

MINUTES OF March 26, 2009 CITY COUNCIL MEETING  
City Hall, Council Chambers, 134 East Johnson Avenue, Chelan, Washington

CALL TO ORDER AND ROLL CALL

Mayor Goedde called the meeting to order at 7:00 p.m. with Councilmembers Cooney, Greenfield, Harper, Lingard, Morehouse, Morse and Pape-Miller present.

City staff present: Attorney Galbraith, Clerk Liles, Planning & Community Development Director Gildroy, Finance Director Grant, Parks & Recreation Director Sablan, and Public Works Director Van Epps.

PLEDGE OF ALLEGIANCE

AGENDA CHANGES

There were no agenda changes.

CITIZEN COMMENTS

There were no citizen comments.

CONSENT AGENDA

Morehouse moved to approve the consent agenda as follows. Seconded by Morse, motion passed unanimously.

1. Approve Minutes: minutes deferred to next regular meeting.
2. Approve Payroll Warrants No. 30627-30705 totaling \$126,845.40 and Claims Warrants No. 71985-72074 totaling \$170,296.74.
3. Set April 4, 2009 from 10:00 a.m. to 2:00 p.m. as the date and time for a Council mini retreat.

SPECIAL PRESENTATIONS

LAKE CHELAN COMMUNITY HOSPITAL REQUEST TO WAIVE CONNECTION FEES: There being no hospital representative present, this matter was deferred.

SHERIFF'S OFFICE ANNUAL REPORT: Sgt. Huddleston distributed and reviewed the 2008 Chelan County Sheriff's Office Law Enforcement Services Annual Report

PUBLIC HEARINGS

KUNZ ANNEXATION: Mayor Goedde introduced a public hearing to consider the proposed annexation of real property known as the Kunz Annexation Area. Gildroy presented a staff report on the proposed annexation, answered Council questions, and recommended acceptance of the annexation petition. Following Gildroy's report, Mayor Goedde opened the public hearing (7:40 p.m.) and called for public testimony both for and against the proposed annexation. There being no one present who wished to testify, the Mayor closed the public hearing (7:41 p.m.).

ORDINANCES

- 1385 KUNZ ANNEXATION: At Gildroy's recommendation, **Cooney moved to accept the 60% annexation direct petition for the area known as the Kuntz Annexation Area and to adopt Ordinance No. 2009-1385 providing for annexation of the area; incorporating the same within**

**the city limits; providing for the assumption of existing indebtedness; and adopting a comprehensive land use plan and zoning designation. Seconded by Pape-Miller, motion passed unanimously.**

#### RESOLUTIONS

There were no resolutions.

#### OTHER ACTION ITEMS

**RATE RESOLUTION AMENDMENT:** Sablan recommended a City rate resolution amendment to define residency for the purpose of issuing Parks & Recreation day use parking passes. Sablan reported that the Parks & Recreation Advisory Board reviewed the proposed amendment at its 2/19/09 meeting and unanimously approved.

**Greenfield moved to authorize a resolution to amend the City's rate resolution to clarify the Parks & Recreation Annual Day Use Parking Pass for citizens of the Chelan Valley. Seconded by Lingard, motion passed unanimously.**

**DON MORSE PARK FOOD CONCESSION:** Sablan reported that the City issued a request for proposals in December 2008 for operation of the Don Morse Park food concession and received two proposals. Sablan recommended approval of an agreement with Lovo's, LLC, for the term May 1, 2009 to September 30, 2009.

Following brief discussion, **Lingard moved to authorize the Mayor to sign the 2009 *Chelan Parks and Recreation Don Morse Park Food Service Concession Agreement* with Lovo's, LLC, as presented. Seconded by Morse, motion passed unanimously.**

**DOWNTOWN MASTER PLAN:** Gildroy reported as follows: a sever person selection committee interviewed five of ten respondents to the Downtown Master Plan request for proposals. The consultant selected by the committee was Makers Architecture and Urban Design, whose scope of work addressed all elements of the Downtown Master Plan as outlined in the RFQ at a cost not to exceed \$75,000. As requested by staff, Makers teamed with Shea Jewel Carr, the City's transportation consultant, who will provide parking and transportation strategies at an additional cost of \$5,000. Gildroy then answered Council's questions.

**Morse moved to authorize the Mayor to sign the *Professional Service Agreement between the City of Chelan and Makers Architecture and Urban Design* as presented. Seconded by Greenfield, motion passed unanimously.**

**SANITATION SERVICE FRANCHISE:** Siting a conflict of interest in this agenda item, Pape-Miller recused herself and exited Council Chambers.

VanEpps introduced a proposed ordinance to grant Zippy Disposal a franchise to operate within the Kuntz Annexation Area for a period of seven years in compliance with RCW 35A.14.900.

There being no discussion, **Lingard moved to direct the Public Works Director to present to Council on 4/9/09 an ordinance granting Zippy Disposal a franchise to operate in the Kuntz Annexation Area. Seconded by Greenfield, motion passed unanimously.**

Pape-Miller was summoned and returned to Council Chambers.

ACTIVE GOLF SOLUTIONS SUBSCRIPTION: Sablan requested the 2009 budget be amended to fund a one year subscription to the Active Golf Solutions Program, an on-line tee time reservation program. Sablan said he intends to budget for renewal of the subscription in 2010. Sablan explained that the subscription is integral to the Parks & Recreation Department plan to develop a comprehensive marketing campaign for the golf course in 2009-2010, and he described the services Active Golf Solutions provides. Sablan reported that both the Finance Committee and the Parks & Recreation Advisory Committee approve the budget amendment. Sablan then answered Council questions concerning the subscription service and its cost.

