LAKE CHELAN AIRPORT BOARD
OCTOBER 23, 2014

1. Call to Order

2. Minutes
   A. Approve Minutes of the October 9, 2014 Joint Airport Board Meeting

3. Consent Agenda
   A. Approve Claim & Payroll Warrants (Reviewed by Higgins)

4. Action Items
   A. None

5. Airport Manager Comments

6. Adjournment

MINUTES OF OCTOBER 9, 2014
AIRPORT BOARD MEETING
Chelan City Hall, 135 East Johnson Street, Chelan, Washington

1. **CALL TO ORDER:**
The meeting was called to order at 6:04 p.m.

PRESENT:
Airport Board President Goedde, Members Cooney, Harper, Higgins, Isenhart, McCardle, Morehouse, Steele, Manager Schmidt, Secretary Gallucci, and Treasurer Grant.

Port of Chelan County Commissioners Baldwin, Mackey, Johnston-Rodriguez, Executive Director Urdahl, Business Development Director Larsen, Executive Assistant Knappert, and Pangborn Airport Director Moyers.

2. **MINUTES**:
Mr. Higgins moved to approve the minutes as follows. Second by Ms. Isenhart. Motion passed unanimously.

A. Minutes from the September 25, 2014 Regular Airport Board Meeting

3. **CONSENT AGENDA**:
Mr. Higgins moved to approve the consent agenda as follows. Second by Ms. Isenhart. Motion passed unanimously.

A. October 9, 2014 Claim Warrants No. 5946 – 5955 totaling $28,627.24 and Payroll Warrants No. 2960 – 2964 totaling $1,638.93.

4. **ACTION ITEMS**:
A. PANGBORN MEMORIAL AIRPORT UPDATE: Trent Moyers, Pangborn Memorial Airport Director and Craig Larsen, Port Business Development Director, gave an update on Pangborn Memorial Airport. Mr. Larsen talked about air service which is based on amount of seats filled and the performance of the airport. He discussed the new branding material "Fly Wenatchee". He also discussed the airport increasing services.

No action required.

B. LAKE CHELAN AIRPORT UPDATE: Mr. Schmidt gave an update on the activities at the Lake Chelan Airport including the consultant interviews, plans for a fire flow study, the runway shift, environmental assessment, and the appraisal phase for additional property acquisition. He discussed the rental exchange agreement for the manufactured home for oversight at the airport on evenings and weekends. He said they are currently looking into replacing the underground storage tank with above ground tanks and new pumping apparatus. He stated they are looking at purchasing security cameras, a new computer system which will have the ability to download the necessary reports from City Hall. They are also considering applying for a $25,000 CERB grant which has a 25% match. Port of Chelan County Executive Director Urdahl stated there is money available

No action required.

C. LAKE CHELAN JOINT AIRPORT OPERATING AGREEMENT EXTENSION: Mr. Schmidt stated the current Joint Airport Operating Agreement terms out in December 2014. This item is to extend the agreement into next year to allow more time to talk more specifically.

Ms. Isenhart moved to authorize the Airport Board President to sign an extension agreement with the Port of Chelan County for the 2004 – 2014 Lake Chelan Airport Operating Agreement. Second by Mr. Steele. Motion passed unanimously.

5. AIRPORT MANAGER COMMENTS:

A. Mr. Schmidt had no comments.

6. PORT OF CHELAN COUNTY COMMENTS:

A. Mr. Larsen invited the Mayor, Council, staff, and members of the community to a presentation luncheon at Campbell's Resort on October 15, 2014 at noon. He stated he would love to have everyone there. Please RSVP to 663-5159.

B. Mr. Mackey stated the Port and the City have had a great relationship. He said there is an opportunity to do some more work together and it will be nice to work on it together as the Lake Chelan Airport is an important asset for Chelan. He thinks the CERB is going to be a heavy lift but he thinks it can be put together.

7. ADJOURNMENT:

There being no further business, the meeting adjourned at 6:28 p.m.

Prepared by: Attested to: Date approved by Airport Board:

Peri Gallucci
Airport Board Secretary

Robert R. Goedde
Airport Board President

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