

AGENDA
LAKE CHELAN AIRPORT BOARD
December 8, 2011

1. Claim & Payroll Warrants
2. Minutes of the November 22, 2011 Airport Board Meeting
3. Authorization to Pay Year End Bills 2011A-11

MINUTES OF THE NOVEMBER 22, 2011 AIRPORT BOARD MEETING
Chelan City Hall, 135 East Johnson Street, Chelan, Washington

PRESENT: Airport Board President Goedde; Airport Board Members Cooney, Harper, Isenhart, Lingard, McCardle, Morehouse, Morse; Airport Manager Reinbold; Attorney Galbraith, Airport Board Secretary Liles.

Goedde called the meeting to order at 8:09 p.m.

WARRANTS AND MINUTES: Morehouse moved to approve Claims Warrants No. 5473 - 5476 totaling \$1,109.27, Payroll Warrants No. 2587 – 2591 totaling \$1,812.75, and the minutes of the November 10, 2011 Airport Board meeting. Seconded by Harper, motion passed unanimously.

PRELIMINARY 2012 LAKE CHELAN AIRPORT BUDGET: Reinbold reviewed the Preliminary 2012 Lake Chelan Airport Budget.

McCardle moved that the Airport Board recommend to the City Council and Port Commission that the 2012 Lake Chelan Airport Budget be approved as presented. Seconded by Isenhart, motion passed unanimously.

MEETING CANCELLATION: **The Board's consensus was to cancel the regular Airport Board meeting scheduled for December 22, 2011 to avoid conflicts with holiday plans.**

There being no further business, meeting adjourned 8:20 p.m.

Prepared by:

Attested to:

Date approved by Airport Board:

Linda Allison-Liles
Airport Board Secretary

Robert R. Goedde
Airport Board President

AGENDA BILL NO. 2011A-11

BUSINESS OF THE LAKE CHELAN AIRPORT
CHELAN, WASHINGTON

SUBJECT: Authorization to pay year end bills : DATES AND EXHIBITS
 :
 : 12/08/11
 FOR AGENDA OF : None
 Regular Mtg.: 12/08/11 :
 Regular Mtg.: :
 :
 ORIGINATOR: Finance Director :
 :
 DATE SUBMITTED: 12/01/11 :
 Revised: :
 Revised: :
 :
 APPROVED :
 City Administrator: *J. Rembold 12-2-2011*

EXPENDITURE	AMOUNT	APPROPRIATION
REQUIRED: N/A	BUDGETED: N/A	REQUIRED: N/A
Budget Line #:		

***** SUMMARY STATEMENT/ISSUES *****

With the cancellation of the final airport board meeting of 2011, the board will not meet again until January 12, 2012. Staff is requesting the board authorize payment of end of year expenditures subject to review and recommendation from the board person delegated to review December vouchers. Vouchers will then be presented to the board at the January 12, 2012 meeting for formal action.

- Council Consensus Council Discussion Council Request
 Information Option Staff Recommendation

Suggested Motion:

I move to authorize staff to pay invoices for end of year expenditures subject to review and recommendation from the board person delegated to review December vouchers.