ANNEXATION: At Gildroy's recommendation, **Morse moved to accept the 60% annexation direct petition for the area known as the Mertes annexation area and to adopt Ordinance No. 2010-1403 providing for the annexation of the Mertes annexation area, incorporating the same within the city limits, providing for the assumption of existing indebtedness and adopting a comprehensive land use plan and zoning designation. Seconded by Harper, motion passed unanimously.**
- D. SENIOR CENTER BUILDING PROJECT: Reinbold reported that the cost of right of way improvements associated with constructing the new Senior Center was underestimated, so the seniors are asking the City to contribute \$62,010 to offset the deficit.

Senior Center President Jay Witherbee said that the seniors had intended to ask the City for the additional funds, but decided instead to ask if the City would allow them to separate the building construction project from the right of way improvement work. Witherbee explained that the seniors believe they can raise the additional funds to pay for the right of way improvements, but they don't want to delay moving into their new building while they do it. They are asking if the City would issue their occupancy permit upon completion of the building, allowing them to complete the right of way work later when they can afford to pay for it. Witherbee also noted that there is an \$80,000 project contingency fund that might pay for right of way work, but the seniors don't want to use those funds at this time in case they are needed later to cover other cost overruns.

Discussion ensued. Consensus was to take no action at this time. Witherbee was asked to report back to Council regularly, advising of any cost overruns and to work with City staff regarding issuance of the occupancy permit.

- B. COUNCIL VACANCY: Reinbold explained that candidates for the vacant Council position were asked to attend this meeting and explain their qualifications and interest in serving on City Council. Reinbold noted that Bill Crego, one of the five candidates, had withdrawn his application.

The remaining candidates - Erin McCardle, Kim Skaar, Bob Eier and Sue Slaughaupt – were then allowed five minutes each to address Council. Each also answered two questions asked by Harper, i.e., “Do you believe the proposed aquatics/community center should be located on City owned property and controlled by the City?” and, “If appointed would you attend the training AWC offers for new Councilmembers?” McCardle said the center should go wherever is best for the community, Skaar and Eier said it should be located on City property and controlled by the City, and Slaughaupt said she would need to research the issue before responding. Each committed to attending training if appointed.

Mayor Goedde explained that Council would adjourn to executive session later in the meeting to discuss the candidates’ qualifications, but there would be no appointment until the Council meeting of January 28, 2010.

- C. KEY BOX PROGRAM: Reinbold asked Council to consider adopting a program recommended by Chelan County Fire District 7 to require that key boxes be installed on commercial and industrial buildings to allow emergency service agencies to enter without using destructive force. Reinbold and Fire Chief Lemon then answered Council and audience questions concerning the program.

Harper moved to adopt Ordinance No. 2010-1404 supplementing the International Fire Code with regard to the installation of key lock boxes on structures for fire safety and emergency management purposes. Seconded by Greenfield, motion passed unanimously.

- E. GOLF COURSE FOOD CONCESSION: Sablan reported that Michael Hudev, doing business as Lovo’s on the Green, had successfully operated the golf course food concession for the past two years. Sablan recommended renewing Lovo’s concession contract for three more years, and he reported that the Parks & Recreation Advisory Board voted unanimously in favor of this recommendation.

Cooney moved to authorize the Mayor to sign the Lake Chelan Municipal Golf Course 2010-2012 Food Concession Agreement with Lovo’s on the Green, as presented. Seconded by Morehouse, motion passed unanimously.

- F. LAW ENFORCEMENT SERVICES: Reinbold reminded Council that the Chelan County Sheriff’s Office had advised the City of its intent to eliminate the Chelan substation Administrative Specialist position due to budget shortfalls. In response, Council had directed staff to negotiate with the Sheriff’s Office in an effort to retain the position. Reinbold presented a resulting proposed addendum to the existing law enforcement services agreement whereby the position

would be retained, with the City paying the Sheriff's Office an additional \$28,500 annually – about half the Administrative Specialist's yearly salary. Reinbold noted that the addendum includes a clause requiring re-negotiation should the County's resources improve during the term of the agreement. Reinbold then answered Council questions concerning the proposed contract.

Harper moved to authorize the Mayor to sign the *Third Addendum to Law Enforcement Service Agreement* between the City and County, as presented. Seconded by Morehouse, motion passed unanimously.

- G. LOCAL RECORDS GRANT: Liles recommended execution of an agreement accepting a State of Washington grant to pay for preserving City of Chelan essential records. Liles explained that the City was awarded a grant in the amount of \$4,168 to pay for microfilming and digitizing City of Chelan ordinances and Council meeting minutes beginning with the earliest records (1902) and working forward until the project is complete or the funds are depleted, whichever comes first. Council was advised that should the cost of the project exceed the grant amount, staff may request a budget amendment to pay the cost of completing the project.

There being no discussion, **Morse moved to authorize the Mayor to sign the agreement with the State of Washington relating to the City's acceptance of a Local Records Grant for the purpose of imaging and preserving City of Chelan ordinances and City Council meeting minutes for the years 1902 through 2008. Seconded by Greenfield, motion passed unanimously.**

- H. GENDER EQUITY POLICY: Sablan proposed adoption of a policy to help insure that athletics programs sponsored by the City and such programs sponsored by others using City facilities will not discriminate on the basis of sex.

