

**MINUTES OF JANUARY 28, 2010 CITY COUNCIL MEETING
135 East Johnson Avenue, Chelan, Washington**

Call TO ORDER AND PLEDGE OF ALLEGIANCE

At 7:00 p.m., Mayor Goedde called the meeting to order and led the assembly in the Pledge of Allegiance.

COUNCIL APPOINTMENT/SWEARING IN

Mayor Goedde called for a motion to fill vacant Council position #6.

Morse moved to appoint Erin McCardle to Council position #6. Seconded by Greenfield, motion passed unanimously.

McCardle was then sworn into office.

ROLL CALL

Present: Mayor Goedde and Councilmembers Cooney, Greenfield, Harper, McCardle, Morehouse, Morse.

Absent and Excused: Councilmember Lingard.

Staff present: Administrator Reinbold, Attorney Galbraith, Clerk Liles, Finance Director Grant, Parks & Recreation Director Sablan, Planning & Community Development Director Gildroy, Public Works Director Van Epps.

CHANGES IN THE AGENDA

There were no changes in the agenda.

CITIZEN COMMENT

LAKESIDE MICRO PARK: Tricia Page, 228 West Nixon, asked that Council revisit recommendations of the Lakeside Micro Park Committee. Council consented to do so.

CONSENT AGENDA

Greenfield moved to approve the consent agenda as follows. Seconded by Cooney, motion passed unanimously.

- A. Approve Minutes of the January 14, 2010 Regular City Council Meeting; and
- B. Approve Payroll Warrants #32753-32818 totaling \$118,723.43 and Claims Warrants #73942 – 73999 totaling \$182,010.20.

SPECIAL PRESENTATIONS

- A. RC&D and EDD: Reinbold introduced Samantha Bartling, Coordinator of the North Central Washington Resource Conservation & Development Council, and Jennifer Korfiatis, Director of the North Central Washington Economic Development District. Bartling and Korfiatis then explained the purpose, structure and activities of their respective agencies.

- B. COLUMBIA STREET SIGNALIZATION PROJECT: Van Epps introduced Angi Waligorski, representing RH2 Engineering, the consultant on the Columbia Street Signalization Project. Waligorski then provided a progress report on the project.

PUBLIC HEARINGS

There were no public hearings.

ORDINANCES, RESOLUTIONS AND OTHER ACTION ITEMS

- A. PARKS & RECREATION RATE CHANGES: Sablan asked for Council's authorization to increase annual greens fees, punch card fees and golf cart rental fees at the golf course and fees at the putting course; to add a ten round punch card option at the golf course; to change the cart rental options from nine and eighteen holes to a per seat option; and to add a junior category and reclassify age distributions at both sites.

Cooney and Greenfield recommended considering an increase in the fee for individual rounds as well. Sablan said he would discuss the recommendation with the Parks & Recreation Advisory Board and report back to Council.

Cooney moved to authorize golf course and putting course fee increases and other golf course and putting course changes, as recommended. Seconded by Morehouse, motion passed unanimously.

- B. MILEAGE REIMBURSEMENT RATE ADJUSTMENT: Grant advised Council that according to current language in the City's Personnel Policies Manual, Council sets mileage reimbursement rates for employees and City officials using private vehicles for City related travel, and those rates have traditionally followed the rates set by the IRS.

At Grant's recommendation, **Greenfield moved to (1) amend the mileage reimbursement rate for City business travel to fifty cents per mile and (2) authorize staff to amend Section 4.5.8 of the Personnel Policies Manual to read, "Expenses for the use of personally owned vehicles of employees or officers of the City in the course of City business are reimbursed at the current rate established by the Internal Revenue Service." Seconded by Morehouse, motion passed unanimously.**

- C. COUNCIL CHAMBERS LIGHTING IMPROVEMENTS: Grant presented staff's recommendation for the purchase of lighting fixtures for Council Chambers, estimating the cost at \$6,200, excluding accessories and cable needed to suspend the fixtures, plus labor at approximately \$3,700. Grant reported that the Finance Committee reviewed and concurs with staff's recommendation.

Cooney moved to authorize a budget amendment for the purchase and installation of lighting in the Council Chambers not to exceed \$12,000. Seconded by Morehouse, motion passed unanimously.

- D. PLANNING SERVICES AGREEMENT: Gildroy reported that Sandra Strieby, who as a Highlands Associates employee has assisted the City with various planning projects, has

established her own planning services business. Gildroy asked to retain Strieby for continued work in 2010, including Neighborhood Planning, implementation of the Warehouse Industrial Zone Action Plan and preparation of the Sustainability Element of the Comprehensive Plan.

