LAKE CHELAN AIRPORT BOARD
February 25, 2016

1. Call to Order

2. Agenda Changes

3. Minutes
   A. Approve Minutes of the February 11, 2016 Airport Board Meeting (Gallucci)

4. Consent Agenda
   A. Approve February 25, 2016 Claim & Payroll Warrants (Reviewed by McCardle)

5. Public Hearings
   A. None

6. Action Items
   A. Fee Adjustment Policy Amendment Resolution 2016A-01

7. Airport Manager Comments

8. Adjournment

MINUTES OF THE FEBRUARY 11, 2016
AIRPORT BOARD MEETING
Chelan City Hall, 135 East Johnson Avenue, Chelan, Washington

1. **CALL TO ORDER**
The meeting was called to order at 7:32 p.m.

BOARD MEMBERS PRESENT
Airport Board President Cooney, Members Allen, Isenhart, Morehouse, Steele, Manager Schmidt, Secretary Gallucci, and Treasurer Grant. ABSENT: Board Members Dobbs and McCardle.

2. **AGENDA CHANGES**
A. None.

3. **MINUTES**:
Ms. Isenhart moved to approve the minutes as follows. Second by Mr. Morehouse. Motion passed unanimously.

A. Minutes of the January 28, 2016 Airport Board Meeting

4. **CONSENT AGENDA**
Mr. Steele moved to approve the consent agenda as follows. Second by Ms. Allen. Motion passed unanimously.

A. February 11, 2016 Claim Warrants No. 6237 to 6242 totaling $18,390.23 and Payroll Warrants No. 3142 to 3147 totaling $1,117.52.

5. **PUBLIC HEARINGS.**
A. None.

6. **ACTION ITEMS**
A. None.

7. **AIRPORT MANAGER COMMENTS**
A. None.

8. **ADJOURNMENT**
There being no further business, the meeting adjourned at 7:33 p.m.

Prepared by: Attested to: Date approved by Airport Board:

Peri Gallucci
Airport Board Secretary

Michael Cooney
Airport Board President

DRAFT

AGENDA BILL NO. 2016A-01

BUSINESS OF THE LAKE CHELAN AIRPORT BOARD
CHELAN, WASHINGTON

SUBJECT:	Fee Adjustment Policy Modification	EXHIBITS 1. Resolution No. 2016-01 2. Fuel Prices within 50 Miles of the Lake Chelan Airport
FOR AGENDA OF:	February 25, 2016	
ORIGINATOR:	Paul Schmidt Airport Board Manager	
APPROVED: Airport Board Manager		
Reviewed by Attorney: No		

EXPENDITURE REQUIRED:	AMOUNT BUDGETED:	APPROPRIATION REQUIRED:	FINANCE DIRECTOR:

AUTHORITY: RCW 35A.11.020 Powers vested in legislative bodies of noncharter and charter code cities. "...The legislative body of each code city shall have power to organize and regulate its internal affairs within the provisions of this title...".

********** SUMMARY STATEMENT/ISSUES **********

Airport fees have not been adjusted since 2009. The primary reason for fee adjustment is with fuels. The current policy is to have a margin of fuel profit of $.55 over cost for jet fuel and $.45 for aviation gasoline. These current margins would place the Lake Chelan Airport as the lowest airport fuel prices in the 50 mile region by approximately $.50 per gallon of aviation fuel. This proposal would set a floor and ceiling for fuel prices and adjust tie down fees.

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[ ] Public Hearing [X] Legislative Matter [ ] Other: _____

Suggested Motion:
I move to approve Resolution 2016-01.

RESOLUTION NO. 2016-01

A RESOLUTION OF THE LAKE CHELAN AIRPORT BOARD SETTING FEES TO BE CHARGED FOR GOODS AND SERVICES AT THE LAKE CHELAN AIRPORT

THE AIRPORT BOARD OF THE LAKE CHELAN AIRPORT HEREBY RESOLVES AS FOLLOWS:

Section 1. Effective February 26, 2016, fees and charges for goods and services at the Lake Chelan Airport are hereby set as set forth in Exhibit "A" attached hereto.

