



**BUILDING
DEPARTMENT
TIP SHEET**

MOVED BUILDINGS

2012 IRC/IBC

1. Provide a letter addressed to the City of Chelan Building Department from the owner of the building, requesting an inspection to ensure that the structure is moveable. The building department will notify the owner of any deficiencies that will need to be corrected.
2. Obtain a building permit for the foundation and any other improvements to the structure.
3. Provide two sets of plans including: site plan, floor plans showing all rooms, floor and roof framing, foundation plan and plans for any additions to structure.
4. Fees: Pre-move inspection - \$47.00
Moving fee \$100.00 plus an additional fee based on the cost of the foundation and any other improvements to the structure.
5. Bonding: A performance and payment bond shall be provided to the City in the amount of 150% of the improvements. The project shall be completed within six months. Bond will be returned upon completion of the project. If the project is not completed within the time limits specified above the city shall call upon the performance and payment bond to complete the project or shall appropriate from any cash deposit, funds for completion or demolish the structure.
6. Upon completion of the above requirements, permits may be issued to move the building to the new location and proceed with other associated work. **Under no circumstances will an in-transit building be allowed to be parked/ stored for more than forty-eight hours.** During that storage period, the dollies cannot be removed.
7. Minimum Requirements for moved buildings:
 - a. Moved Single Family Dwelling or Duplex – See 2012 IRC 102.7.2 Moved Buildings per Washington State Amendment.
 - b. Moved Single Family Dwelling or Duplex used as a Commercial Building – Comply with 2012 IBC as a new Building, see 101.2 Scope; or 2012 IEBC 101.4.
 - c. Moved Commercial Building used as a Commercial Building – Comply with requirements for a new commercial building, see 2012 IBC 101.2; or 2012 IEBC 101.4.
 - d. Moved Commercial Building used as a Single Family Dwelling or Duplex – See 2012 IRC 102.7.2 Moved Buildings per Washington State Amendment.