

MINUTES OF THE 2/12/09 REGULAR CITY COUNCIL MEETING
Council Chambers, City Hall, 135 East Johnson Avenue, Chelan, Washington

CALL TO ORDER & ROLL CALL

Mayor Goedde called the meeting to order at 7:00 p.m. with the following Councilmembers present: Cooney, Greenfield, Lingard, Morehouse, Morse, Pape-Miller. Excused absence: Councilman Harper.

City staff present: Administrator Reinbold, Attorney Galbraith, Clerk Liles, Planning & Community Development Director Gildroy, Public Works Director Van Epps, Parks & Recreation Director Sablan.

AGENDA CHANGES

There were no agenda changes.

CITIZEN COMMENTS

There were no citizen comments.

CONSENT AGENDA

Greenfield moved to correct the consent agenda to show the dates of Pape-Miller's excused absences as 2/3/09 and 2/26/09 rather than 2/3/09 and 2/12/09 and then to approve the consent agenda as follows:

- A. Approve Minutes of the 1/22/09 regular City Council meeting and 2/3/09 special joint City Council/Airport Board meeting.
- B. Approve Claim Warrants No. 71716, 71720 – 71757 and 71759 - 71828 totaling \$584,898.91; approve Payroll Warrants No. 30409 – 30482 totaling \$146,701.39; and void ClaimWarrants No. 71758 & 71829.
- C. Set special meetings: No special meetings were set.
- D. Adopt Ordinance No. 2009-1379 adopting a portion of the 2008 amendments to the Comprehensive Plan, Comprehensive Plan Land Use & Zoning Map, and Preannexation Zoning Map for the City of Chelan.
- E. Excuse Greenfield's absence from the 2/3/09 special City Council meeting; Harper's absence from the 2/12/09 regular City Council meeting; Lingard's and Pape-Miller's absence from the 2/3/09 special and 2/26/09 regular City Council meetings; and Morehouse's absence from the 1/22/09 regular City Council meeting.

Seconded by Pape-Miller, motion passed unanimously.

SPECIAL PRESENTATIONS

County Commissioner's Presentation: A scheduled introduction of recently elected Commissioner Doug England was cancelled as Commissioner England was not present.

Animal Control: Brian Metcalf, Director of the Wenatchee Valley Humane Society, and Sgt. Jody White, Animal Control Officer, provided the 2008 annual animal control services report.

USDA Loan Refinancing: Due to his late arrival, Jim Nelson's presentation was rescheduled for later in the meeting.

Law Enforcement: At the Mayor's request, Police Chief Huddleston reported that the Chelan County Sheriff's Office will host a forum at the PUD office at 7:00 p.m. on 2/18/09 to take public comment concerning law enforcement issues.

COUNCIL DELEGATE REPORTS

Public Works Committee: In Harper's absence, Reinbold reported on the February 3, 2009, Public Works Committee meeting, including the committee's decision to set a regular monthly meeting day and time; consideration of staff's recommendation to increase sewer and sanitation rates; and review and confirmation of the City's vehicle purchase policy.

PUBLIC HEARINGS.

There were no public hearings.

WORKSHOPS

2008 Comprehensive Plan Amendments: Councilmembers were presented with proposed revisions to the Housing and Land Use Elements of the City Comprehensive Plan. They also received the Draft Housing Manual. Consultant Sandra Scribner provided a brief overview of the Housing Element and Manual and answered related questions from Council. Gildroy reported that the required sixty day review of the Housing and Land Use Elements is underway and will be followed by Planning Commission and City Council public hearings.

