

LAKE CHELAN AIRPORT BOARD

August 27, 2015

1. Call to Order
2. Agenda Changes
3. Minutes
 - A. Approve Minutes of the August 13, 2015 Airport Board Meeting (Gallucci)
4. Consent Agenda
 - A. August 27, 2015 Claim & Payroll Warrants (Reviewed by Isenhart)
5. Action Items
 - A. Runway Protection Zone Land Acquisition - FAA Assistance Offer (Schmidt) 2015A-09
6. Airport Manager Comments
7. Adjournment

MINUTES OF THE AUGUST 13, 2015
AIRPORT BOARD MEETING
Chelan City Hall, 135 East Johnson Street, Chelan, Washington

1. **CALL TO ORDER**

The meeting was called to order at 7:09 p.m.

PRESENT

Airport Board President Goedde, Members Cooney, Isenhart, Morehouse, Steele, Manager Schmidt and Secretary Gallucci. ABSENT: Board Members Harper and McCardle.

A. None.

3. **MINUTES:**

Ms. Isenhart moved to approve the minutes as follows. Second by Mr. Morehouse. Motion passed unanimously.

A. Minutes of the July 23, 2015 Airport Board Meeting

4. **CONSENT AGENDA**

Ms. Isenhart moved to approve the consent agenda as follows. Second by Mr. Morehouse. Motion passed unanimously.

A. August 13, 2015 Claim Warrant No. 6134 to 6141 totaling \$7,693.67 and Payroll Warrants No. 3070 – 3075 totaling \$2,316.04.

5. **ACTION ITEMS**

A. **USDA FOREST SERVICE EMERGENCY FACILITIES AND LAND USE AGREEMENT:**

Mr. Schmidt informed the Board this was a one year agreement for all incidents instead of having to have an agreement for each individual incident.

Ms. Isenhart moved the Airport Board authorize the Airport President to enter into the USDA Emergency Facilities and Land Use Agreement as attached and presented. Second by Mr. Steele. Motion passed unanimously.

6. **AIRPORT MANAGER COMMENTS**

A. None.

7. **ADJOURNMENT**

There being no further business, the meeting adjourned at 7:11 p.m.

Prepared by:

Attested to:

Date approved by Airport Board:

Peri Gallucci
Airport Board Secretary

Robert R. Goedde
Airport Board President

AGENDA BILL NO. 2015A-09

BUSINESS OF THE LAKE CHELAN AIRPORT BOARD
CHELAN, WASHINGTON

SUBJECT: Runway Protection Zone Land Acquisition - FAA Assistance Offer

EXHIBITS

- 1. Land Acquisition FAA Assistance Offer
- 2. Airport Layout Plan Site Drawings

FOR AGENDA OF: August 27, 2015

ORIGINATOR: Paul Schmidt
Airport Manager

APPROVED: *Paul Schmidt pg*
City Administrator

Reviewed by Attorney: No

EXPENDITURE REQUIRED:	AMOUNT BUDGETED:	APPROPRIATION REQUIRED:	FINANCE DIRECTOR: <i>CAF</i>
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AUTHORITY: RCW 14.08.160 Federal Aid. (1) A municipality is authorized to accept, receive, and receipt for federal moneys and other moneys, either public or private, for the acquisition, construction, enlargement, improvement, maintenance, equipment, or operation of airports...".

***** SUMMARY STATEMENT/ISSUES *****

As part of the effort to bring the Lake Chelan Airport into compliance with FAA Runway Protection Zone (RPZ) requirements, land will be required to be purchased to shift the existing runway configuration to the Northeast. To do so, land acquisition costs are eligible for FAA reimbursement through a grant program. FAA is now offering the Lake Chelan Airport approximately \$683,775 (90%) for purchasing land necessary to come into RPZ compliance. The Lake Chelan Airport will be responsible for \$37,987.50 (5%) and WSDOT Aviation will cover the remaining 5%.