**Morse moved to authorize a budget amendment of \$8,000 to subscribe to Active Golf Solutions Program for one calendar year. Seconded by Lingard, motion passed unanimously.**

PHONE SYSTEM: Grant asked Council to authorize publication of a request for proposals to provide a new phone system to serve all city facilities. Grant reminded Council that an upgrade to the current system was investigated and initially included in the 2009 budget, but was withdrawn due primarily to its cost (\$60,000+) and the uncertain economy. Grant said that staff intends to re-evaluate costs and, if a new system is purchased, submit a budget amendment wherein all funds utilizing the system will pay a portion instead of funding the entire project from the General Fund as was previously proposed. Grant reported that the Finance Committee had reviewed staff's recommendation at its 3/11/09 meeting and concurs with staff's proposal. Council questions followed.

**Morse moved to approve purchase of a City-wide telephone system in an amount not to exceed \$65,000. Seconded by Morehouse, motion passed unanimously.**

COPIER PURCHASE: Grant noted that the Planning & Building Department recently purchased a new copy machine, and she asked Council to consider purchasing the leased copier it replaced. Grant explained that if the copier is returned, the City would have to pay \$880.34 left on the lease and a shipping fee of between \$300 and \$500. The copier can be purchased on a six month refinance with monthly payments of \$279.35 plus \$1.00 buyout for a total amount of \$1,677.10. If purchased, the copier can continue on a maintenance agreement with the company currently providing service. Planning & Building has had no problems with the copier.

Grant reported that the Finance Committee reviewed the proposed purchase at its 3/11/09 meeting and approved provided there is an appropriate use for the copier. Grant said the copier could replace the copier at either the library or the golf course as the leases on those copiers expire this year. In the meantime, the Finance Department could use it.

**Morse moved to approve purchase of the copy machine currently leased by the Planning & Building Department in an amount not to exceed \$2,000. Seconded by Greenfield, motion passed unanimously.**

#### RECESS

Meeting recessed at 8:30 p.m. to allow the Mayor and Councilmembers to participate in the regular meeting of the Lake Chelan Airport Board. Council meeting reconvened at 8:31 p.m. following adjournment of the Airport Board meeting.

MAYOR, COUNCIL, STAFF COMMENTS

SPECIAL EVENTS PARKING: Cooney asked if participants in events will be required to buy day use parking passes. Sablan said they will unless Council waives the parking fee. Galbraith cautioned against waiving fees on a case by case basis, saying a fee waiver policy should be adopted as part of the rate resolution. Cooney said he'd like to be able to waive parking fees for event participants. Sablan said he would follow up.

PARKING: Cooney said he wants a parking garage built and he wants this Mayor and this Council to see that it is done.

Lingard said that at this point the Parking Committee is dealing with short term solutions to existing parking problems and that is appropriate. Once existing problems are taken care of, the long term can be addressed.

Reporting for the Parking Committee, Morse said the group's immediate task is to vote on thirteen recommendations made by members and then to bring results of the vote to Council. In the long term, a parking garage should be considered in the context of the Downtown Master Plan.

NEIGHBORHOOD WATCH: Greenfield said recent burglaries made her realize that neighborhood watch should be encouraged. Sgt. Huddleston said there is a block watch program that could be implemented. Mayor Goedde asked Huddleston to plan a presentation on the program.

ECONOMIC STATUS: Lingard noted that during this meeting Council approved several expenditures that weren't in the budget, and he said it was encouraging in these economic times to be in a position to do so.

FARMERS MARKET: Pape-Miller reported that the Sustainability Committee met the previous day and discussed finding a better location for the local Farmers Market. Morse added that the committee will talk to market participants.

Mayor Goedde said he'd received an irate call from a Farmers Market organizer who had heard some version of the committee discussion second hand and believed the Market was going to be forced to leave its established location. The Mayor asked that committee issues not be talked about in public until the Committee has discussed them with those involved.

LITTER: Morse complained about people littering in his neighborhood.

WATERCRAFT RENTAL: Morehouse said that when regulating watercraft rental companies, it is important to remember that in addition to the City's checklist, those companies are required to sign off on a list of State rules and that they are concerned about the way their customers treat their equipment. Morehouse also said he thinks that those renting watercraft should pay a fee to cover the cost of signage, buoys, etc.

PORTABLE TOILETS: Morehouse asked if the City has regulations concerning "Sani-cans". Gildroy said he would check and get back to him.

PUBLIC SAFETY COMMITTEE: Harper reported on the 3/18/09 Public Safety Committee meeting as outlined in the written meeting report.

TRANSPORTATION: Mayor Goedde reported on several issues recently discussed with the Department of Transportation:

Snow plowing –a proposal that DOT plow to the center of the road within Chelan city limits and the City accept liability for any accidents that result.

Intersection improvements – a proposal that DOT acquire additional right of way at the intersection of Highway 150, Golf Course Drive and No-See-Um Road so the City crew can make sight distance improvements

A proposal that a pathway of some kind be installed at the corner of Highway 97A and Apple Blossom Road so pedestrians and cyclists traveling to and from WalMart are of the roadway.

SISTER CITY: Mayor Goedde said he would be in Oliver the following day to meet with Oliver’s Mayor concerning the student exchange program.

HOSPITAL FEE WAIVER REQUEST: VanEpps said he could not say why hospital representatives didn’t attend this meeting to present their request for a fee waiver. VanEpps asked for Council permission to continue working with the Hospital on the issue. Council concurred.

**ADJOURNMENT**

There being no further business, meeting adjourned at 8:30 p.m.

Prepared by:

Linda Allison-Liles  
City-Clerk

Attested to:

Robert R. Goedde  
Mayor

Date approved by Council: April 9, 2009