ORDINANCES

There were no ordinances

RESOLUTIONS

Aquatics Community Center: At Sablan's request, **Cooney moved to adopt Resolution No. 2009-1190 certifying the City's compliance with Community Development Block Grant guidelines; to name Mayor Goedde as the designated guarantor of the CDBG planning only grant for the aquatics community center feasibility study, if awarded; and to authorize the Mayor to submit the grant application to Washington State Department of Community, Trade and Economic Development. Seconded by Greenfield, motion passed unanimously.**

OTHER ACTION ITEMS

Budget Amendment Request: Reinbold reported the Finance Director's recommendation that approximately \$381,000 earned as interest on invested bond redemption reserve funds be used to pay

down the City's 1998 twenty year USDA loan. Reinbold further reported that the pay-down would save the City \$400,000 and is supported by the Finance Committee. **Morehouse moved to authorize a budget amendment to pay down the USDA loan by \$380,000 from interest earned on invested Water/Sewer Fund bonds. Seconded by Morse, motion passed unanimously.**

Golf Food Concession Agreement: Sablan reported that Lovo's on the Green did a great job as golf course food concessionaire in 2008, and he recommended extending their contract for the 2009 season. Sablan introduced Concessionaire Tiffany Hudev, who then answered Council questions. **Lingard moved to authorize the Mayor to sign the Lake Chelan Municipal Golf Course 2009 Food Service Concession Agreement with Lovo's on the Green, as presented. Seconded by Morse, motion passed unanimously.**

Aquatics Community Center: Sablan reported that Reinbold, Port Executive Director Urdahl, and Port Commissioner Mackey reviewed the scope of work submitted by ORB architects for the Aquatics Community Center Feasibility Study and deemed it appropriate for the objectives of the study.

Sablan then answered Council questions concerning the consultant selection process, ORB's experience, and the study. Cooney said it needs to be clear from the start that what is envisioned is something like a small YMCA, not just a swimming pool.

Morse moved to accept staff's recommendation that ORB Architects provide consulting services within the established Scope of Work for the Aquatics Community Center Feasibility Study and to authorize the Mayor to sign the agreement between the City and ORB, as presented. Seconded by Cooney, motion passed unanimously.

SPECIAL PRESENTATION

USDA LOAN REFINANCING: Jim Nelson, Vice President/Senior Municipal Underwriter of Martin Nelson & Company, provided information on the proposed refinancing of the City's 1998A USDA Loan and answered related Council questions.

OTHER ACTION ITEMS CONTINUED

2009 COMPREHENSIVE PLAN AMENDMENTS: Gildroy presented the 2009 Comprehensive Plan amendment package and briefly reviewed the amendment process. At Gildroy's request, **Greenfield moved to request that the Planning commission prepare a recommendation on the 2009 Comprehensive Plan and Development Regulation Amendment Package. Seconded by Pape-Miller, motion passed unanimously.**

PLANNING SERVICES AGREEMENT: Gildroy requested Council's approval of an agreement with Highlands Associates for that firm's assistance with the 2009 Comprehensive Plan Amendment. There being no discussion, **Pape-Miller moved to authorize the Mayor to sign the Professional Services Agreement with Highlands Associates for planning assistance. Seconded by Lingard, motion passed unanimously.**

REET II IMPLEMENTATION: Reinbold explained that because Chelan County is obligated to plan under the Growth Management Act, its cities may levy the second quarter percent of the real estate excise tax (REET II) without a vote of the people. Reinbold provided information concerning REET II and its

authorized uses, and he reported that the Finance Committee had suggested that staff's recommendation for implementing REET II be presented to full Council for consideration. Reinbold then answered Council questions. **Morehouse moved to direct staff to bring forward an ordinance implementing REET II for placement on the consent agenda. Seconded by Cooney, motion passed 5-1 with Morehouse, Cooney, Greenfield, Lingard and Pape-Miller voting aye and Morse voting nay.** Morse then explained that he objects to placing the ordinance on the consent agenda.

PERSONNEL POLICIES AMENDMENT: Reinbold recommended giving the Mayor authority to establish a procedure for recruiting director level employees and above through whatever means is deemed appropriate to gain the best qualified applicants. Reinbold explained that authorizing the Mayor to establish a compensation and benefit package based on the knowledge and experience of the applicant would allow the City to be more competitive in recruiting qualified candidates.

Reinbold noted that the City's current Finance Director was hired at the lowest level of vacation accrual despite her experience in that position, and he would support reconsideration of her vacation benefit under the terms of the proposed policy.