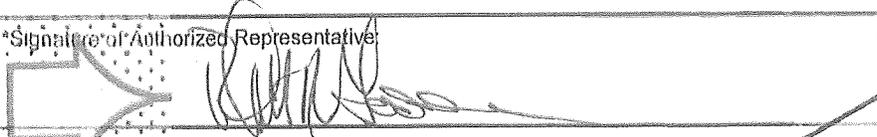
[] Public Hearing [X] Legislative Matter [] Other: _____

Suggested Motion:

I move the Airport Board authorize the Airport President to enter into the FAA Grant Agreement to provide funding to acquire the necessary land for Lake Chelan Airport RPZ compliance.

Application for Federal Assistance SF-424		
* 1. Type of Submission <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): - Select One - * Other (Specify)
* 3. Date Received:	4. Application Identifier:	
5a. Federal Entity Identifier:	* 5b. Federal Award Identifier: 3-53-0013-07	
State Use Only:		
6. Date Received by State:	7. State Application Identifier:	
B. APPLICANT INFORMATION:		
* a. Legal Name: City of Chelan		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 91-6001411	*c. Organizational DUNS: 831676056	
d. Address:		
* Street1: PO Box 1669 Street 2: 135 E. Johnson * City: Chelan County: Chelan * State: Washington Province: Country: *Zip/ Postal Code: 98816		
e. Organizational Unit:		
Department Name: City of Chelan	Division Name:	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: Middle Name: R. * Last Name: Goedde Suffix:	First Name: Robert	
Title: Mayor		
Organizational Affiliation:		
* Telephone Number: (509) 682-4037	Fax Number:	
* Email: bgoedde@cityofchelan.us		

Application for Federal Assistance SF-424
*9. Type of Applicant 1: Select Applicant Type: C. City or Township Government Type of Applicant 2: Select Applicant Type: - Select One - Type of Applicant 3: Select Applicant Type: - Select One - * Other (specify):
* 10. Name of Federal Agency: DOT-FAA
11. Catalog of Federal Domestic Assistance Number: 20.106 CFDA Title: Airport Improvement Program
*12. Funding Opportunity Number: Title:
13. Competition Identification Number: Title:
14. Areas Affected by Project (Cities, Counties, States, etc.): City of Chelan, Chelan County, Washington
* 15. Descriptive Title of Applicant's Project: Acquire land for RPZ, approach, and transitional areas. Parcels Q and R as depicted on the Exhibit A Property Map.
Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
*a. Applicant: 8	*b. Program/Project: 8
Attach an additional list of Program/Project Congressional Districts if needed.	
17. Proposed Project:	
*a. Start Date: 08/01/2015	*b. End Date: 05/31/2016
18. Estimated Funding (\$):	
*a. Federal	683,775.00
*b. Applicant	39,637.00
*c. State	36,338.00
*d. Local	
*e. Other	
*f. Program Income	
*g. TOTAL	759,750.00
*19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on _____ <input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review. <input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372	
*20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation on next page.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001) <input checked="" type="checkbox"/> ** I AGREE ** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefix:	*First Name: Robert
Middle Name: R.	
*Last Name: Goedde	
Suffix:	
*Title: Mayor	
*Telephone Number: (509) 682-4037	Fax Number:
* Email: bgoedde@cityofchelan.us	
*Signature of Authorized Representative:	*Date Signed:
	8-20-15