RESOLVED THIS 25TH DAY OF FEBRUARY, 2016.

APPROVED:

_____
Michael Cooney, Airport Board President

ATTEST/AUTHENTICATED:

_____
Peri Gallucci, Airport Board Secretary

DRAFT

EXHIBIT "A" TO LAKE CHELAN AIRPORT RESOLUTION NO. 2016-01

LAKE CHELAN AIRPORT
CHARGES/SERVICES

Fuel: to be adjusted on February 26, 2016 and on the 1st day of January, April, July and October thereafter;

Jet Fuel - A	~~$ .55/gallon over cost (price posted at pump)~~ the average retail gallon cost of the sum total of the airports of Pangborn Memorial Airport (East Wenatchee), Okanogan Legion Airport, Methow Valley State Airport (Winthrop), Ephrata Municipal Airport, Omak Airport and Grant County Airport (Moses Lake) reporting fuel prices, but no less than $.55/gallon over cost (price posted at pump).
Low Lead (100 Av-gas)	~~$ .45/gallon over cost (price posted at pump)~~ the average retail gallon cost of the sum total of the airports of Pangborn Memorial Airport (East Wenatchee), Okanogan Legion Airport, Methow Valley State Airport (Winthrop), Ephrata Municipal Airport, Omak Airport and Grant County Airport (Moses Lake) reporting fuel prices, but no less than $.45/gallon over cost (price posted at pump).
~~Fuel Flow Fee~~	~~$ .06/gallon~~
Water:	$15.00/month (to be billed with lease rent notice)
Tie-Down:	$ ~~4.00~~/ $5.00 night ~~$20.00~~/$30.00week
Tie Down/Parking:	$ 60.00/half year $100.00/year
New Lease/Lease Transfer: (includes recording fee)	$150.00 + attorney fees

~~* The Airport Board President may adjust fuel fees by up to $.10/gal. in response to the local relative market~~

(OTHER AIRPORT USES NEED TO BE BY CONTRACT, AGREEMENT OR LEASE.)

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Fuel prices within 50 miles of S10

	Airport / FBO	100LL $4.25—$5.75 average $5.05		Jet A $3.22—$4.86 average $3.96		
S10	*Lake Chelan Airport* Chelan, WA					
	Chelan Municipal Airport	SS	$5.75	SS	$4.86	29-Jan update
KEAT 30 SSW	*Pangborn Memorial Airport* Wenatchee, WA					
	Wenatchee GA Terminal	SS	$5.18	FS	$4.19	22-Jan update
	Executive Flight, Inc.			FS	$3.97	25-Jan update
S35 33 NNE	*Okanogan Legion Airport* Okanogan, WA					
	Okanogan Legion Airport independent	SS	$5.00			02-Feb update
S52 35 NNW	*Methow Valley State Airport* Winthrop, WA					
	Smokejumper Aviation independent	SS	$4.95	SS	$3.95	28-Jan update
KEPH 38 SSE	*Ephrata Municipal Airport* Ephrata, WA					
	Port of Ephrata Phillips 66	SS	$4.98			21-Jan update
KOMK 40 NNE	*Omak Airport* Omak, WA					
	Omak Airport	SS	$5.32	SS	$3.22	30-Dec-2015 update
KMWH 47 SSE	*Grant County International Airport* Moses Lake, WA					
	Million Air Moses Lake AVFUEL			FS	$3.78	02-Feb update
	Columbia Pacific Aviation, Inc.	FS	$4.99			13-Jan update
2S8	*Wilbur Airport* Wilbur, WA					

49 E	Greg's Crop Care Corporation	AS	$4.25	AS	$3.75	29-Jan update

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