There followed discussion. Cooney questioned making the policy retroactive to benefit an existing employee. Greenfield recommended the policy stipulate that the compensation must be within industry standards. Reinbold assured Greenfield that any compensation must fall within the City's established salary scale. **Morse moved to add the proposed language to the City's Personnel Policies as new Section 1.9 and to authorize the Mayor to negotiate with the appropriate affected directors. Seconded by Morehouse, motion passed unanimously.**

INSURING DEPENDENTS AGED 24 & 25: Reinbold reported as follows: In 2007 the State of Washington mandated that medical insurance providers offer health insurance for 24 and 25 year old dependents of employees beginning in 2009. The previous standard was employee paid coverage for students through age 23. The new standard does not require continuing education or employer paid premiums for 24 and 25 year olds

Reinbold further reported: This being a collective bargaining issue, Administration suggested to the employees' union that the employee pay for this new benefit. The Union agreed that employees would pay for 24 and 25 year olds who are not in school, but asked that the City pay the premium for 23 and 24 year old students. Reinbold recommended accepting this proposal and offered a Memorandum of Understanding (MOU) between the City and Union covering the extension of the new health benefit.

Following discussion, Council concurred in requesting that Administration return to the Union to propose a revised MOU specifying that the 24 and 25 year old dependents must be full time students in order to qualify for City paid premiums.

LAKESIDE TRAIL – SECTION J: At VanEpps recommendation, **Greenfield moved to amend the Shea Carr Jewell Agreement for Professional Services to include the provision of engineering services consistent with the Scope of Work for Lakeside Trail Section J prepared on February 3, 2009. Seconded by Lingard, motion passed 5-0-1 with Greenfield, Lingard, Cooney, Morehouse and Pape-Miller voting aye and Morse abstaining.**

DEBAR UTILITY EXTENSION: At Van Epp's recommendation, **Morehouse moved to authorize the Mayor to sign the *Utility Extension Agreement with Don Debar, consistent with Chapter 13.34.020 of the Chelan Municipal Code. Seconded by Morse, motion passed unanimously.***

RECESS

At 8:50 p.m., Council meeting was recessed to allow the Mayor and Councilmembers to participate in the regular meeting of the Lake Chelan Airport Board. Council meeting reconvened at 8:51 p.m. following adjournment of the Airport Board meeting.

MAYOR AND COUNCIL COMMENTS

PARKING: Mayor Goedde said it doesn't make sense to have a two hour parking limit on Woodin Avenue beyond the 100 block, and he wants to lift the restriction on the other blocks. It was Council's consensus that the Mayor direct the City Attorney to prepare an ordinance for that purpose.

LEGISLATIVE ACTION CONFERENCE: Mayor Goedde reported that he, Administrator Reinbold and Councilman Morse will attend the 2009 AWC Legislative Action Conference in Olympia.

CITY ADMINISTRATOR'S REPORT

DOWNTOWN MASTER PLAN: Gildroy did a great job with the selection process for the Downtown Master Plan consultant.

PARKING: The first Parking Committee meeting is scheduled for 6:00 p.m. on 2/25/09. Reinbold will advise members that the Mayor is asking the Attorney to prepare an ordinance to eliminate two hour parking on Woodin Avenue beyond the 100 block.

MEETING SCHEDULE: A current meeting schedule has been prepared and distributed.

PHOTOGRAPHS/BIOS FOR WEBSITE: Administration would like more consistent, professional looking photographs of elected officials for the City's website. Photographer Richard Uhlhorn will be taking these photographs. The City Clerk will coordinate this effort.

Each Councilmember is asked to submit a brief biography for posting on the website.

LEGISLATIVE ACTION CONFERENCE: The City's representatives will be meeting with legislators at the Action Conference. Let them know if there is anything to be carried forward.

EXECUTIVE SESSION

At 9:20 p.m., meeting adjourned to a fifteen minute executive session to consider matters of potential litigation. At 9:35 p.m., the executive session was extended for ten minutes. At 9:45 p.m., the executive session was extended for five minutes. At 9:50 p.m. the executive session was adjourned and the regular meeting was reconvened.

There being no further business, meeting adjourned at 9:50 p.m.

Prepared by:

Attested to:

Date approved by City Council: _____