SIGN HERE



Application for Federal Assistance SF-424

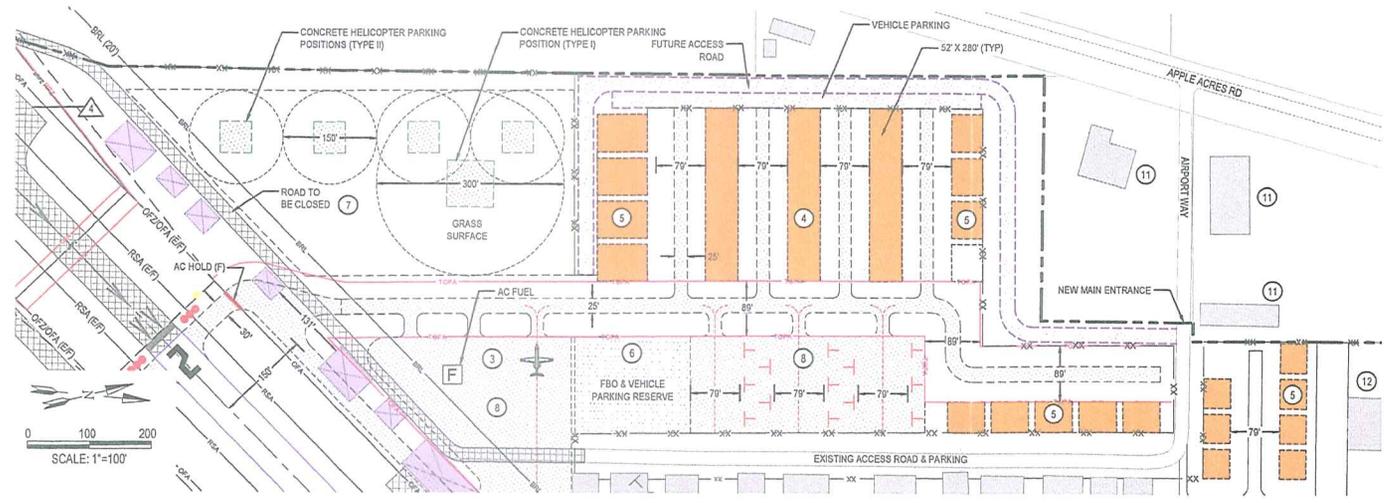
***Applicant Federal Debt Delinquency Explanation**

The following field should contain an explanation if the Applicant organization is delinquent on any Federal Debt. Maximum number of characters that can be entered is 4,000. Try and avoid extra spaces and carriage returns to maximize the availability of space.

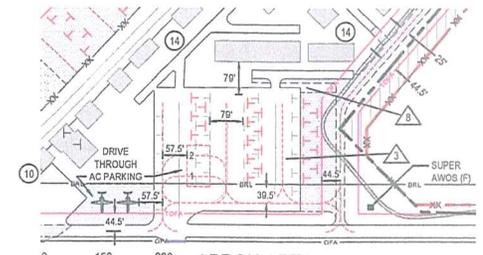
	EXISTING	ULTIMATE
AIRPORT PROPERTY LINE	-X-X-	-XX-XX-
FENCE	-X-X-	-XX-XX-
GROUND CONTOURS	--- ---	--- ---
BUILDING RESTRICTION LINE (BRL)	BRL	BRL
RUNWAY SAFETY AREA (RSA)	RSA	RSA
OBJECT FREE AREA (OFA)	OFA	OFA
TAXIWAY OBJECT FREE AREA (TOFA)	TOFA	TOFA
OBSTACLE FREE ZONE (OFZ)	OFZ	OFZ
RUNWAY PROTECTION ZONE (RPZ)	RPZ	RPZ
AIRPORT REFERENCE POINT (ARP)	⊕	⊕
VISUAL GUIDANCE INDICATORS	□ PAPI	■ PAPI
WIND INDICATOR	↖	↖
THRESHOLD LIGHTS	○○○○	●●●●
REIL	NONE	REIL
DEVELOPMENT RESERVE	N/A	DEVELOPMENT RESERVE
ACCESS ROAD/VEHICLE PARKING	ACCESS ROAD/VEHICLE PARKING	ACCESS ROAD/VEHICLE PARKING
AIRFIELD PAVEMENT	AIRFIELD PAVEMENT	AIRFIELD PAVEMENT
HELICOPTER PARKING	HELICOPTER PARKING	HELICOPTER PARKING
PAVEMENT TO BE REMOVED	N/A	PAVEMENT TO BE REMOVED
BUILDINGS	BUILDINGS	BUILDINGS
BUILDING TO BE REMOVED	N/A	BUILDING TO BE REMOVED
LAND TO SELL	N/A	LAND TO SELL
LAND ACQUISITION	N/A	LAND ACQUISITION

