

LAKE CHELAN AIRPORT BOARD
NOVEMBER 25, 2014

1. Call to Order
2. Agenda Changes
3. Minutes
 - A. Approve Minutes of the November 13, 2014 Airport Board Meeting
4. Consent Agenda
 - A. Approve Claim & Payroll Warrants (Reviewed by Steele)
5. Action Items
6. Airport Manager Comments
7. Adjournment

MINUTES OF NOVEMBER 13, 2014
AIRPORT BOARD MEETING
Chelan City Hall, 135 East Johnson Street, Chelan, Washington

1. **CALL TO ORDER:**

The meeting was called to order at 7:04 p.m.

PRESENT:

Airport Board President Goedde, Members Harper, Higgins, Isenhart, McCardle, Morehouse, Steele, Manager Schmidt, Secretary Gallucci, and Treasurer Grant. ABSENT: Board Member Cooney.

2. **AGENDA CHANGES:**

A. None.

3. **MINUTES:**

Mr. Steele moved to approve the minutes as follows. Second by Mr. Morehouse. Motion passed unanimously.

A. Minutes from the October 23, 2014 Regular Airport Board Meeting

4. **CONSENT AGENDA:**

Mr. Steele moved to approve the consent agenda as follows. Second by Mr. Morehouse. Motion passed unanimously.

A. November 13, 2014 Claim Warrants No. 5967 – 5979 totaling \$1,729.52 and Payroll Warrants No. 2970 - 2974 totaling \$1,123.16.

5. **ACTION ITEMS:**

A. **CERB FEASIBILITY OF WATER SERVICE TO THE AIRPORT:** Mr. Schmidt stated this item was the same item as discussed in the City Council meeting. The Airport Board is being asked to pledge \$2500.00 in matching funds for the CERB Planning Only Grant to study different options and review the benefits for extending fire flow to the airport. The Port of Chelan County has already pledged \$2500.00 in matching funds for the project. The grant application is due on December 1, 2014. Ms. Karen Korhner, RH2 Engineering, discussed different options and stated once the best option was known, she will proceed with a project report. Once the Board selects an option, RH2 will try and obtain funding from CERB or from another source. Ms. Kornher stated a portion of the work will be conducted by Arlene Abbott.

Ms. McCardle moved to authorize a \$2,500.00 pledge from the Lake Chelan Airport as part of the CERB match requirement for the CERB grant request to conduct the Feasibility Study of Water Service to the Lake Chelan Airport. Second by Ms. Isenhart. Motion passed unanimously.

B. **MASTER AGREEMENT FOR PROFESSIONAL SERVICES – AIRPORT CONSULT SERVICES:** Mr. Schmidt stated this was the agreement for J-U-B Engineers, Inc. to be the FAA Consulting Engineer for the Lake Chelan Airport. He explained this is a Master Agreement so there are no costs or fees shown on the Master Agreement. Individual tasks with fees will be brought before the Board before the work is conducted.

Ms. McCardle moved to accept the recommendation to select J-U-B Engineers, Inc. as the Airport Consulting Engineer Firm by authorizing the Airport President to enter into the Master Agreement for Professional Services attached and presented. Second by Ms. Isenhart. Motion passed unanimously.

6. AIRPORT MANAGER COMMENTS:

A. None.

7. ADJOURNMENT:

There being no further business, the meeting adjourned at 7:07 p.m.

Prepared by:

Attested to:

Date approved by Airport Board:

Peri Gallucci
Airport Board Secretary

Robert R. Goedde
Airport Board President

DRAFT