There being no discussion, **Greenfield moved to adopt Resolution No. 2010-1207 adopting a gender equity policy for City of Chelan athletics programs and third party organizations using facilities owned by the City. Seconded by Morse, motion passed unanimously.**

- I. 2010 COMMITTEE AND LIAISON ASSIGNMENTS: Council discussed and reached consensus on who will serve on the various City Council committees and who will serve as City liaison to Chelan County Solid Waste Advisory Council, LEOFF Retirement Board, Link Transit Board, Regional Support Network, Economic Development District, Emergency Management Program, Lake Chelan Water Quality Committee, Lake Chelan Chamber of Commerce, Performing Arts Center Board, Regional Transportation Planning Organization, Resource Conservation & Development, Tourism Promotion Group, Historic Downtown Chelan Association, Community Round Table and Lake Chelan Arts Council.

8. RECESS (AIRPORT BOARD MEETING)

At 8:40 p.m. the Council meeting was recessed to allow the Mayor and Councilmembers to participate in the regular meeting of the Lake Chelan Airport Board. Council meeting reconvened at 8:41 p.m. following adjournment of the Airport Board meeting.

9. MAYOR, COUNCIL COMMENTS

CITY LEGISLATIVE ACTION CONFERENCE (CLAC): Morse said he was looking forward to attending the Association of Washington Cities Legislative action Conference in Olympia on January 27 and 28.

MUNICIPAL BUDGETING & FISCAL MANAGEMENT WORKSHOP: Morse encouraged other Councilmembers to attend the Association of Washington Cities Municipal Budget & Financial Management class offered in Leavenworth every August.

COUNCIL FINANCE COMMITTEE: Reporting for the Finance Committee, Morehouse said City of Chelan tax revenues are down, but Chelan is in good shape compared to other communities.

COUNCIL VACANCY: Morehouse, Harper and Greenfield thanked applicants for the vacant council position. Greenfield said it would be difficult to choose among them, and she encouraged those not appointed to stay involved and continue coming to Council meetings.

ELECTED OFFICIALS ESSENTIALS: Harper reported attending the Association of Washington Cities Elected Officials Essentials class in Spokane the previous weekend. He said this new and improved version of the class formerly known as "Welcome to City Hall" is well worth attending.

DISASTER PREPAREDNESS: Cooney said that the earthquake in Haiti has him thinking that the City should prepare in case Chelan experiences a disaster.

PARKING: Cooney observed that the new parking guidelines seem to be effective.

EMPLOYEE RECOGNITION: Public Works employees were praised by Morehouse for their response to a recent water main break, by Cooney for snow removal and by Greenfield for their recognition by the State Office of Drinking Water.

WINTERFEST: Greenfield thanked everyone who is working to make Winterfest 2010 a success. Mayor Goedde said he and former Mayor Jay Witherbee would be working at the beer/wine garden in the Chamber of Commerce parking lot.

LAKESIDE MICROPARK: At the request of former Councilmember Jenae Pape-Miller, her memo to the Mayor and City Administrator dated January 14, 2010 was read into the record:

"I just want you to know that I have never been so disappointed in our City. We had an opportunity to restore a public waterway back to the public and we let our citizens down. This isn't about grandfathering private docks this is about the taking of the grandfathers/grandmothers prevail. Remember, the PUD was willing to donate this area to the City during the relicensing process if it had not been for one land owner who had a private agenda. I hope the City and the PUD will continue working with FERC to transfer this property over to the City so the highest and best use can be accomplished. Even with raising their rates to approximately \$1000 per year -- that is extremely cheap since waterfront property taxes are much higher than that. Please raise the bar and look for the higher purpose for the future generations to come."

Mayor Goedde responded, reporting that he had asked the Public Utility District to extend its deadline for submittal of the City's micropark plan until the Shoreline Master Plan is adopted, but the PUD Board chose to deny that request.

ASSOCIATION OF WASHINGTON CITIES: Mayor Goedde said he would be traveling to Olympia on January 25 to attend the Association of Washington Cities Board meeting on the 26th and the City Legislative Action Conference on 27th and 28th. The Mayor urged Councilmembers to contact legislators when asked to do so by AWC.

10. CITY ADMINISTRATOR'S REPORT

WINTERFEST: Reinbold commented on Winterfest plans and thanked Erin McCardle for coordinating the event in cooperation with the Historic Downtown Chelan Association and Chamber of Commerce.

LAPTOP COMPUTERS: Reinbold reported that the laptop computers ordered for Councilmembers have been received and are programmed. Once a laptop computer use policy is adopted and Council receives some training, the laptops will be issued to Councilmembers.

Greenfield said she was impressed by staff's research into the laptop purchase and pleased to see the City was able to get a good price locally.

GENERAL GOVERNMENT/AIRPORT ADVISORY COMMITTEE: Reinbold said he plans to schedule a General Government/Airport Advisory Committee meeting in the next week or so to discuss airport projects that might be paid for with Federal Aviation Administration grant funds.

TREE REMOVAL: Reinbold advised Council that the Public Utility District will be removing some trees in Riverwalk Park.

Sablan reported that ten trees throughout the local park system are scheduled for removal as they are deemed hazardous.

11. EXECUTIVE SESSION

Mayor Goedde announced that Council would adjourn to executive session for approximately thirty minutes to evaluate the qualifications of the candidates for the vacant City Council position and to discuss matters of potential litigation. Executive session convened at 8:55 p.m. and adjourned at 9:35 p.m.

12. ADJOURNMENT

There being no further business, the Council meeting adjourned at 9:35 p.m.

Prepared by:

Attested to:

Date approved by Council: _____

Linda Allison-Liles
City-Clerk

Robert R. Goedde
Mayor