NOTES:

1. △ INDICATES MODIFICATION TO STANDARDS (SEE SHEET 2 FOR LIST)
2. ① SEE SHEET 2 FOR LISTING OF BUILDINGS AND FACILITIES.
3. EXISTING RSA, OFA, AND OFZ AT BOTH RUNWAY ENDS IS LIMITED BY ROADS: PLAN WILL FIX THIS CONDITION.
4. NO THROUGH THE FENCE OPERATIONS PERMITTED PER FAA STANDARD.
5. ALL HELICOPTER OPERATIONS WILL USE RUNWAY/TAXIWAY SYSTEM.

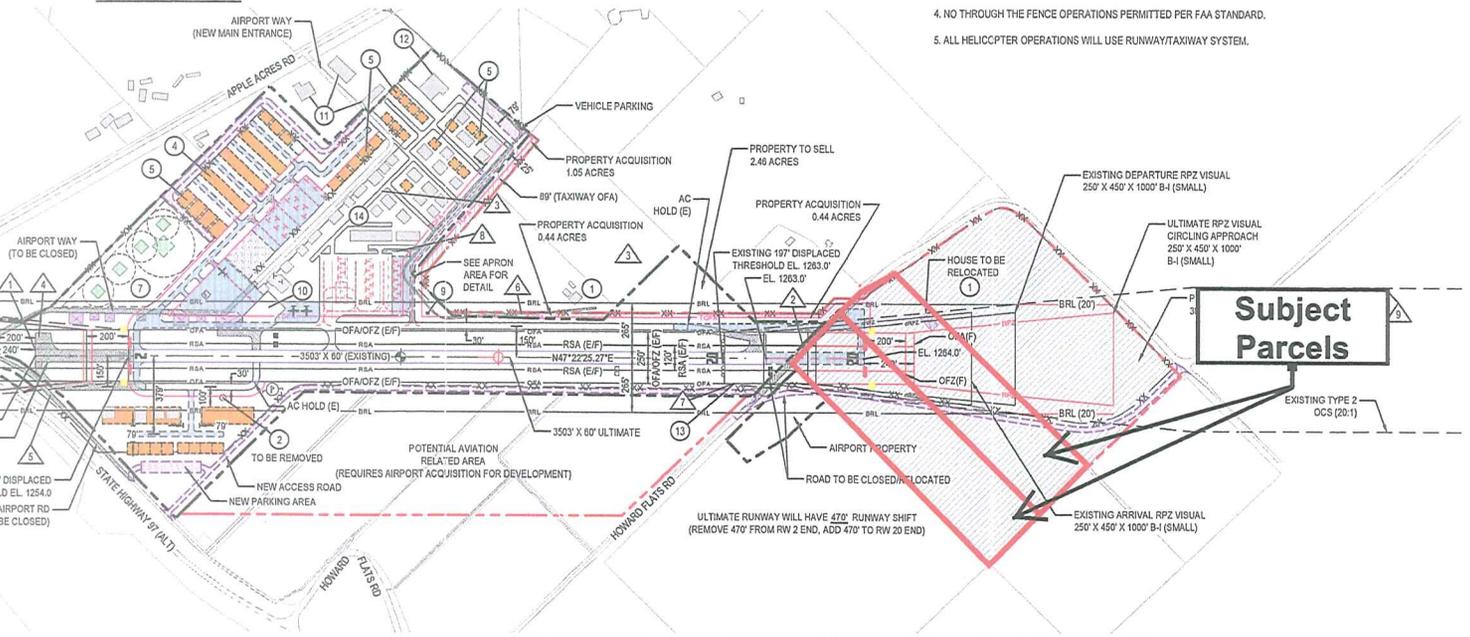


TERMINAL AREA

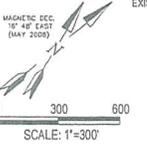


APRON AREA

APPROXIMATE ACREAGE
EXISTING - 76.8
FUTURE - 119.42



Subject Parcels



VERIFY SCALES
BAR IS ONE INCH ON ORIGINAL DRAWING.
IF NOT ONE INCH ON THIS SHEET, ADJUST SCALES ACCORDINGLY.

USK+ IS NOW PART OF:
Stantec

DESIGNED BY: ZCS
DRAWN BY: ZCS
CHECKED BY: JNL
SCALE: AS SHOWN
DATE: AUGUST 2014
PROJECT NO: 1456900

Slartec Consulting Services Inc.
621 West Mallon Avenue Suite 309
Spokane WA 99201-2181
Tel: (509) 328-9139
Fax: (509) 328-0423
www.stantec.com

LAKE CHELAN AIRPORT - RPZ EA

AIRPORT LAYOUT PLAN

LEGEND

- EXISTING RUNWAY PROTECTION ZONE
- ULTIMATE RUNWAY PROTECTION ZONE
- OBJECT FREE AREA
- CENTERLINE ASPHALT
- EDGE OF ASPHALT (EXISTING)
- ZONING BOUNDARY
- EXISTING AIRPORT BOUNDARY
- PROPERTY LINE (FUTURE)
- RUNWAY PAVEMENT EDGE (FUTURE)
- URBAN GROWTH AREA