Following brief discussion, **Morehouse moved to authorize the Mayor to sign the Professional Services Agreement with Sandra Strieby for planning consulting services. Seconded by Morse, motion passed unanimously.**

- E. NEIGHBORHOOD PLANNING WORKSHOP: Gildroy reported that the South Chelan area has been selected by the Housing Steering Committee as the recommended pilot neighborhood for the Comprehensive Plan Housing Element and Housing Manual. Gildroy further reported that the Committee is recommending that the next two areas chosen for neighborhood planning be identified through a community wide selection process.

Planning consultant Sandra Strieby then provided information on the 2010 neighborhood planning process.

- F. WAREHOUSE INDUSTRIAL ZONE ACTION PLAN WORKSHOP: Planning Consultant Sandra Strieby reviewed the Draft Warehouse-Industrial District Action Plan. Strieby and Gildroy answered Council questions concerning the Plan.
- G. 2010 ASSIGNMENTS: Council confirmed committee and liaison assignments made on January 14, 2010, and reached consensus on those left undecided pending the appointment to the vacant Council position.

RECESS

At 8:53 p.m., Council meeting was recessed to permit the Mayor and Councilmembers to participate in the regular meeting of the Lake Chelan Airport Board. Council meeting reconvened at 8:54 p.m. following adjournment of the Airport Board meeting.

MAYOR AND COUNCIL COMMENTS

CITY LEGISLATIVE ACTION CONFERENCE : Morse commented on the Association of Washington Cities Legislative Action Conference held January 27 and 28 in Olympia.

VIEW CORRIDORS: Morehouse said it is critical that the Downtown Master Plan include protection of view corridors, and he asked what staff was doing to assure that protection. Gildroy said he would report back with the specific language in the Downtown Master Plan relating to view corridors.

NEIGHBORHOOD PLANNING: Morehouse asked how neighborhood planning outside the downtown area will be addressed. Gildroy responded, saying Strieby is working on that and will have information for Council at a later date.

REQUEST FOR EXCUSED ABSENCE: Harper asked to be excused from attending the second Council meeting in February 2010.

SENIOR CENTER PROJECT: Cooney said he misspoke at the last Council meeting during discussion about the Senior Center Project. He does believe a great Senior Center requires commitment on the part of the seniors, but didn't mean to imply that membership fees should be increased to meet the \$62,000 construction deficit.

LAKESIDE MICRO PARK: Referring to Tricia Page's request earlier in this meeting, Cooney said he wants Council to take another look at the Lakeside Micro Park Committee's "Preferred Plan".

WINTERFEST: Cooney congratulated McCardle and the Chamber of Commerce for doing a great job on Winterfest.

Harper noted that Winterfest was enjoyable and brought a lot of people out. He suggested organizers consider extending the event to two weekends.

COUNCIL APPOINTMENT: Several Councilmembers offered words of welcome to McCardle, who said she is honored to serve.

Mayor Goedde advised McCardle to let the City Clerk know which AWC class for newly elected officials she would like to attend so the Clerk can see that she is registered.

SISTER CITY: At the Mayor's request Council consented to the Mayor's traveling to Seattle for a reception hosted by the Japanese Consul General for Washington State cities with Sister Cities in Japan.

CITY ADMINISTRATOR'S REPORT

EXECUTIVE SESSION: Following this report, there will be an executive session of about one hour, and action may follow.

LAPTOP COMPUTERS: A laptop computer policy has been prepared and will be distributed for Council's information.

COUNCIL CHAMBERS RECORDING SYSTEM: The City Clerk is looking into upgrading the recording system in City Council Chambers.

FOOD BANK: Council will receive a report on a recent meeting pertaining to options for relocating the local food bank.

LAKE CHELAN AIRPORT: At the next Airport Board meeting, the Board will be asked to consider the termination of two leases and assignment of a third. Also, both the Airport Board and City Council will be asked to approve the Airport Layout Plan. The Port Commission has indicated that it will approve the Plan. The County's approval isn't required.

WINTERFEST: There was a Winterfest debriefing session on January 20, 2010.

COUNCIL APPOINTMENT: The Mayor and City Administrator will meet with Erin McCardle to provide her with information and answer questions.

EXECUTIVE SESSION

At 9:15 p.m., Council adjourned to executive session to discuss potential litigation (RCW 42.30.110[1][i][B]). Regular meeting reconvened at 10:00 p.m. following adjournment of the executive session.

COUNCIL ACTION

DEVELOPMENT STANDARDS: Morse moved to direct staff to take action to appeal the Chelan County Board of Commissioners' decision to not adopt the City of Chelan Development Standards within the South Shore Area of the City's Urban Growth Area as expressed in County Resolution No. 2010-06. Seconded by Morehouse, motion passed unanimously.

There being no further business, meeting adjourned at 10:05 p.m.

Prepared by:

Attested to:

Date approved by City Council:

Linda Allison-Liles
City Clerk

Robert R. Goedde
Mayor