AGENDA
LAKE CHELAN AIRPORT BOARD
January 10, 2013

1. Approve Year End Payroll & Claim Warrants (Reviewed by Cooney)
2. Approve Claim & Payroll Warrants (Reviewed by Higgins)
3. Minutes of the December 13, 2012 Airport Board Meeting

MINUTES OF THE DECEMBER 13, 2012
AIRPORT BOARD MEETING
Chelan City Hall, 135 East Johnson Street, Chelan, Washington

PRESENT: Airport Board President Goedde; Airport Board Members Cooney, Harper, Higgins, Isenhart, McCardle, Morehouse, Steele; Airport Manager Schmidt, and Airport Board Secretary Gallucci.

Mr. Goedde called the meeting to order at 6:19 p.m.

WARRANTS AND MINUTES: Mr. Cooney moved to approve Claims Warrants No. 5641 - 5650 totaling $3,727.51 ; Payroll Warrants No. 2719 – 2723 totaling $2,733.46; and Minutes of the November 20, 2012 Airport Board Meeting. Second by Ms. Isenhart. Motion passed unanimously.

SIKES ORCHARD LEASE EXTENSION: Mr. Schmidt reported this is an ongoing agreement between the Sikes and the Airport with the only change reflected in the proposed increase. Previously the yearly increase was based on the CPI but the proposed agreement is a flat 3% increase. The lease payment will be $1512 in 2013 and $1558 in 2014.

Ms. Isenhart moved to authorize the Board President to sign and execute the attached "Orchard Lease Extension Agreement" between the Lake Chelan Airport and Sikes Orchards, Inc. as presented. Second by Mr. Morehouse. Motion passed unanimously.

RECOMMENDATION TO CHELAN CITY COUNCIL TO ADOPT THE 2013 PROPOSED BUDGET: Mr. Schmidt reminded the Airport Board there was a motion at the November 20, 2012 meeting to accept the budget and recommend adoption to the City Council. The Board had no questions and there was no discussion.

Ms. McCardle moved to recommend to City Council the 2013 Proposed Budget be adopted as presented. Second by Mr. Morehouse. Motion passed unanimously.

AUTHORIZATION TO PAY YEAR END BILLS: Mr. Schmidt stated authorization was required to pay the end of the year bills. The Board had no questions and there was no discussion.

Ms. McCardle Moved to authorize staff to pay invoices for end of year expenditures subject to review and recommendation from the Board person delegated to review December vouchers. Second by Mr. Higgins. Motion passed unanimously.

There being no further business the meeting adjourned at 6:23 p.m.

Prepared by: Attested to: Date approved by Airport Board:

Peri S. Gallucci
Airport Board Secretary

Robert R. Goedde
Airport Board President