CITY OF CHELAN ZONING

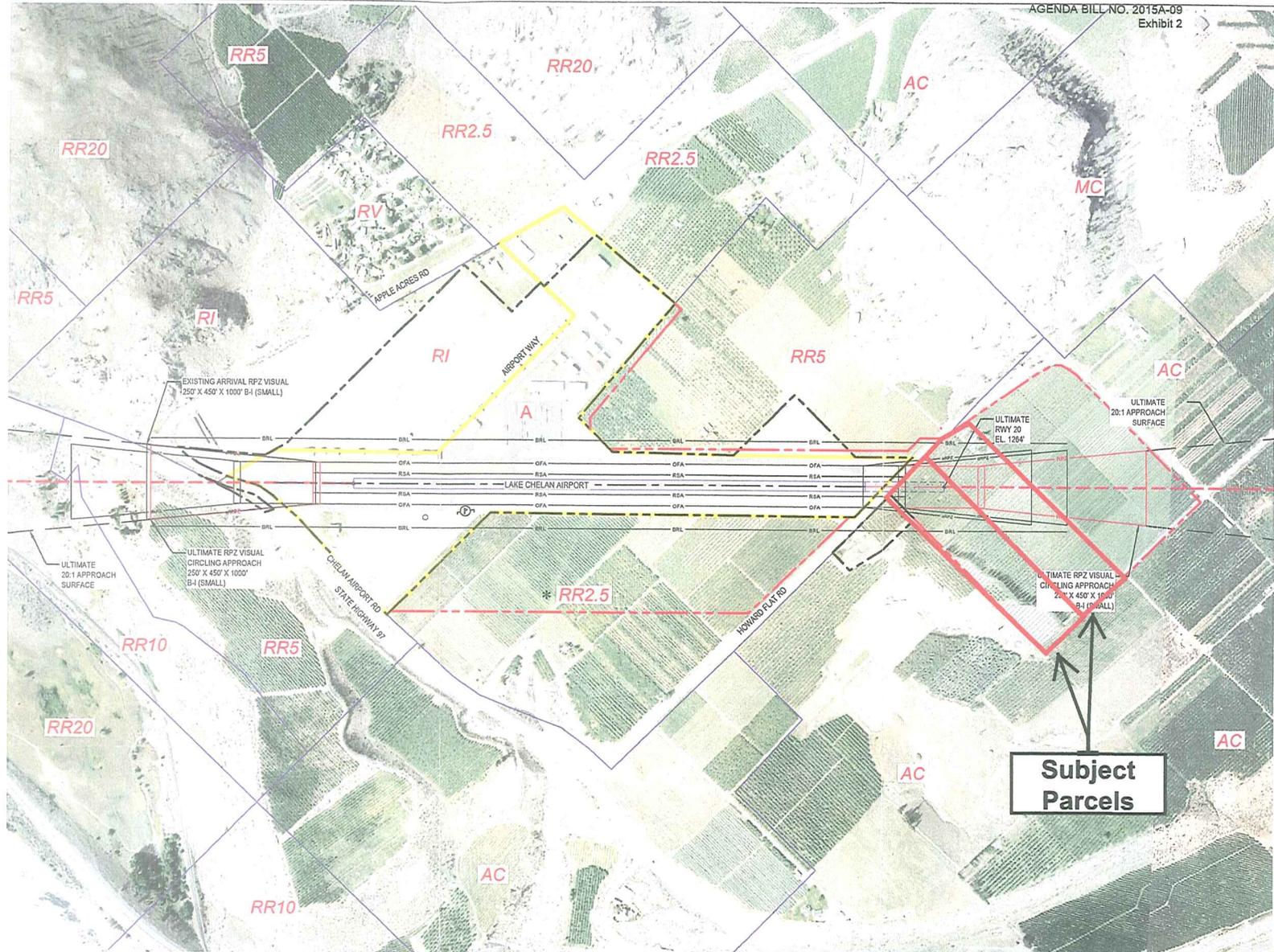
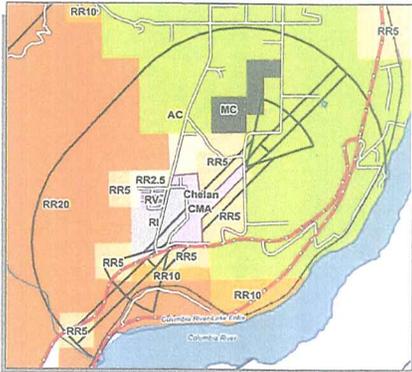
A AIRPORT

**CHELAN COUNTY ZONING/
LAND USE DESIGNATIONS**

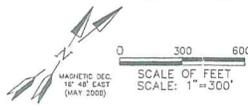
- AC** COMMERCIAL AGRICULTURE LANDS
- RV** RURAL VILLAGE
- RI** RURAL INDUSTRIAL
- MC** MIXED COMMERCIAL
- RRxx** RURAL RESIDENTIAL
(2.5 ACRES, 5 ACRES, 10 ACRES, 20 ACRES)

* THE AREA OF RR5 ZONING WAS REPORTEDLY UP ZONED TO RR2.5 BY CHELAN COUNTY WHICH APPEARS TO BE INCONSISTENT WITH THE INTENT OF THE AIRPORT OVERLAY ZONE.

CHELAN COUNTY AIRPORT OVERLAY ZONE



**Subject
Parcels**



VERIFY SCALES
BAR IS ONE INCH ON ORIGINAL DRAWING.
IF NOT ONE INCH ON THIS SHEET, ADJUST SCALES ACCORDINGLY.

USKH IS NOW PART OF: **Stantec**

Stantec Consulting Services Inc.
621 West Mallon Avenue Suite 309
Spokane WA 99201-2181
Tel: (509) 328-5129 Fax: (509) 328-0423

DESIGNED BY: ZCS	DRAWN BY: ZCS	CHECKED BY: JNL	SCALE: AS SHOWN
DATE: AUGUST 2014	PROJECT NO: 1456900		

LAKE CHELAN AIRPORT - RPZ EA

AIRPORT LAND USE PLAN